

State University of New York College at Buffalo - Buffalo State University

## Digital Commons at Buffalo State

---

Bethel A.M.E. Church

Church Collections

---

7-1-1998

### Papers; 1998-07-01; Steward Board Assignments

Bethel A.M.E. Church

Follow this and additional works at: <https://digitalcommons.buffalostate.edu/bethel-ame>



Part of the [History Commons](#)

---

#### Recommended Citation

"Papers; 1998-07-01; Steward Board Assignments." Bethel A.M.E. Church. Monroe Fordham Regional History Center, Archives & Special Collections Department, E. H. Butler Library, SUNY Buffalo State. <https://digitalcommons.buffalostate.edu/bethel-ame/244>

This Papers is brought to you for free and open access by the Church Collections at Digital Commons at Buffalo State. It has been accepted for inclusion in Bethel A.M.E. Church by an authorized administrator of Digital Commons at Buffalo State. For more information, please contact [digitalcommons@buffalostate.edu](mailto:digitalcommons@buffalostate.edu).

**Bethel AME Church**

**Buffalo, NY**

**Steward Board Assignments**

**Audio**  
Trueheart

**Worship**  
Tucker

**Finance**  
Mckinnon

**New Members**  
Dublin

**Reports**  
Costley

**Pr**  
Hartley

**Class Leaders**

**Youth**  
Young

**Communion**  
Abram

**Sick&Shut-in**  
Funderburg

**Secretary**  
Williams

**Finance Secretary**  
Flood

**Pastor's Steward**  
Ivey

**Christan Ed &  
Scholarship**  
Edwards

**Ushers**  
Leonard

# **BETHEL AME CHURCH**

**Buffalo, NY**

## **Assignment Description for Steward Board**

**Audio - Responsible for the audio/video ministry of the church**

- 1. Ensure audio system is in proper working condition**
- 2. Arrange and oversee repairing of audio/video equipment**
- 3. Train members in the proper use of audio/video equipment**
- 4. Advise Pastor on the need to upgrade/modify equipment**
- 5. Recommend equipment to meet audio/video needs of church**
- 6. Setup equipment prior to service**
- 7. Select audio/video team**

**Worship - Responsible for setup of sanctuary for all services and the preparation of members for service**

- 1. Ensure lights are on, microphones setup, proper liturgical color is on the altar, communion and baptism are prepared, offering baskets in place, bulletins are in back**
- 2. See that stewards pray ten minutes before start of service**
- 3. Acylotes light candles at 10:25 AM**
- 4. Service starts at 10:30 AM**
- 5. Assign stewards to serve as worship leader each week**
- 6. Provide for an orderly transition between church school and the start of service**

**Finance - Responsible for financial ministry of the church**

- 1. Count and deposit tithes/offerings**