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Hopewell Baptist Church

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OFFICE OF STRATEGIC PLANNING Anthony M. Masiello, *Mayor*

December 22, 2004

Hopewell Baptist Church Deacon Willie Murphy 1307 Fillmore Avenue Buffalo, New York 14211

Re: Purchase of 1291 & 1293 Fillmore

Dear Deacon Murphy:

The above mentioned property is now ready for delivery to you upon application to this office, Room No. 907 City Hall.

Kindly contact Pamela Grzebielucha at 851-5278 upon receipt of this letter <u>to</u> <u>schedule an appointment</u> so that we may consummate this transaction. The attached statement indicates the amount due at closing.

- 1. Cashier's Check or Money order in the amount of Six Thousand One Hundred Twenty Dollars (\$6,120.00) made payable to THE DIRECTOR OF THE TREASURY OF THE CITY OF BUFFALO.
- 2. Cash (Exact change) or Money order in the amount of Two Hundred Sixty-Four Dollars (\$264.00) made payable to the Erie County Clerk's Office.
- 3. Certified check or money order in the amount of Fifteen Dollars (\$15.00) made payable to the City of Buffaio, Division of Real Estate.

Thank you for your prompt attention to this matter.

Sincerel

JOHN P. HANNON, JR. DIRECTOR OF REAL ESTATE

JPH:plg Enclosure