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Undated; Pamphlet; Constitution of Usher Board Number Two

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CONSTITUTION
OF
USHER BOARD NUMBER TWO

ARTICLE 1

Section #1
This constitution shall be the supreme law of the Board and can be amended only by a majority vote of the membership at a meeting specifically called for that purpose.

Section #2
The membership shall be the supreme governing body of the Board and it's decisions shall be by majority vote except as otherwise provided in this constitution.

Section #3
The meetings shall be conducted in accordance with Robert's Rules of Parliamentary Procedure.

Section #4
Executive board meetings shall be monthly at a time and place designated by the Executive Board.

Section #5
Special membership meetings may be called by a petition of a majority of the membership or by a majority of the Executive Board.

Section #6
Special Executive Board meetings may be called by a petition of four or more members of the Executive Board.

Section #7
Five members of the membership shall constitute a quorum for the transaction of business.
Article 11

Officers

Section #1

The Executive Board shall consist of all the elected officers as the membership may deem necessary.

Section #2

An officer may be removed from office for just cause by the membership.

An accused officer must be notified of the charges against him or her in advance of the membership meeting. He or she shall have the right to a hearing and investigation of the charges. He or she shall be free to call for the identity of his or her accusers and shall be entitled to a complete and democratic defense prior to membership action.

Section #3

Election of officers must be held once a year at a special meeting called for that purpose by the membership.

Section #4

Nominations and elections shall occur in the month of November unless otherwise mandated by the membership.

Section #5

All committees must outline the programs they expect to present before the Executive Board and membership for a vote of acceptance or rejection.

Section #6

The fiscal and business year of the Usher Board #2 shall begin January 1, and end December 31.
Article III

By-Laws

Section #1
We, the members of the Usher Board, in order to promote the general welfare and to add to our efficiency and to stimulate a higher degree of order, do hereby establish these By-Laws.

Meetings

Section #1
All members of the Usher Board are asked to meet every Tuesday at 7:00 P.M.

Section #2
All members missing more than one meeting a month without a lawful excuse shall be fined $.15.

Section #3
All members late in excess of five minutes (grace period 7:00-7:05) without a lawful excuse but not more than ten minutes shall be fined $.05. All members late in excess of ten minutes without a lawful excuse shall be fined $.10.

Section #4
All members causing a disturbance or who are otherwise out of order during the meeting will be subject to a fine not to exceed $.15.

Section #5
All excuses for engagements and meetings shall be brought to the Board.

Section #6
Each member must attend at least one instruction per month.

Section #7
Any member missing meetings for one month shall be dropped from the Board until such time as he comes before the Board or until he formally notifies the President, Secretary or Sg.t. of Arms, giving his excuse and expressing a desire to abide by the By-Laws.
Article IV
Performance of Duties while Ushering

Section #1
Each member absent from any ushering engagement without a lawful excuse shall be fined $.30 and each member late in excess of five minutes of the official starting time without a lawful excuse shall be fined $.20.

Section #2
All members chewing gum and talking or otherwise disorderly while on duty are subject to a fine of $.15.

Section #3
All fines shall be payable within 30 days of the reading of said fines.

Section #4
All inactive members with uniforms that belong to the Board shall be asked to return same to the Board or pay the difference if the uniform is damaged or beyond use.

Section #5
Any member missing four (4) consecutive engagements without a lawful excuse will be considered suspended.

Section #6
All members who are unable to give service shall notify the President, Secretary or Sgt. of Arms.

Section #7
Any member not contributing to the Sick Fund shall not receive benefits. Benefits shall be paid to a member once a year.
Section #8

All members of committees must work through the committee chairman.

Section #9

All dues and financial obligations must be paid up before the end of the fiscal year.

Section #10

All members must have a spiritual mind about dealings of the Usher Board.

Section #11

We hold these By-Laws to be just and all members who refuse to conform to these By-Laws shall be subject to dismissal until such time as an expression of willingness to abide by said By-Laws is made.

Section #12

These orders are instituted by the Usher Board #2 and shall be carried out by the Executive Board to the letter.

- EXECUTIVE BOARD

Connie Reed, Pres.
Norman Eison, V. Pres.
Miss Alberta Coleman, Sec't'y.
Joseph Neville, Treas.
Mrs. Margaret Eison, Chaplain
Miss Medora Coleman, Sgt.-Arms

REV. R.D. HOLLOWAY, PASTOR
PILGRIM BAPTIST CHURCH