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#63

Delegate Mailings

Martha L. Orr, MN, RN
Executive Director



Constituent of The American
Nurses Association

NEW YORK STATE NURSES ASSOCIATION
2113 Western Avenue, Guilderland, N.Y. 12084, (518) 456-5371

January 10, 1989

IMPORTANT

IMPORTANT

IMPORTANT

DELEGATE MAILING #1

TO: NYSNA Delegates to 1989 ANA House of Delegates
FOR YOUR INFORMATION:
Presidents and Executive Directors, Constituent
District Nurses Associations
Board of Directors

FROM: Wendy M. Burbank, Associate to the Executive Director.

RE: 1989 ANA HOUSE OF DELEGATES MATTERS

As you know, announcement of your election as a delegate to the ANA 1988 and 1989 Houses of Delegates was reported to the October 1987 NYSNA Voting Body.

The 1989 House will convene in Kansas City, Missouri, June 23 (registration) through June 26, 1989.

To assist you in discharging your responsibilities in conjunction with the 1989 ANA House of Delegates, NYSNA will:

- Hold an orientation meeting for all delegates to provide information about vital issues which may come before the House. The orientation meeting will provide an opportunity for discussion of these issues or other matters of interest to delegates and to plan for conduct of delegate business in Kansas City. The delegate orientation meeting is scheduled for SATURDAY, JUNE 17, in New York City.

[continued]



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Delegate Mailings

- Hold delegate caucuses in Kansas City to provide on-site review of pending House business.
- Provide a fixed per delegate subsidy to offset expenses incurred in conjunction with the 1989 House meeting.

For your information, ANA will conduct mailings of delegate materials on April 26, 1989, and May 24, 1989.

Enclosed is a response form on which we request that you confirm your plans to serve as a delegate to the 1989 House. We request return of the response form no later than February 17, 1989. Please note that your early commitment will ensure availability (to delegates and to alternate delegates) of cost-effective travel options and will assist us in facilitating the functioning of the New York delegation.

Subsequent mailings will include additional information about the orientation meeting and the subsidy.

Within the next several weeks, you will receive a memorandum from Karen Maune, Director, Organization Services, about cost-effective travel arrangements and hotel accommodations. You may wish to wait to make travel arrangements until this information is available.

Thank you for your cooperation. We look forward to working with you. If you have any questions, please call me.

Enclosures
DEL89-1

American Nurses' Association, Inc.

2420 Pershing Road, Kansas City, Missouri 64108

(816) 474-5720

Fax: (816) 471-1903

Karen A. Keithley
President

Judith R. Lee PhD RN
Executive Director



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1101 14th Street, N.W.
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(202) 775-1000
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TO: Executive Directors
State Nurses' Associations

FROM: Karen A. Keithley
Coordinator
Office of Governance

DATE: December 9, 1988

RE: Delegate Mailings for 1989 ANA House of Delegates

For your information the mailing of delegate materials for the 1989 ANA House of Delegates shall be conducted on the following dates:

1st mailing: April 26, 1989

- Proposed Contents:
- o Official Call to Meeting
 - o Proposed Bylaws Amendments
 - o Delegate Information
 - o Registration and Housing Forms
 - o COAR Report
 - o Other Delegate Informational Items

2nd mailing: May 24, 1989

- Proposed Contents:
- o Forums and Hearings Schedule
 - o Proposals to the House of Delegates
 - o ANA Annual Report
 - o Informational Reports
 - o Other Delegate Informational Items

On-Site Packet: June 23, 1989

- Proposed Contents:
- o House of Delegates Meeting Agenda
 - o House of Delegates Floor Plan
 - o Table of Contents of Delegate Materials
 - o Other Delegate Informational Materials

Please feel free to contact me if you have any questions regarding these dates.

KAK:dp

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