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Memo FROM: Edna M. Lindemann

TO: [

Mr. Lon McAdam
SB

DATE: July 22, 1969

SUBJECT: Rockwell Hall Quadrangle beautification, Wed., July 23, 1969

—FOLD HERE—

As per our telephone conversation, this is to request that Mr. Arthur Peters, son of Art Peters, who is working with maintenance this summer, be present on Wednesday, July 23, from 5:00 p.m. until about 9:30 p.m. to work on the beautification of Rockwell Hall Quadrangle. Please have Mr. Peters report to Dr. Lindemann. Mr. Peters will bring with him rakes, heavy brooms, trowels, a shovel and cultivator tools. He will also have the hose already attached for watering the garden (the garden to have been well watered on Tuesday), Fertilizer, containers for debris. He should have access to peat moss and grass seed.

The volunteer helpers intend to report for work at 5:15 p.m.

by *Edna M. Lindemann*

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