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January 7, 2009

Dr. Catherine Collins
Member-At-Large
Buffalo Board of Education
65 Niagara Square
801 City Hall
Buffalo, NY 14202

Dear Dr. Collins:

Greetings! I am pleased to extend an invitation to you to join us for Project Presentation Night on Friday, January 23, 2009 from 5-7 PM. This is an opportunity to come to school to see the Project Based work of the students.

We are looking forward to your attendance and participation in an informal chat with our parents. Thank you for accepting our invitation! Your presence will be greatly appreciated.

Sincerely Yours,

A handwritten signature in black ink, appearing to read "Jill A. Norton", with a large, stylized flourish at the end.

Jill A. Norton,
Chief Executive Officer