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SCHOOL BOARDS ASSOCIATION

SINCE 1896, THE VOICE OF PUBLIC SCHOOL LEADERSHIP

December 12, 2006

Ms. Catherine Collins
Buffalo School Board
355 Starin Avenue
Buffalo, NY 14216

Dear Ms. Collins :

Each year the Association appoints committees that assist us in accomplishing the work of the Association. You have been nominated by your Area Director to serve on the Cultural Diversity Committee for 2007. The committee staff liaison is James Page; the chair is Tom Knight.

This committee is appointed every year by the president "to advise the Board of Directors on issues affecting under-represented groups within the State's public education system, in order to assist NYSSBA in serving its diverse membership." The committee usually coordinates a clinic and a booth at the annual convention. Additional charges are to be established by the Board of Directors each year. The committee meets two to three times each year as needed.

Your travel costs for committee meetings will be paid by the Association. A copy of our travel and meal expense guidelines is enclosed.

Please call Mary Metheny at 518-783-0200 or 800-342-3360 by **January 12** to let her know whether or not you are willing to serve. Thank you for your cooperation and time.

Sincerely,

Timothy G. Kremer
Executive Director

cc: Wayne Schlifke
James Page

24 Century Hill Drive, Suite 200
Latham, New York 12110-2125