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SCHOOL BOARDS ASSOCIATION

SINCE 1896, THE VOICE OF PUBLIC SCHOOL LEADERSHIP

March 27, 2006

Dr. Catherine Collins
Buffalo School Board
355 Starin Avenue
Buffalo, NY 14216

Dear Catherine:

Each year the Association appoints committees that assist us in accomplishing the work of the Association. You have been nominated by your Area Director to serve on the Cultural Diversity Advisory Committee for 2006. The committee will be chaired by Area Director Thomas Knight.

The committee is assigned the task of advising the Board of Directors on issues affecting under-represented groups within the State's public education system, in order to assist NYSSBA in serving its diverse membership. This year the committee will concentrate on gathering information from around the country as to "best practices" employed by school districts to educate school communities about issue of cultural diversity. The committee meets two or three times each year as needed.

Your travel costs for committee meetings will be paid by the Association. A copy of our travel and meal expense guidelines is attached.

The committee will be staffed by James Page, director of technology/member services. A copy of the guidelines outlining the responsibilities of the chair and staff is attached.

Please call Pat Martel at 518-783-0200 or 800-342-3360 by **April 12** to let her know whether or not you are willing to serve. Thank you for your cooperation and time.

Sincerely,

Timothy G. Kremer
Executive Director

cc: Wayne Schlifke