

# RECORDS OF THE FACULTY- STUDENT ASSOCIATION

BINDER #6  
DEC. 10, 1999-MARCH 15, 2017

CONTAINS THE FSA BOARD OF DIRECTORS'  
MEETING MINUTES. ALL RECORDS CONTAINED  
HAVE BEEN DIGITIZED AND ARE  
AVAILABLE ON THE SUNY BUFFALO  
STATE DIGITAL COMMONS AT  
[DIGITALCOMMONS.BUFFALOSTATE.EDU/FSA](http://DIGITALCOMMONS.BUFFALOSTATE.EDU/FSA)

The 505th meeting of the Faculty-Student Association was called to order on Wednesday, March 15, 2017 at 3:05 PM in Technology 113 by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez (abs)  
D. Blundell  
C. Kettle (abs)

J. Jayatilleke  
M. Baker (abs)  
K. Gyau-Boateng  
K. Williams

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Mr. Jayatilleke seconded to approve the minutes of December 7, 2016.

Carried – Unanimous

II. Fiscal Year 2018 Budget

Mr. Gyau-Boateng moved, Mr. Williams seconded to approve the budget as submitted. Mr. Blundell reported to the board that he had engaged in discussions with the campus archivist concerning preserving the corporation's historical documents in digital format. The archivist indicated that the Library hired students to produce such items and usually budgeted about \$5,000 per year to provide this service to the campus. Mr. Blundell suggested that it would behoove the Association to have documents such as the minutes and legal records archived. He cautioned that the Library was not indicating there would be a charge for providing this service. However, if the Board agreed it would be wise to preserve its records in this form, it could consider an amendment to the budget to contribute to the Library's expenses for this service. Mr. Blundell declined to suggest an amount.

Discussion continued as to what proportion of the Library's annual workload FSA's records would constitute.

Mr. Williams moved, Mr. Gyau-Boateng seconded to amend the budget to transfer \$1,000 from programming to professional services to contribute to the Library's expenses, and request the Library schedule FSA records as part of their workload next year.

Carried – Unanimous

Dr. Hotchkiss asked if there were any other items for the budget. Hearing none, the board voted on the original motion as amended.

Carried – Unanimous

### III. New Business

Mr. Gyau-Boateng moved, Mr. Blundell seconded to approve a request from Ms. Nikita Singh to replace her original program, which was awarded \$1,500, but for which a venue could not be found, with a Tailgate BBQ at the end of the semester. The new program's application and related budget forms had previously been distributed to the board via email by Mr. Vickers. He indicate that the program had the support of the USG events coordinator. Mr. Williams and Mr. Gyau-Boateng explained the anticipated positive reception it would receive from the student body.

Carried – Unanimous

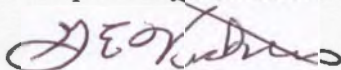
Mr. Vickers announced that the terms of Kobe Gyau-Boateng and Kadeem Williams were expiring at the end of this semester. He expressed his wish for the minutes to recognize their commitment to attendance and their diligence and preparation for each meeting's agenda items. The board thank them for their service.

Mr. Blundell moved, Mr. Jayatilleke seconded to adjourn.

The meeting adjourned at 3:47 PM.

Carried – Unanimous

Respectfully submitted,



Gary Vickers  
Secretary



**FSA Fiscal Year 2018 Budget****Current Investment Funds**

TIAA-CREF fund balance	\$1,050,100
TIAA-CREF non-expendable	<u>\$1,030,113</u>

**2018 Funds Available**

Net expendable funds	19,987
Dividends	46,600
Cash on hand	<u>58,400</u>
<b>Total Available Funds</b>	<b>\$124,987</b>

**Expenses**

Wages	\$12,000
Payroll Taxes	1,300
Professional Services	7,200
Postage	50
Telephone	300
Supplies	50
Insurance	1,000
Board of Directors	300
Miscellaneous	<u>100</u>
<b>Total Expenses</b>	<b><u>\$22,300</u></b>
<b>Net Funds Available</b>	<b>\$102,687</b>

**Programs**

Whispering Pines Ed Development	5,000
General Programming	<u>49,000</u>
<b>Total Programming</b>	<b><u>\$54,000</u></b>
<b>Surplus +/-</b>	<b><u>\$48,687</u></b>
<b>Ending Balance</b>	<b><u><u>\$1,078,800</u></u></b>

**Previous Year Budget****Current Investment Funds**

TIAA-CREF fund balance	\$1,017,200
TIAA-CREF non-expendable	<u>\$1,030,113</u>

**2017 Funds Available**

Net expendable funds	-12,913
Dividends	41,400
Cash on hand	<u>12,100</u>
<b>Total Available Funds</b>	<b>\$40,587</b>

**Expenses**

Wages	\$12,000
Payroll Taxes	1,300
Professional Services	6,400
Postage	50
Telephone	300
Supplies	50
Insurance	1,000
Board of Directors	300
Miscellaneous	<u>100</u>
<b>Total Expenses</b>	<b><u>\$21,500</u></b>
<b>Net Funds Available</b>	<b>\$19,087</b>

**Programs**

Whispering Pines Ed Development	5,000
General Programming	<u>14,000</u>
<b>Total Programming</b>	<b><u>\$19,000</u></b>
<b>Surplus +/-</b>	<b><u>\$87</u></b>
<b>Ending Balance</b>	<b><u><u>\$1,030,200</u></u></b>

The 504th meeting of the Faculty-Student Association was called to order on Wednesday, December 7, 2016 at 3:01 PM in Cleveland 416 by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez  
D. Blundell  
C. Kettle

J. Jayatilleke  
M. Baker  
K. Gyau-Boateng  
K. Williams

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Dr. Merini seconded to approve the minutes of September 28, 2016.

Carried – Unanimous

II. Founders Fund Grants for 2017

The board reviewed 22 program applications to the Founders Fund. It approved funding for 17 programs as follows:

Robin Mitchell Lecture (Suzanne Simone Baptiste)	\$ 890
Dawn Porter Lecture	3,000
EOP 50 <sup>th</sup> Academic Celebration	4,475
Beyond the Bachelors	2,000
Step Up Show	2,000
Dance and Stroll	1,500
Caribash Concert	3,749
Fashion in History & Art	620
One Love Foundation	2,000
Women in the Arts Leadership Performance	4,000
Howard Beach Photography (WW1)	2,275
Public Service Recognition	3,000
Bernice King Lecture	3,000
Conflict Resolution, Local and Global	1,000
HESAA Development Day	1,614
Refugees in Dortmund Panel Discussion	500
PULSE Leaders at Whispering Pines	<u>1,050</u>

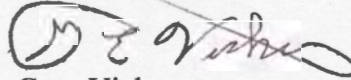
Total            \$36,673



Dr. Hotchkiss asked the board if there was any new business. Hearing none he declared the meeting adjourned.

The meeting adjourned at 4:24 PM.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "G. Vickers", written over a faint horizontal line.

Gary Vickers  
Secretary

The 503rd meeting of the Faculty-Student Association was called to order on Wednesday, September 28, 2016 at 3:03 PM in Cleveland 416 by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez  
D. Blundell  
C. Kettle

J. Jayatilleke  
M. Baker (abs.)  
K. Gyau-Boateng (abs.)  
K. Williams (abs.)

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Dr. Merini seconded to approve the minutes of April 21, 2016.

Carried – Unanimous

II. FY 2016 Audit

Mr. Blundell reported that the annual audit was distributed to board members prior to the meeting and asked if there were any questions. None arose.

Mr. Vickers reported the new CPA firm expressed some concern that a large disbursement of funds did not require a second signature or, at a minimum, another board member's review. He informed them that the only time substantial funds were involved was when he transferred money from the Founders Fund investment to the corporation's operating bank account. The parties agreed that, in the future, the Executive Director would inform the board 7-10 days in advance, the amount he planned to withdraw from the investment fund for operational purposes.

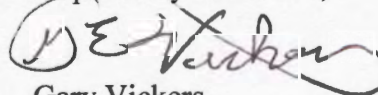
The board chose December 7<sup>th</sup> for the next meeting at which it will review applications for Founders Fund grants.

Dr. Velez moved, Ms. Kettle seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 3:19 PM.

Respectfully submitted,



Gary Vickers  
Secretary



The 502nd meeting of the Faculty-Student Association was called to order on Thursday, April 21, 2016 at 10:05 AM in Cleveland 416 by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez  
D. Blundell

J. Jayatilleke (abs.)  
M. Baker  
K. Gyau-Boateng  
K. Williams

Others:

G. Vickers

I. Minutes

Mr. Gyau-Boateng moved, Dr. Merini seconded to approve the minutes of April 7, 2016.

Carried – Unanimous

II. FSA Board of Directors Student Elections

Mr. Vickers advised the board of a conflict between the FSA By-Laws for electing students by plurality and a revised process conducted by USG. Student representatives are now elected in separate graduate and undergraduate voting, with a substantial difference in the number of eligible voters in the respective electorate bases. Also, the three current student members were appointed by the USG President because there were no candidates elected in the previous year's election cycle. They wish to remain on the board for the second year of the term. He advised that some form of By-Laws modification might be necessary to resolve this issue.

The Board first considered how to ensure equity in electing graduate and undergraduate students to the board. One option would be to change from plurality of votes to percentage of the voting population in each election. A second option would be to add a graduate seat and continue with plurality in the separate elections. The second option would still conform to the SUNY guidelines that restrict student representation to between 33% and 50% of the total board composition. Adding a graduate seat would set the student representation at 44%.

Mr. Blundell moved, Dr. Velez seconded to modify Article IV, Section 1. To read:

Number and Composition. The Board of Directors shall have nine (9) members, and shall be comprised of four (4) students, one of whom shall be a graduate student, two (2) faculty, one (1) professional member, one (1) representative of administration, and one (1) alumnus/faculty-staff emeritus, ....

Carried – Unanimous

Mr. Vickers said he would notify Ms. Chelsea Kettle of her election to the board as the graduate student representative.



The Board then took up the issue of the three undergraduate seats. Either the three students who received votes in the USG election, or the three current students appointed by the USG president would serve on the board next year. Marcel Baker would qualify for a seat either way because he ran for the board in the elections.

Mr. Baker moved, Mr. Blundell seconded that:

Whereas the board wished to keep the services of the appointed members for next year and, Whereas the board wished for the USG President's appointees to remain on a non-precedent basis,

Resolved that there be no change to the By-Laws but Messrs. Baker, Gyau-Boateng and Williams remain on the board.

Mr. Vickers advised that in order to comply with the By-Laws provision for alternate year terms, Ms. Kettle and Mr. Baker, duly elected this year, would serve two year terms, and Mr. Gyau-Boateng and Mr. Williams a one year term.

Carried – Unanimous

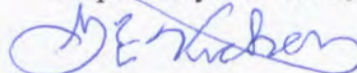
Mr. Vickers said he would notify Ms. Monique Maxwell, who received the most votes in the election, that she would be the first alternate in the event an undergraduate student vacancy occurs next year.

Dr. Velez moved, Mr. Blundell seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 10:36 AM.

Respectfully submitted,



Gary Vickers  
Secretary

The 501st meeting of the Faculty-Student Association was called to order on Thursday, April 7, 2016 at 8:47 AM in Cleveland 416 by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez  
D. Blundell

J. Jayatilleke  
M. Baker  
K. Gyau-Boateng  
K. Williams

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Dr. Merini seconded to approve the minutes of December 7, 2015.

Carried – Unanimous

II. FSA Board of Directors Elections

Dr. Hotchkiss nominated Mr. Blundell for the alumni seat on the board. Mr. Vickers advised that nominations for office do not require a second. Mr. Blundell was elected by acclamation.

Mr. Vickers advised the board of a conflict between the FSA By-Laws for electing students by plurality and a revised process conducted by USG. Student representatives are now elected in separate graduate and undergraduate voting, with substantially different electorate bases. Also, the three current student members were appointed by the USG President because there were no candidates elected in the previous year's election cycle.

The Board agreed to hold a separate By-Laws revision meeting before the terms of current members expire (May 31).

III. Revision to FSA Summary Pension Plan

Mr. Vickers explained that under the corporation's summary pension plan with TIAA, any former employee of the corporation would not be able to annuitize their pension while still providing service to the corporation. While in conformance with the legal exemption from the required minimum distribution rules of the IRS for individuals attaining a certain age, it militates against the corporation being able to use the services of former employees. Mr. Vickers recommended changing the plan to allow for "in service" withdrawals from an individual's pension plan.

Mr. Vickers also reported that there are approximately 70 former employees that have not yet reached retirement age. On dozens of occasions he has received a request to modify the portion of the plan that restricts cash withdrawals (or rollovers) to no more than 50% of the total value of the individual's pension. The 50% rule prevents defeating the purpose of a pension plan



altogether. Also, if allowed to roll the plan over to a different plan, the value of the pension would become subject to the rules of the new plan. This could result in, again, complete withdrawal, or, to the detriment of the employee, forfeiture of the 50% option.

Mr. Blundell moved, Dr. Merini seconded to modify the Summary Pension Plan to allow for "in service" withdrawal after age 59 ½, and reaffirmed the 50% withdrawal restriction of a separated employee's total pension value.

Carried – Unanimous

#### IV. Selection of Auditor

The treasurer, Mr. Blundell, reported that among Mr. Vickers, Mr. Burt, and himself, a total of eight CPA firms had communicated with the corporation regarding the RFP for auditing services. Mr. Blundell moved, Mr. Jayatilleke seconded to accept the proposal of EFPR Group for fiscal year 2016 at \$4,300 and fiscal year 2017 at \$4,500.

Carried – Unanimous

#### V. Fiscal Year Budget

Mr. Vickers pointed out that although the budget includes a beginning balance for the Founders Fund, it changes daily. The current value is \$15,000 higher than the budget distributed. He said the additional funds could be considered for programming while still maintaining the non-expendable principal of the fund.

Mr. Vickers also explained that the budget reflected a reduction of \$900 in telephone charges. The reduction is due to upgrading the corporation cell phone last year by taking advantage of carriers now unbundling the cost of a phone from the monthly line charges. He did not believe the corporation should pay the high cost of the new phone which provides many advantages useful to him, but of no particular value to the corporation. (Originally the cell phone was used as an addition to the campus based land line 878-5211 because FSA no longer had an on-campus office. The new phone provides mobile access for campus email.)

However, he indicated that the cell phone number (983-0084) would remain attached to the new phone, effectively transferring ownership of the line from the corporation to Mr. Vickers. The corporation continues to pay the College for the 5211 number, but has voicemail service only. Discussion ensued. It was established that ownership of the phone number is solely determined by whoever pays the charges. It was also revealed that the campus based land line, 5211, could employ 'call forwarding' to any cell phone number.

Mr. Blundell moved, Dr. Velez seconded to retire the corporation's cell phone number 983-0084.

Carried – Unanimous

Mr. Blundell requested that Mr. Vickers notify campus resources to change any references to FSA's phone number to 878-5211.

Mr. Blundell distributed a two year report on the Whispering Pines Educational Development Fund. There is a plan to construct a picnic shelter. Based on the long term stability of the FSA

funded Gazebo, he felt funding the shelter would be a good investment. Mr. Blundell reported that a Buffalo State alumna, Betty Raub VanEtten, had been identified as the student who told Dr. John Urban about land that may be available for purchase for a college camp. There will be a small recognition gathering for her at Whispering Pines on June 3<sup>rd</sup> if any board members would like to attend. He requested the board support the \$5,000 budget line for next year.

Mr. Gyau-Boateng, moved Mr. Williams seconded to approve the budget as submitted. Dr. Velez moved, Mr. Williams seconded to amend the motion with the condition that the Board reserves the right to increase program funds for 2017 if the Founders Fund allows.

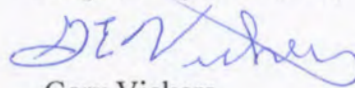
Carried – Unanimous

The board then voted on the main motion as amended.

Carried – Unanimous

Dr. Hotchkiss adjourned the meeting at 10:05 AM.

Respectfully submitted,



Gary Vickers  
Secretary



**FSA Fiscal Year 2017 Budget****Last year's Budget****Current Investment Funds**

TIAA-CREF fund balance	\$1,017,200
TIAA-CREF non-expendable	<u>\$1,030,113</u>

**2016 Funds Available**

Net expendable funds	-12,913
Dividends	41,400
Cash on hand	12,100
Treasury Inflation Protected Securities	
<b>Total Available Funds</b>	<u>\$40,587</u>

**Expenses**

Wages	\$12,000
Payroll Taxes	1,300
Professional Services	6,400
Postage	50
Telephone	300
Supplies	50
Insurance	1,000
Board of Directors	300
Miscellaneous	<u>100</u>
<b>Total Expenses</b>	<u>\$21,500</u>
<b>Net Funds Available</b>	\$19,087

**Programs**

Whispering Pines Ed Development	5,000
General Programming	<u>14,000</u>
<b>Total Programming</b>	<u>\$19,000</u>
<b>Surplus +/-</b>	<u>\$87</u>
Ending Balance	<u><u>\$1,030,200</u></u>

**Current Investment Funds**

TIAA-CREF fund balance	\$1,076,200
TIAA-CREF non-expendable	<u>\$1,030,113</u>

**2016 Funds Available**

Net expendable funds	46,087
Dividends	42,000
Cash on hand	53,000
Treasury Inflation Protected Securities	<u>12,755</u>
<b>Total Available Funds</b>	<u>\$153,842</u>

**Expenses**

Wages	\$12,000
Payroll Taxes	1,300
Professional Services	7,750
Postage	50
Telephone	1200
Supplies	200
Insurance	1,000
Board of Directors	300
Miscellaneous	<u>100</u>
<b>Total Expenses</b>	<u>\$23,900</u>
<b>Net Funds Available</b>	\$129,942

**Programs**

Whispering Pines Ed Development	0
General Programming	<u>45,000</u>
<b>Total Programming</b>	<u>\$45,000</u>
<b>Surplus +/-</b>	<u>\$84,942</u>
Ending Balance	<u><u>\$1,115,055</u></u>



To: FSA Board of Directors

From: Donald W. Blundell

*Don Blundell*

RE: Whispering Pines Educational Development Fund

Date: April 7, 2016

This camp report is a combination of a report for the years 2014 - 15 and 2015 - 16.

The pond work is now complete. There two minor things left to do and will be finished this spring. The extension of the blue trail and signage will also be done this summer.

The before and after.



Last June we had a very large willow tree fall across the FSA boardwalk on the blue trail. We were lucky in that no damage was done to the boardwalk. However the tree was massive in size and unsafe for us clean up, it was done by the professionals. A second tree also decided to fall on the boardwalk and bridge. This one did some damage but we were able to cut this one up.





The FSA Gazebo is one of best investments, it is now sixteen years old. This past November, the first repairs to the structure were done. The roof copula separated creating a hole in the roof. This has been repaired.



The Whispering Pines / FSA Loaner Library is still working very well. We have only replaced four out of thirty six books in eight years. All of the replacements have been done because the wear in tear on the books, i.e. dropping a book in the pond. For those who said it will never last, I just smile.

We continue to look at developing a new remote trail. There are many possibilities in the 620 acres of camp. The long awaited picnic shelter for the red trail will be done this spring/summer. With the assistance from the Amish, we will do the site work this spring and a structure in the summer. There have been several requests for a rest – rain – picnic shelter. The location will be the furthest point on the trail from the lodges.

The tree identification program is still being added to, thanks to Dr. Sam Alaimo. We have well over two hundred tree tags currently at Whispering Pines.

Without the help and assistance from Paul Knapic, Camp Manger, many project would not be possible. He continues to be extremely helpful in many projects that we do.

Thank you for your support.

The 500th meeting of the Faculty-Student Association was called to order on Monday, December 7, 2015 at 3:03 PM in Cleveland 416 by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez  
D. Blundell

J. Jayatilleke  
M. Baker  
K. Gyau-Boateng  
K. Williams

Others:

G. Vickers  
R. Burt

I. Minutes

Mr. Blundell moved Dr. Velez seconded to approve the minutes of October 19, 2015.

Carried – Unanimous

II. Founders Fund Applications Review

Dr. Hotchkiss advised the board to consider the guidelines carefully in determining awards. He cautioned that it was incumbent on the applicants, not the board members, to demonstrate the applicability of the phrase “except in rare circumstances”. Otherwise the guidelines should be interpreted as rules.

The board reviewed the 23 applications and determined awards as follows:

<u>Name</u>	<u>Amount</u>	<u>Vote</u>
Black Cross Project	\$2,600	Unanimous
Women of Little Vietnam	1,240	6 – 1 – 0
Artic Coiffure	0	3 – 2 – 2
Step and Stroll	2,914	6 – 0 – 1
Camp Weekend	0	Unanimous
Caribash	10,000	Unanimous
Visit to Cleveland Federal Reserve	0	Unanimous
MLK Celebration	3,000	Unanimous
Mortecai Lecture	440	Unanimous (Dr. Velez recused himself)
Wonder Makers	435	4 – 0 – 3
Rawlings & Haygood	2,500	Unanimous
Brittney Cooper Lecture	1,450	Unanimous
Variability in Algebra Content	580	3 – 2 – 2
Mood Disorders (PMAD)	1,545	Unanimous
Sabrina Schmidt Gordon Lecture	2,310	Unanimous
Women of the Guitar	0	6 – 0 – 1



Miss PHAT Pageant	1,250	6 – 0 – 1
Behavior Intervention	0	6 – 0 – 2
US-Korea Fashion Crossroads	2,800	6 – 1 – 0
Refugees in Buffalo	1,000	Unanimous
Student Summit	4,205	6 – 0 – 1 (Mr. Blundell recused himself)
Bystander Intervention	3,000	Unanimous
Sexclusive	<u>2,112</u>	Unanimous (Mr. Baker recused himself)
Total	\$43,381	

Dr. Velez moved Mr. Blundell seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 4:12 PM.

Respectfully submitted,



Gary Vickers  
Secretary

The 499th meeting of the Faculty-Student Association was called to order on Monday, October 19, 2015 at 3:02 PM in Cleveland 416 by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez  
D. Blundell

J. Jayatilleke  
M. Baker  
K. Gyau-Boateng  
K. Williams

Others:

G. Vickers  
R. Burt

Mr. Vickers introduced and welcomed the three new student members, Marcel Baker, Kobe Gyau-Boateng, and Kadeem Williams to the board. He also welcomed Mr. Burt, who serves as assistant executive director on a per diem basis and attends board meetings when his schedule permits.

I. Minutes

Mr. Blundell moved Dr. Merini seconded to approve the minutes of April 14, 2015.

Carried – Unanimous

II. Fiscal Year 2015 Audit

Mr. Vickers distributed the audit for the prior year that ended on June 30, 2015. He highlighted the Founders Fund, reported its current balance, and pointed out the operating expenses for last year. Mr. Blundell asked the Secretary to explain the history of the non-expendable principal portion of the fund.

Dr. Velez asked how long the corporation had used this auditor. Mr. Vickers replied that it was at least 30 years but according to SUNY Guidelines it was necessary to put the audit out to bid every 5 years. He had done so in 2008 and 2013 without receiving any bids. He indicated that the bid specs include storage space for the corporation's files because the College does not grant the corporation office space on campus. The cost of the audit includes providing this space. However the current auditor has informed him that he no longer would be performing the audit for FSA. Accordingly, the board had two options. Either put the audit out to bid immediately or select a temporary auditor to complete the remaining two years before the required time in 2018.

Dr. Velez moved Mr. Jayatilleke seconded to put the bid out this year. Discussion followed. Mr. Burt asked if the audit were put out to bid now, could it then move the next bid out five years. Mr. Vickers said he believed that would be correct.

Carried – 6 – 0 – 1



III. Founders Fund

The board considered possible dates to review program applications for funding. Mr. Vickers indicated that December 11<sup>th</sup> was a study day and there were no classes scheduled.

Dr. Merini moved Mr. Blundell seconded to set the date as December 11<sup>th</sup> at 2:00 PM. A check of the college calendar showed this would conflict with a scheduled College Senate meeting.

Mr. Williams moved to amend to December 7<sup>th</sup> since that fit everyone's schedule.

Dr. Merini and Mr. Blundell accepted Mr. Williams's amendment to schedule the next meeting for December 7 at 3:00 PM.

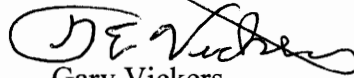
Carried – Unanimous

Dr. Velez moved Mr. Blundell seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 3:50 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. Vickers", written over a horizontal line.

Gary Vickers

Secretary

The 498th meeting of the Faculty-Student Association was called to order on Tuesday, April 14, 2015 at 11:02 AM in Cleveland 416 by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez  
D. Blundell

J. Jayatilleke (abs.)  
J. Nemard (abs.)  
M. Sumbundu (abs.)  
A. Louimarre (abs.)

Others:

G. Vickers

I. Minutes

Mr. Blundell moved Dr. Merini seconded to approve the minutes of December 4, 2014.

Carried – Unanimous

II. Fiscal Year 2016 Budget

Dr. Hotchkiss asked the members if they had any questions about the budget. Mr. Blundell commented that his health restrictions this year prevented him from utilizing the funds allocated to Whispering Pines Educational Development last year. Therefore he was not requesting funding in this budget cycle but would give a report next year and make a funding request if necessary. Mr. Blundell moved Dr. Velez seconded to approve the budget as submitted.

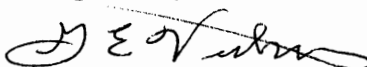
Carried – Unanimous

Dr. Velez moved Mr. Blundell seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 11:17AM.

Respectfully submitted,



Gary Vickers  
Secretary



**FSA Fiscal Year 2016 Budget****Current Investment Funds**

TIAA-CREF fund balance	\$1,076,200
TIAA-CREF non-expendable	<u>\$1,030,113</u>

**2016 Funds Available**

Net expendable funds	46,087
Dividends	42,000
Cash on hand	53,000
Treasury Inflation Protected Securities	<u>12,755</u>
<b>Total Available Funds</b>	<u><b>\$153,842</b></u>

**Expenses**

Wages	\$12,000
Payroll Taxes	1,300
Professional Services	7,750
Postage	50
Telephone	1200
Supplies	200
Insurance	1,000
Board of Directors	300
Miscellaneous	<u>100</u>
<b>Total Expenses</b>	<u><b>\$23,900</b></u>
<b>Net Funds Available</b>	<b>\$129,942</b>

**Programs**

Whispering Pines Ed Development	0
General Programming	<u>45,000</u>
<b>Total Programming</b>	<u><b>\$45,000</b></u>
<b>Surplus +/-</b>	<u><b>\$84,942</b></u>
<b>Ending Balance</b>	<u><u><b>\$1,115,055</b></u></u>

**Last Year's (2015) Budget****Current Investment Funds**

TIAA-CREF fund balance	\$1,090,800
TIAA-CREF non-expendable	<u>\$1,016,330</u>

**2015 Funds Available**

Net expendable funds	74,470
Dividends	26,900
Cash on hand	48,700
<b>Total Available Funds</b>	<u><b>\$150,070</b></u>

**Expenses**

Wages	\$12,000
Payroll Taxes	1,200
Professional Services	7,500
Postage	50
Telephone	1200
Supplies	150
Insurance	800
Board of Directors	300
Miscellaneous	<u>100</u>
<b>Total Expenses</b>	<u><b>\$23,300</b></u>
<b>Net Funds Available</b>	<b>\$126,770</b>

**Programs**

Whispering Pines Ed Development	5,000
General Programming	<u>35,000</u>
<b>Total Programming</b>	<u><b>\$40,000</b></u>
<b>Surplus +/-</b>	<u><b>\$86,770</b></u>
<b>Ending Balance</b>	<u><u><b>\$1,103,100</b></u></u>

The 497th meeting of the Faculty-Student Association was called to order on Thursday, December 4, 2014 at 1:36 PM in Cleveland 416 by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez  
J. Nemard (abs.)

J. Jayatilleke  
D. Blundell  
M. Sumbundu  
A. Louimarre (abs.)

Others:

G. Vickers

I. Minutes

Mr. Blundell moved Dr. Merini seconded to approve the minutes of September 18, 2014.

Carried – Unanimous

II. Founders Fund Awards

The Board reviewed 19 applications and awarded funding for 16 programs. One additional late application was not considered. The list of awards is attached.

Mr. Blundell moved Mr. Sumbundu seconded to amend the budget for programming from \$35,000 to \$44,000 to cover the additional funding awarded.

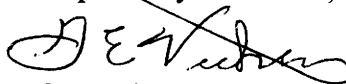
Carried – Unanimous

Dr. Velez moved Dr. Merini seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 2:48 PM.

Respectfully submitted,



Gary Vickers  
Secretary



Name	Contact Number	Date	Amount Awarded
Sarah Beth Hinderliter - Celebrating A Century of Black Life	878-3675	Feb. 2015	1,850
Anthony Chase - Q&A with Roslyn Ruff	878-6326	Apr. 23, 2015	1,100
Amy Wilson - Social Media in Higher Ed., Paul G. Brown	878-4083	Feb. 12-13, 2015	2,075
Stephen Vermette - WxBuffWarn	878-4930	Spring 2015	1,195
Katrina Whitlow - GREAT Day at Child Care Center	867-6589	Apr. 11, 2015	1,800
Carol Canestrari - Beyond the Bachelors Degree	878-4119	Oct. 2015	2,350
Jude Jayatilleke - EOP Celebration of Academic Excellence	878-6028	May 7 2015	2,805
Ewurabena Ashun - Crown your Roots	347-751-9088	Apr. 26, 2015	1,300
Lynn Boorady - Maker's Faires - Gretchen Myers	878-5716	Feb. 2015	1,200
Charles Kenyon - Community Meet & Greet	878-4618	Aug. 29, 2015	2,867
Theresa Stephan Hains - Discussions on Addictions/Abuse	878-6711	Spring 2015	4,500
Keunyoung Oh - Korean Headdress Exhibition	878-4659	Feb. 3-13, 2015	3,500
Evan Drummond - Women of the Guitar Festival	830-7138	Feb., Mar., 2015	5,000
Juliana Bolaji - Motivational Speaker Eric Thomas	878-6701	Mar. 12, 2015	5,000

Jinseok Heo - Chemistry/Physics Lectures	878-4906	Spr./Fall 2015	3,400
Kyeonghi Baek - Model UN conference	878-6227	May 29-31, 2015	<u>4,000</u>
Total			43,942



The 496th meeting of the Faculty-Student Association was called to order on Thursday, September 18, 2014 at 2:05 PM in Butler 210B by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez (abs.)  
J. Nemard

J. Jayatilleke  
D. Blundell  
M. Sumbundu (abs.)  
A. Louimarre (abs.)

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Dr. Merini seconded to approve the minutes March 17, 2014.

Carried – Unanimous

II. Founders Fund

The Board considered possible deadline dates for FY 2015 applications. Mr. Jayatilleke moved, Mr. Blundell seconded to set December 1, 2014 as the deadline.

Carried – Unanimous

The Board then considered when to meet to review the applications. Mr. Jayatilleke moved, Mr. Blundell seconded to meet on December 4, 2014 at 2:00 PM at a place to be determined to review the applications and make awards.

Carried – Unanimous

The next item for discussion was the level of programming for 2015. Mr. Vickers reported that, in accordance with Board policy, non-expendable principal had risen to \$1,030,113 from \$1,016,330. He indicated that this allowed for up to \$88,000 for awards. The budget is for \$35,000. Dr. Hotchkiss warned that the board might not be keeping up with inflation and that the current fund balance doesn't have the same value as the original \$1,000,000 14 years ago. Mr. Blundell pointed out that the \$1,118,789 fund balance was after the Association had awarded \$350,000 over the 14 years. Dr. Merini also noted that during that time there were two major stock market crashes that the Association weathered.

Mr. Vickers indicated that his research indicated that both the average number of FSA applicant awards, and the \$35,000 budget amount represented approximately 80% of what the Grant Allocation Committee awards annually. Dr. Hotchkiss objected to comparisons with the GAC and said FSA should be recognized by the campus community on its own merits. The Board agreed to keep the budget amount at \$35,000, keeping in mind that the amount in future years should rise to meet allocation needs.

The final item addressed was how to advertise the availability of funding. Mr. Vickers reported that currently we make announcements in the Daily, ask the Dean of Students to issue a campus-wide email notice to all students, and request that USG officers convey the availability to their organizations. He said in prior years he had mixed success with Record advertisement and requesting Deans to make an announcement at the department chairs meetings. He asked the board if they would consider creating a website. Dr. Hotchkiss believed a website was impractical because it would only be visited once a year at application time. Ms. Nemard commented that, now that the Record was online, more students would read it and we should consider trying an advertisement again. She also suggested the TV crawlers in the Campbell lobby. Dr. Merini suggested some form of a postcard sized notice that could be distributed to individuals and campus organizations. Mr. Jayatilleke volunteered to put the notice in the Daily this year and "tag" departments with the notice.

The Board encouraged the Executive Director to implement other of these suggestions that were feasible. They also authorized him to pay reasonable fees to an art student to design a postcard flyer and use his judgment on the quantity/ printing costs.

### III. New Business

Mr. Blundell suggested that with the installation of a new President on campus, the Association should again seek recognition via a link from the College home page. Previously this request was routed through the Vice President for Student Affairs office without success. Dr. Hotchkiss volunteered to meet with President Conway-Turner to pursue the matter and will report back to the board.

Mr. Blundell moved, Mr. Jayatilleke seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 2:57 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. Vickers", written in a cursive style.

Gary Vickers  
Secretary



The 495th meeting of the Faculty-Student Association was called to order on Monday, March 17, 2014 at 10:02 AM in Caudell 116 by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez  
J. Britten (abs)

J. Jayatilleke  
D. Blundell  
M. Sumbundu  
A. Louimarre (abs)

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Mr. Jayatilleke seconded to approve the minutes of January 21, 2014.

Carried – Unanimous

II. Fiscal Year 2015 Budget

Mr. Blundell moved Dr. Velez seconded, to approve the budget as distributed. Mr. Blundell explained that two line items in the budget were left blank at his request as Treasurer so the board could discuss the level of funding.

The first item was wages for Mr. Vickers. He explained the for the past eight years Mr. Vickers had requested nominal raises of a few hundred dollars every other year. His last raise was in 2013 and his current salary is \$10,400. Mr. Blundell moved Dr. Merini seconded, to amend the budget to increase Mr. Vickers' salary to \$12,000.

Dr. Velez suggested that, in the future, a performance document for the Executive Director accompany the budget that is distributed to the Board prior to the budget meeting. This would also provide board members the opportunity to give feedback to the Executive Director. Mr. Vickers advised that the document would demonstrate the Board's compliance with its 'duty of care' obligation as it relates to employee compensation.

Carried – Unanimous

The next item for discussion was the level of programming for 2015. Mr. Vickers reported that there was \$121,000 above the Founders Fund non-expendable principal available. Dr. Hotchkiss cautioned that the market was at an all-time high and some reserve should be considered to protect against a downturn. Mr. Jayatilleke moved, Mr. Sumbundu seconded to amend the budget to include \$35,000 for program support.

Carried – Unanimous

The Board then voted on the budget as a whole as amended.

Carried – Unanimous

Mr. Sumbundu moved Dr. Velez seconded, for the President to appoint a committee to formulate a performance evaluation process for the Executive Director. Discussion ensued. Some members felt the establishment of a committee was superfluous since the board only consisted of eight members. Mr. Sumbundu withdrew his motion. Dr. Velez concurred.

Mr. Sumbundu then moved and Dr. Velez seconded to have the Treasurer create a form for the Executive Director's evaluation and have it distributed annually with the budget prior to the meeting so that board members could fill them out in advance and provide the Executive Director with feedback at that meeting.

Some members observed that if the evaluation was done at the same time as the budget meeting, there would be no opportunity for anonymity. Others believed that anonymity could be counterproductive to feedback. Eventually it was agreed that anonymity was not necessary. There was some further discussion about whether the process could remain informal as in the past.

Carried 3 – 2 – 1

Mr. Blundell reported on the use of the funds for Whispering Pines Educational Development. He distributed the summary report and requested it be placed in the program file.

Dr. Merini moved, Dr. Velez seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 10:54 AM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. Vickers", with a stylized flourish at the end.

Gary Vickers  
Secretary



## **FSA Fiscal Year 2015 Budget**

### **Current Investment Funds**

TIAA-CREF fund balance	\$1,090,800
TIAA-CREF non-expendable	<u>\$1,016,330</u>

### **2015 Funds Available**

Net expendable funds	74,470
Dividends	26,900
Cash on hand	<u>48,700</u>
<b>Total Available Funds</b>	<u><b>\$150,070</b></u>

### **Expenses**

Wages	\$12,000
Payroll Taxes	1,200
Professional Services	7,500
Postage	50
Telephone	1200
Supplies	150
Insurance	800
Board of Directors	300
Miscellaneous	<u>100</u>
<b>Total Expenses</b>	<u><b>\$23,300</b></u>
<b>Net Funds Available</b>	<b>\$126,770</b>

### **Programs**

Whispering Pines Ed Development	5,000
General Programming	<u>35,000</u>
<b>Total Programming</b>	<u><b>\$40,000</b></u>
<b>Surplus +/-</b>	<u><b>\$86,770</b></u>
<b>Ending Balance</b>	<u><u><b>\$1,103,100</b></u></u>

The 494th meeting of the Faculty-Student Association was called to order on Tuesday, January 21, 2014 at 1:19 PM in Cleveland 418 by Anthony Hotchkiss, President.

Members:

A. Hotchkiss  
R. Merini  
D. Velez (abs)  
J. Britten (abs)

J. Jayatilleke (abs)  
D. Blundell  
M. Sumbundu (abs)  
A. Louimarre

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Ms. Louimarre seconded to approve the minutes of October 15, 2013.

Carried – Unanimous

II. Awarding of Founders Fund Application Grants

Dr. Hotchkiss explained that since there were only three other voting members, any vote he cast could only function to defeat the wishes of the majority (by creating a tie). He stated that he had no desire to do so, and accordingly felt it unnecessary for him to vote either for or against any funding level.

The following programs were then approved at the funding levels indicated:

Anne Frank Project	\$5,000
Civil Rights in America	1,800
Women in Higher Education	1,978
Fitness Protocol	1,250
AIDS Awareness	1,582
Chinese Tie Dye Seminars	1,361
Welcoming Our Neighbors	1,000
Chemistry/Physics Lectures	2,500
Women of the Guitar	3,000
Women's History Month	2,028
Ukraine Student Activism	1,200
Invisible Barrier to Grant St.	825
Masquerade Ball	600
African/American Econ. Strategies	<u>5,000</u>
Total	\$29,124

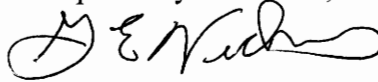
The board agreed to hold the next meeting on March 17<sup>th</sup> at 10:00 AM for the purpose of approving the fiscal year 2015 budget.

Mr. Blundell moved, Ms. Louimarre seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 2:12 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. E. Vickers", written in a cursive style.

Gary Vickers  
Secretary



The 493rd meeting of the Faculty-Student Association was called to order on Tuesday, October 15, 2013 at 3:14 PM in Caudell 116 by Anthony Hotchkiss, President.

Members:

J. Jayatilleke (abs)  
R. Merini  
D. Velez  
J. Britten

A. Hotchkiss  
D. Blundell  
M. Sumbundu  
A. Louimarre

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Mr. Sumbundu seconded to approve the minutes of September 24, 2013.

Carried – Unanimous

II. By-Laws revision for Distribution of Assets upon Dissolution

Dr. Hotchkiss explained the intent of the resolution to amend Article VII, Section 4 of the By-Laws (attached to these minutes). He emphasized that there is for the foreseeable future no desire to execute dissolution. However, given the liquidity and substantial assets of the corporation, a process for a fair distribution to potentially many deserving campus organizations should be in place for future boards.

Mr. Blundell moved, Mr. Sumbundu seconded to adopt the resolution as submitted.

Carried – Unanimous

Mr. Vickers informed the board that he would notify The Knoer Group that they will be the attorneys of record for representing the corporation in this matter.

III. Timeline for Founders Fund Grants

Mr. Vickers began by asking the board if they were expecting to consider both hard copy and electronic applications. He also wanted to know if they were expecting he bring a copy of the applications to the board meeting when awards would be made. The board expressed no need for the latter and indicated they wanted to use the 'smart room' capabilities of Caudell 116 and project the applications on the screen from the shared dropbox folder of applications.

Mr. Vickers then reported that his work with the USG employee to get the PDF file interactive resulted in an inability for applications to be saved or submitted on PCs. This is a restriction of Adobe reader. They could be printed out and mailed to him (but not emailed) and he would have to scan them onto a flash drive, download them to his computer and then copy them to the dropbox folder. He also reported that he had no equipment to scan documents and would have to ask USG for permission to use their equipment.

**THE FACULTY STUDENT ASSOCIATION OF  
STATE UNIVERSITY COLLEGE AT BUFFALO, INC.  
RESOLUTION**

**WHEREAS**, the current Bylaws of this organization Article VII Section 4 discuss the disposition of assets upon the dissolution of the Faculty Student Association,

**WHEREAS**, the Board would like to clarify the process for the disposition of assets to set forth guidelines for how the assets will be distributed upon dissolution,

**WHEREAS**, the Board has prepared an Amendment to Article VII Section 4 to set forth those guidelines.

**NOW THEREFORE BE IT RESOLVED**, that the Faculty Student Association Bylaws are hereby amended to read as follows:

Article VII

Section 4.     Dissolution.

a)     Upon the dissolution of the Corporation, the Board of Directors, after paying or making provisions for the payment of all its just debts, obligations, and liabilities, shall dispose of all of its remaining assets. These assets shall be transferred to the State University College at Buffalo or to such other campus approved not-for-profit organization or organizations organized and operated exclusively for educational, charitable or scientific purposes as shall at the time qualify, as an exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law). Pursuant to the following provisions, the Board of Directors shall determine which organization or organizations are best qualified and competent to promote the purposes of State University College at Buffalo and the educational activities of its faculty and students.

b)     Within forty five days (45) days of the duly authorized dissolution of the corporation, the Board shall be provided with an accounting of the remaining assets on hand after payment of all obligations. Upon the receipt of the accounting, the Board shall compile a proposed list of organizations to receive the remaining assets and the amount or percentage proposed to be allocated to such organizations.

c)     The proposed list shall be submitted for consideration at least fifteen (15) days prior to the next board meeting. At that meeting, the Board shall vote on the proposal. A supermajority vote of the entire Board shall be necessary to approve the final distribution of assets.

The 492nd meeting of the Faculty-Student Association was called to order on Tuesday, September 24, 2013 at 3:03 PM in Caudell 116 by Rafika Merini, President.

Members:

J. Jayatilleke (abs)  
R. Merini  
D. Velez  
J. Britten

A. Hotchkiss  
D. Blundell  
M. Sumbundu (abs)  
A. Louimarre

Others:

G. Vickers

I. Minutes

Dr. Hotchkiss moved, Ms. Britten seconded to approve the minutes of March 11, 2013.

Carried - Unanimous

II. Election of Officers

The Secretary explained that there were three officers to be elected; President, Vice-President, and Treasurer. He indicated that the only restriction was that all three offices could not be filled by representatives of the same constituency.

Dr. Merini called for nominations for President. Dr. Hotchkiss nominated himself. There being no other nominations, Dr. Hotchkiss was elected by acclamation. Dr. Merini passed the gavel to Dr. Hotchkiss.

Dr. Hotchkiss called for nominations for Treasurer. Ms. Britten nominated Mr. Blundell. There being no other nominations, Mr. Blundell was elected by acclamation.

Dr. Hotchkiss called for nominations for Vice-President. Ms. Louimarre nominated Ms. Britten. Ms. Britten declined the nomination. Ms. Britten nominated Dr. Velez. There being no other nominations, Dr. Velez was elected by acclamation.

III. Review of 2013 Founders Fund Guidelines

Dr. Hotchkiss explained how the change in language stating "except in rare circumstances" allows the board to make exceptions when warranted. Dr. Velez informed the board how the college's Grant Allocation Committee used a rubric to evaluate applications and suggested the board might consider adopting its own rubric to assist in weighing priorities and providing transparency of its decision process.

The board questioned why the new guidelines need to be voted on since the language had been approved in the previous meeting. Mr. Vickers explained that individual sections had been approved but he was unsure if he had properly incorporated them into a complete document. He had sent out an email the previous semester for members to review and thought they may want to vote on the complete document.

Mr. Blundell moved, Dr. Velez seconded to approve the guidelines as revised.

Carried – Unanimous



#### IV. Timeline for Founders Fund Grants

The board considered when the deadline for accepting grants should be. One factor was the time it would take to reproduce and distribute the package of applications (before or after the winter break in December-January). The board expressed a desire to facilitate filling out applications online and submitting them via email attachments to Mr. Vickers. He would then establish an online drop box, deposit the applications, and inform the board of the link to the drop box, whereupon the members could read the applications on their own schedule.

Mr. Vickers said he would work with the USG employee who posts the application form on the USG website to try to accomplish this objective. The board made no decision about whether to accept applications via hard copy, pending the feasibility and ease of online submission.

Mr. Blundell moved, Ms. Britten seconded to set the application deadline as December 4<sup>th</sup>.

Carried – Unanimous

#### V. By-Laws revision for Distribution of Assets upon Dissolution

Mr. Vickers distributed a resolution that was drafted by Sandy Nasca, an attorney in the Knoer Group, concerning a modification of the By-Laws. It would provide a clear template of how future boards of directors should proceed with distributing assets should the corporation enter dissolution. He stressed the following salient points:

- a) The corporation has neither the need nor the intent to enter dissolution any time in the foreseeable future,
- b) Not-for-profit law requires the corporation to address this issue in its By-Laws. However, since there are now only liquid assets (cash and cash equivalents), it behooves FSA to more seriously consider other organizations (per Article VII, Section 4) that may promote the educational activities of the faculty and students of Buffalo State,
- c) This will be a two-part process. First, the By-Laws would be changed to include a definitive mechanism for distributing the assets. Second, at any time in the future, the Board of Directors may consider organizations (including the College) to distribute the assets, and the percentage to allocate to each.
- d) This By-Laws revision includes a two meeting process and a requirement of a supermajority vote to protect against impulsive and/or capricious action by future Boards.

Mr. Vickers requested that the Board review the document and schedule a meeting in the near future for a By-Laws revision vote. He cautioned that this issue is a Board prerogative only, and the document should not be carelessly discussed with the college community, lest the board's intentions are misinterpreted, and the members subjected to speculation and influence.

The board agreed to schedule a meeting for October 15<sup>th</sup>. It was also requested that at that time Mr. Vickers report on the availability of online submission of Founders Fund grant requests.

Dr. Velez moved, Mr. Blundell seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 4:20 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. Vickers", written in a cursive style.

Gary Vickers  
Secretary

The 491st meeting of the Faculty-Student Association was called to order on Monday, March 11, 2013 at 10:15 AM in Caudell 116 by Rafika Merini, President.

Members:

J. Jayatilleke  
R. Merini  
D. Velez  
J. Britten

Others:

A. Hotchkiss  
D. Blundell (proxy)  
G. Vickers

I. Minutes

Mr. Jayatilleke moved, Dr. Velez seconded to approve the minutes of January 22, 2013.

Carried - Unanimous

II. Fiscal Year 2014 Budget

Mr. Vickers circulated an updated version of the budget that reflected an increase in the Founders Fund expendable principal of \$14,700 from the one distributed with the agenda three weeks earlier. He said the board could therefore consider increasing the budgeted amount for program funds. He said the \$24,000 program budget was the average of awards over the last three years.

Dr. Velez asked what the amount of the nonexpendable principal was and why it wasn't reflected anywhere in the budget. Mr. Vickers reported that the nonexpendable principal was \$1,016,330. He said he had provided an analysis of the Founders Fund activity in the past. However it is a noncurrent asset and doesn't factor into the traditional income/expense format of a budget. He indicated that the data being requested could be found in the annual audit. Dr. Velez requested that future budget presentations reflect the effect on the total Founders Fund balance.

Dr. Velez moved, Ms. Britten seconded to amend the budget to commit the \$15,400 surplus (\$700 in the original budget plus \$14,700 in additional expendable funds) to an increase in the program budget with the board fully intending to expend all the funds.

Carried – Unanimous

The board then voted on the budget as amended.

Carried - Unanimous

III. Review of 2013 Founders Fund Guidelines

Ms. Britten suggested that the guidelines be modified to provide some flexibility in accommodating programs conducted off campus. Dr. Merini reviewed previous wording she had



presented to the board that would have funded international travel for students doing research. Previous boards felt that this sort of funding was available through other campus programs.

The board agreed on two points via consensus. First, the word "College" was no longer part of the official campus title and should be removed wherever stated. Second, compensation for faculty and staff is governed by SUNY policy and not a guideline of FSA. This item should be separated and placed to precede the FSA guidelines.

Dr. Hotchkiss suggested that the desired flexibility could be accomplished by changing the wording of the guideline introductory sentence. Dr. Hotchkiss moved, Mr. Jayatilleke seconded to change the wording to:

"Except in rare circumstances, grants will be awarded according to the following guidelines:"

A discussion ensued about the food ratio guideline. It was expressed that it may not be clear that if a requested budget was reduced, the food portion would be proportionally reduced. It was suggested that the budget format could be placed on a spreadsheet when a reduction in the requested budget would automatically reduce the allocation for food. Mr. Vickers reported that the award letter currently includes the automatic food proportion reduction.

Dr. Hotchkiss moved, Mr. Jayatilleke seconded the Previous Question.

Carried – Unanimous

The board voted on the motion on the floor.

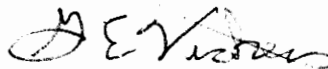
Carried – Unanimous

Dr. Velez moved, Dr. Hotchkiss seconded that in order to provide grammatically correct language the phrase "Preference will be given to" be eliminated and replaced with "Programs should/will".

Carried – Unanimous

The meeting was adjourned by Dr. Merini at 11:33 AM.

Respectfully submitted,



Gary Vickers  
Secretary

The 490th meeting of the Faculty-Student Association was called to order on Tuesday, January 22, 2013 at 9:34 AM in Caudell 116 by Rafika Merini, President.

Members:

J. Jayatilleke  
R. Merini  
D. Velez  
J. Britten

Others:

A. Hotchkiss  
D. Blundell (proxy)  
G. Vickers

I. Minutes

Dr. Velez moved, Ms. Britten seconded to approve the minutes of October 2, 2012.

Carried - Unanimous

II. By-Laws Editorial Changes

The Secretary distributed two proposed editorial changes to the By-Laws. The first dealt with an inconsistency in Article IV Section 1 C, which used plurals in reference to the administrative representative to the board. The change corrected it to singular.

The second dealt with Article IV Section 5, which enumerates the number of members necessary for a written request to the President to call a board meeting. He said it had been pointed out to him by another board member that the number needed for a waiver of written notice currently equals unanimous consent (8). The Secretary explained this language was left unaddressed when the board was downsized from 15 to 7 members in 2001. The Board agreed, that in consideration of the recent amendment that establishes quorum as 4 members present, the number required to request a meeting and waive the five day written notice should be set at 3. Dr. Velez moved, Ms. Britten seconded to approve the two editorial changes to the By-Laws.

Carried - Unanimous

III. Review of 2013 Founders Fund Grant Applications

Applications were reviewed seriatim. After discussion, each application was motioned and seconded for funding, with the award amounts and vote tally per the attached list. The board requested that a review of the current guidelines be placed on the agenda for the next meeting.

IV. Old Business

Mr. Vickers updated the Board on the status of developing a resolution to accommodate Article VII Section 4 of the By-laws which addresses dissolution obligations. He reported that a draft resolution has been developed with legal counsel, but won't be placed on an agenda until Mr.

Blundell's return, since he was the board member that introduced the topic. Mr. Vickers reiterated that there was no hurry, since the Board has not expressed intent to execute dissolution any time in the foreseeable future.

The board agreed to the date of March 11, 2013 for the next meeting.

The meeting was adjourned by Dr. Merini at 11:03 AM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G E Vickers", written in a cursive style.

Gary Vickers  
Secretary



**Founders Fund Applications  
Fiscal Year 2013**

<b>Appl. #</b>	<b>Name of Program</b>	<b>Amount Requested</b>	<b>Amount Awarded</b>	<b>Vote</b>
1	Take Back the Night	\$2,000	\$2,000	Unan.
2	Caught Doing Your Part Ceremony	\$1,000	\$540	Unan.
3	African American Speaker Series	\$4,500	\$4,500	Unan.
4	Beyond the Bachelors	\$2,150	\$2,150	Unan.
5	Entrepreneurial Liberal Artist	\$975	\$975	Unan.
6	Geology Speaker Series	\$1,000	\$650	Unan.
7	EOP Academic Celebration	\$1,855	\$1,855	3 - 2
8	National Ethics Bowl	\$9,810	\$0	3 - 2 - 1
9	Carmen Presti	\$700	\$700	Unan.
10	Chemistry/Physics Series	<u>\$2,300</u>	<u>\$2,300</u>	Unan.
	Totals	\$26,290	\$15,670	

The 489th meeting of the Faculty-Student Association was called to order on Tuesday, October 2, 2012 at 11:00 AM in Caudell 116 by Rafika Merini, President.

Members:

J. Jayatilleke

R. Merini

D. Velez

J. Britten (abs.)

A. Hotchkiss (abs.)

D. Blundell

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Mr. Jayatilleke seconded to approve the minutes of April 4, 2012.

Carried - Unanimous

II. Timetable for 2013 Founders Fund Grants

The Board agreed to set December 7<sup>th</sup> as the deadline for receiving grant applications for the 2013 academic year. Mr. Vickers will copy and distribute them by the first week in January. However no applications received after December 14<sup>th</sup> will be included in the distribution. The Board further agreed to meet during the week of January 22<sup>nd</sup> to award grants.

III. Old Business

Mr. Vickers updated the Board on the status of developing a resolution to accommodate Article VII Section 4 of the By-laws which addresses dissolution obligations. He reported that he had lost contact with the lawyer who represented the corporation for the past 20 years. After repeated attempts to reach him, he has decided to sign on with an attorney recommended by a colleague who also has a non-profit charitable organization. He indicated that he would present a resolution for board consideration at a future meeting, but advised that there was no hurry, since the Board has not expressed intent to execute dissolution any time in the foreseeable future.

IV. New Business

Dr. Velez noted that there was only one representative of the administration member on the board but language in the By-laws uses plurals. Dr. Merini moved, Mr. Jayatilleke seconded to make an editorial change to Article IV Section 1 C. of the By-Laws to reflect the fact that there is only one administrative appointee of the President.

Carried – Unanimous

Mr. Vickers stated he would make the change and distribute the replacement page at the next meeting.

The meeting was adjourned by Dr. Merini at 11:29 AM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. E. Vickers", written in a cursive style.

Gary Vickers  
Secretary

The 488th meeting of the Faculty-Student Association was called to order on Wednesday, April 4, 2012 at 3:02 PM in Caudell 116 by Rafika Merini, President.

Members:

C. Collier

R. Merini

K. Kaufman (proxy)

S. Campbell (abs.)

E. Greene (abs.)

D. Blundell

A. Hotchkiss

J. Britten

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Ms. Britten seconded to approve the minutes of January 19, 2012.

Carried - Unanimous

II. Fiscal Year 2013 Budget

Mr. Blundell distributed a report on the accomplishments from the previous year's programming budget. He showed the board a new plaque for the Laug Lodge as well as the weathered one it replaced. They also have one for the bell tower which has now been completely restored. They have also begun pond clearing and purchased a walk behind trimmer/mower for clearing shrubbery. He requested continued support for the Whispering Pines Educational Development fund.

Mr. Vickers began a discussion of the proposed budget by giving a summary of the twelve years of operations since the contract to provide auxiliary services was terminated. He reported \$299,000 in programming support and \$263,000 in operating expenses. The Founders Fund value as of 3/31/2012 was \$973,000 from the original \$1,000,000 investment in TIAA-CREF mutual funds, plus \$12,000 in TIPS, transferred from an operating account.

Mr. Vickers then reviewed the proposed budget for 2013 which does not include any reduction in the Founders Fund balance. He indicated a 3% growth in the fund next year would restore it to its original balance 12 years ago.

Mr. Blundell moved, Dr. Hotchkiss seconded to approve the budget as proposed.

Carried – Unanimous

III. New Business

Mr. Blundell, as Treasurer, introduced the topic of the recently modified By-Laws revision on the Board of Directors authority for the disposition of assets upon dissolution. It included the new SUNY guideline that if other 501(c)3 organizations receive assets, Buffalo State campus approval must also be obtained. He reported that in reviewing the budget with the Secretary, they



felt the board would best be served if it took a proactive approach in establishing preferences within its authority to dispose of its assets. He felt the topic merited further discussion at a board meeting.

Discussion ensued. Dr. Hotchkiss questioned why it would be necessary since the board had no intention of dissolving now, or any time in the foreseeable future. Several members offered that future board members could be pressured to transfer the assets, particularly if the Founders Fund grows substantially. Mr. Vickers expressed that establishing priorities now could prove more influential with any court necessary to approve the dissolution, rather than a hastily constructed, externally pressured resolution.

The board agreed to have the issue placed on the agenda for the next meeting.

Ms. Collier moved, Dr. Hotchkiss seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 3:58 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. Vickers", written in a cursive style.

Gary Vickers  
Secretary

**GEV**

---

**From:** "Kaufman, Kris" <KAUFMAKA@BuffaloState.edu>  
**Date:** Wednesday, March 07, 2012 10:37 AM  
**To:** "GEV" <vickerge@roadrunner.com>  
**Cc:** "Blundell, Donald" <BLUNDEDW@BuffaloState.edu>  
**Subject:** BOD Meeting - April 4  
Gary

I won't be able to make the meeting on the 4<sup>th</sup>. Don Blundell can be my proxy.

Kris

No virus found in this message.

Checked by AVG - [www.avg.com](http://www.avg.com)

Version: 2012.0.1913 / Virus Database: 2114/4855 - Release Date: 03/06/12

**FSA Fiscal Year 2013  
Budget**

**Income Funds**

Dividends	\$23,100
Expendible Principal	
Cash on hand	<u>34,700</u>
<b>Total Funds Available</b>	<u>\$57,800</u>

**Expenses**

Wages	\$10,400
Payroll Taxes	1,000
Professional Services	6,700
Postage	50
Telephone	900
Supplies	100
Insurance	800
Board of Directors	250
Miscellaneous Fees	<u>100</u>
<b>Total Expenses</b>	<u>\$20,300</u>
<b>Net Funds Available</b>	\$37,500

**Programs**

Whispering Pines Ed Development	5,000
General Programming	<u>32,000</u>
<b>Total Programming</b>	<u>\$37,000</u>
<b>Surplus</b>	<u><u>\$500</u></u>

The 487th meeting of the Faculty-Student Association was called to order on Thursday, January 19, 2012 at 1:00 PM in Caudell 116 by Rafika Merini, President.

Members:

C. Collier  
R. Merini  
K. Kaufman  
S. Campbell

E. Greene  
D. Blundell  
A. Hotchkiss  
J. Britten

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Dr. Hotchkiss seconded, to approve the minutes of September 28, 2011.

Carried - Unanimous

II. Review of Founders Fund Applications

The board prepared to deliberate on 20 proposals. Dr. Merini suggested that, because the dollar amounts requested for Caribash and the Anne Frank project approximately equaled the total amount of funds available, they be deferred to last. The board concurred. They also decided to add the EOP honors convocation to the deferred list. The board then reviewed the remaining proposals ad seriatim.

The following programs were moved and seconded for funding at either full or reduced levels, without amendment:

Caribbean Lecture Series	\$1,035
Lambda Theta Alpha Convention	0
Environmental Fair	1,500
NY Cabaret at BSC	4,000
Black History Month	1,596
Martin Lindstrom Lecture	2,000
Women's History Month	1,025
Women in Art & Literature	395
Chemistry Series	1,000
Severe Weather	1,000
Careers in the Arts	0
National Day of Service	900
Anne Frank Project	5,000

Carried – Unanimous



Emotions & Edges                      \$2,000  
Carried 4-1-0

Drunk Driving Awareness              \$1,000  
Carried 3-2-0

American Mock Trial                    \$1,000  
Carried 4-1-0

EOP Honors Convocation              \$     0  
Carried 4-2-1

4<sup>th</sup> Annual Preventing Violence      \$     0  
Carried 4-1-2

Ms. Greene moved, Ms. Collier seconded to fund the Caribash for \$10,000.  
Failed 1-6-0

Ms. Greene moved, Ms. Collier seconded to fund the Caribash for \$6,000. Dr. Hotchkiss moved,  
Ms. Campbell seconded to amend the motion to zero dollars.  
Carried 5-1-1

The Secretary advised that since the sentiment of the board was established with the zero dollars  
vote, it would be redundant to vote on the funding motion as amended.

Ms. Collier moved, Mr. Blundell seconded to fund the Democracy School for \$1,500.  
Failed 4-4-0


Dr. Hotchkiss moved, Ms. Collier seconded to fund the Democracy School for \$3,300.  
Carried 4-3-0

The total amount of funding was \$26,751.

The board agreed that a Monday or Wednesday afternoon would work best for a meeting time.  
Mr. Vickers indicated that he would schedule a meeting for a Wednesday afternoon after Spring  
break to adopt a budget for fiscal year 2013.

The meeting was adjourned by Dr. Merini at 3:09 PM.

Respectfully submitted,

  
Gary Vickers  
Secretary

The 486th meeting of the Faculty-Student Association was called to order on Wednesday, September 28, 2011 at 2:08 PM in Caudell 116 by Rafika Merini, President.

Members:	Others:
C. Collier	E. Greene (abs.)
R. Merini	D. Blundell
K. Kaufman	A. Hotchkiss

I. Minutes

Dr. Hotchkiss moved, Mr. Blundell seconded, to approve the minutes of April 4, 2011.

Carried - Unanimous

II. By-Laws Revisions (language for specific sections attached for the record)

Mr. Blundell moved, Dr. Hotchkiss seconded, to define a quorum as four (4) members present at any meeting. (Article IV Section 5.)

Carried – Unanimous

Mr. Vickers explained that he was advised in a letter in 2007 from Vice Chancellor for Legal Affairs, Mr. Nicholas Rostow, that the 2003 SUNY Guidelines for Auxiliary Services required that, in the event of dissolution, campus approval must be given if the Corporation were to give any of its net assets to another entity organized for similar purposes. Dr. Hotchkiss moved, Mr. Kaufman seconded, to adopt a revision to Article VII Section 4 to reflect campus approval.

Carried – Unanimous

Mr. Vickers next explained that the 2011 SUNY Guidelines provided new language for Auxiliary Services Corporations to modify their By-Laws. He proposed a complete substitution of the Guidelines wording for Article IX Section 2 of the FSA By-Laws regarding amendments. Dr. Hotchkiss moved, Ms. Collier seconded, to substitute the 2011 SUNY Guidelines language for By-Laws Changes as the new Article IX Section 2 of the FSA By-Laws.

Carried – Unanimous

The board next took up the issue of non-participation of board members. It was agreed to retain advisory recommendation to affected constituencies. However, Dr. Hotchkiss moved, Mr. Blundell seconded, to change the first sentence of Article IV Section 8 to reflect 2/3rds of the board members present.

Carried – Unanimous

### III. Founders Fund Guidelines revisions

The board addressed guideline number 2 regarding allowing charges for events.

Ms. Collier moved, Mr. Kaufman seconded, to the change the wording to: **Preference will be given to programs that** are open to all members of the campus community free of charge.

Carried – Unanimous

The board next addressed guideline number 5 regarding the proportion of the program expenditures allocated for food. Dr. Merini moved, Dr. Hotchkiss seconded, that the words ‘a minority proportion’ be replaced by **‘no more than one-third of the FSA portion’**.

Carried – Unanimous

The board next reviewed guideline number 1 that restricts programs to those conducted on the Buffalo State campus.

Dr. Merini moved that the words “with the exception of FSA sponsored travel and research projects with groups of a minimum of six individuals” be included in the guideline.

She suggested that grant awards carry a requirement that those project participants be required to present their research to the campus community upon their return. The motion failed for lack of a second.

Mr. Vickers suggested that he will have to change the lead-in sentence that “Grants are restricted to...” to wording that will not be contradictory to new guideline wording. He was instructed to email the board with the revisions for feedback on the grammar.

Mr. Vickers reported that this year the application forms will be available either by download from the USG website or he will deliver them to specific individuals if they contact him. An announcement of grant availability and the deadline for applying will be submitted to the campus-wide email DAILY. Completed applications must now be delivered to the mail room in the Clinton Center. The deadline for receiving applications for this year’s Founders Fund grants was set for December 9, 2011.

The board set January 19<sup>th</sup> at 1:00 PM in Caudell 116 as the time to meet to review applications and award grants.

The meeting was adjourned by Dr. Merini at 3:21 PM.

Respectfully submitted,



Gary Vickers  
Secretary

## Faculty-Student By-Laws Revisions

September 2011

### Article IV Section 5. Meetings and Quorum

The last sentence of this section is changed to read:

**The presence of four (4) Directors in person shall constitute a quorum.**

### Article IV Section 8. Removal

The first sentence is modified as follows:

The Board under the concurrence of a 2/3 vote of its members **present.....**

### Article VII Section 4. Dissolution

This section is rewritten to conform to the SUNY guidelines for Auxiliary Services Corporations adopted by the SUNY Trustees (March, 2003) as follows:

Upon the dissolution of the Corporation, the Board of Directors, after paying or making provisions for the payment of all its just debts, obligations and liabilities, shall dispose of all of its remaining assets by transfer to [the State University of New York for the Benefit of] the State University College at Buffalo or to such other **campus approved** non-profit organization or organizations organized and operated exclusively for educational, charitable or scientific purposes as shall at the time qualify, as an exempt organization or organizations under Section 501 © (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) as in the judgment of the Board of Directors is best qualified and competent to promote the purposes of State University College at Buffalo and the educational activities of its faculty and students.



## Article IX Section 2. Charter/By-Laws Changes

This section is rewritten in its entirety to conform to the SUNY guidelines for Auxiliary Services Corporations adopted by the SUNY Trustees (March, 2011) as follows:

Charter/By-Law Changes – If substantial changes (e.g., impacts the mission; adds, significantly changes, or eliminates services; creation of a single member corporation, etc.) are proposed to the charter or by-laws of the corporation during the term of the agreement, sixty (60) days prior written notice of such proposed change(s) shall be reported to the campus president and the vice chancellor. No such change will take effect without the written approval of the campus president and the vice chancellor. Changes to the charter or by-laws of a less significant nature (e.g., term limits, signature authority, creation of subcommittees, etc.) should be reported to the president and the vice chancellor within 30 days of approval by the corporation's board.

The 485th meeting of the Faculty-Student Association was called to order on Monday, April 4, 2011 at 2:20 PM in Caudell 116 by Rafika Merini, President.

Members:

C. Collier

R. Merini

D. Blundell

K. Kaufman (abs.)

Lindsey Porter (abs.)

K. Olagoke (abs.)

E. Greene

A. Hotchkiss

Others:

G. Vickers

I. Minutes

Mr. Blundell moved, Ms. Collier seconded, to approve the minutes of December 17, 2010.

Carried - Unanimous

II. Fiscal Year 2012 Budget

Mr. Vickers presented the budget for fiscal year 2012. He reported that the budget was exactly the same as 2011 with the exception that anticipated income is \$2,000 more than last year's budget. Mr. Blundell distributed a summary of the activities from the WPED Fund. Dr. Hotchkiss inquired if there was a financial report of how the funds were expended. Mr. Vickers reported that there were reports in the corporation's files and he would make them available if any board members wished to review them.

Dr. Hotchkiss moved, Ms. Greene seconded, to approve the budget as submitted.

Carried - Unanimous

III. Alumni Seat Election

Mr. Vickers reported that the SUNY Guidelines for auxiliary corporations have been revised. The approval of the campus president and vice chancellor with regard to By-Laws revisions is now defined to apply only to 'substantial changes' such as those impacting the corporation's mission or change of services. Accordingly, the unresolved issue of the 2006 revision providing for alumni representation on the board (allowable under both the previous and new guidelines) could be deemed no longer moot. Mr. Vickers indicated that the seat of the alumni representative was up for nomination and election.

Dr. Hotchkiss nominated Mr. Blundell for the seat and moved to close the nominations. Dr. Merini seconded the motion. Mr. Blundell was elected by acclamation.

#### IV. New Business

Dr. Hotchkiss brought up the issue of revising the By-Laws to redefine the number of board members necessary to be present in order to establish a quorum. Mr. Vickers advised that any By-Laws revisions must have prior notification and placed on the agenda of a future meeting. Dr. Hotchkiss moved, Mr. Blundell seconded, to have a By-Laws revision redefining a quorum as 3 members placed on the agenda for the next meeting.

The board discussed the motion and expressed reservations about the small number. Dr. Hotchkiss moved, Mr. Blundell seconded, to withdraw the motion and replace it with a motion to simply place the quorum issue on the agenda for the next meeting.

Dr. Hotchkiss moved the Previous Question. Motion failed for lack of a second.

Dr. Merini moved, Ms. Greene seconded, to have a By-Laws revision redefining a quorum as 4 members placed on the agenda for the next meeting.

Carried - Unanimous

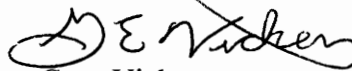
Mr. Vickers gave a brief summary of the results of the executive committee that met when the board failed to establish quorum at the previously scheduled meeting. The executive committee meeting was necessary due to Founders Fund issues that needed to be resolved prior to semester's end.

A request to have an honorarium donated by the recipient to the department that sponsored him was denied because it would set a precedent for college departments to garner funding indirectly through the FSA Founders Fund. However, the issue was resolved satisfactorily when Mr. Vickers informed the department sponsor that any unspent funds could be rolled over for the department to continue the program next year.

The committee also agreed to fund a late request for \$1600 for a presentation by Bryan Collier, an author and illustrator of children's books. The program has additional support from the Research Foundation and Enterprise Charter School.

The meeting was adjourned by Dr Merini at 2:44 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. E. Vickers", written over a horizontal line.

Gary Vickers  
Secretary

The 484th meeting of the Faculty-Student Association was called to order on Friday, December 17, 2010 at 1:07 PM in Caudell 116 by Rafika Merini, President.

Members:	Others:
C. Collier	Lindsey Porter (abs.)
R. Merini	K. Olagoke (abs.)
D. Blundell	E. Greene
K. Kaufman	A. Hotchkiss

## I. Minutes

Mr. Kaufman moved, Mr. Blundell seconded, to approve the minutes of October 6, 2010. Dr. Hotchkiss requested that the official copy of the minutes be amended to reflect the correct spelling of his name in the approval of minutes section.

Carried - Unanimous

## II. Review of Founders Fund Applications

Dr. Merini suggested that the board follow past practice of reviewing and voting on the applications serially. Ms. Collier asked for a status of the Fund balance, and the board's thoughts in the event there is a shortfall in the \$35,000 programming budget.

Mr. Vickers reported that the Fund was approximately \$977,000, about \$40,000 below the non-expendable principal level. He stated that in past, when there were insufficient funds from the principal, the board would fund programming from that fiscal year's dividends and capital gains. He reported that first quarter dividends this year were about \$3,500. He also reported that the primary income for the fiscal year comes in the second quarter, which corresponds to calendar year end, when the fund distributed capital gains. He estimated that if distributions match last year, there would be approximately \$24,000 in income for fiscal year 2011.

The board chose to proceed with tentative funding until a total amount was determined to compare with funding levels.

<u>Grants</u>	<u>Amount</u>	<u>Vote</u>
Autism Speaks	\$ 600	4-2-0
Mock Trial Tournament	1000	Unanimous
Change A Life	0	5-0-1
Directions in Psychology	585	Unanimous
Community Service Day	1780	Unanimous
Chemistry Seminars	1200	Unanimous
Sweet Valentines	775	Unanimous
Fiber Seminar	1350	Unanimous



Opening Eyes to Gender	2000	5-0-1
Break on Through	0	4-2-0
German Cinema	2745	5-1-0
Harry Potter Lecture	0	4-0-1
Spike Lee Lecture	5000	Unanimous
EOP Honors	0	3-1-1
Preventing Violence on Campus	1950	Unanimous
Beyond the Bachelors	1000	Unanimous
Race & Gender Dialogue	<u>1950</u>	Unanimous
Total \$ 21,935		

The board concurred that the award total fell within the expected income for the 2011 fiscal year and approved the funding as voted.

The board requested that a guideline review be placed on the agenda for the next meeting so that they could discuss how to better comply with restrictions such as repeated funding.

The meeting was adjourned by Dr Merini at 2:55 PM.

Respectfully submitted,



Gary Vickers  
Secretary

The 483rd meeting of the Faculty-Student Association was called to order on Wednesday, October 6, 2010 at 12:15 PM in Campbell Student Union 105G by Rafika Merini, President.

Members:

C. Collier (abs.)      Lindsey Porter (abs.)  
R. Merini              K. Olagoke (abs.)  
D. Blundell            E. Greene  
K. Kaufman (proxy)   A. Hotchkiss

Others:

G. Vickers

I.      Minutes

Mr. Blundell moved, Dr. Hotchkiss seconded, to approve the minutes of April 13, 2010.

Carried - Unanimous

II.     New Business

Mr. Vickers distributed the Fiscal Year 2010 audit. He also reported that as of the date of this meeting the Founders Fund balance was approximately \$944,000.


Mr. Vickers announced that this year the application forms will be available for download from the USG website. They will also be made available for a transition period of at least this year at the information desk and in the dean's department heads meeting. However completed applications must now be delivered to the mail room in the basement of Campbell Student Union.

The board deliberated on the timeline for receiving applications for this year's Founders Fund grants. They set a deadline of December 1, 2010. In order to avoid any misunderstanding about the use of campus mail pickup and delivery, the board urged that it should be made clear that applications 'must be received' in the mail room by December 1<sup>st</sup>. They authorized the Secretary to pick up and include as on-time applications, those in the FSA mailbox thru December 3<sup>rd</sup>.

The board set December 17<sup>th</sup> at 1:00 PM at a place to be determined as the time to meet to review applications and award grants.

The meeting was adjourned by Dr Merini at 12:32 PM.

Respectfully submitted,

  
Gary Vickers  
Secretary

vickerge

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**From:** Kaufman, Kris [KAUFMAKA@BuffaloState.edu]  
**Sent:** Thursday, September 30, 2010 10:44 AM  
**To:** vickerge  
**Subject:** RE: FSA Board Meeting

Gary

How about a meeting the first week of December so you don't conflict with exams?

You can give my proxy to Don Blundell.

Take Care  
Kris

---

**From:** vickerge [mailto:vickerge@roadrunner.com]  
**Sent:** Saturday, September 25, 2010 10:17 AM  
**To:** Kaufman, Kris  
**Subject:** RE: FSA Board Meeting

You know, I don't think so Kris. I'm going to tell the board the status of the fund (currently about \$930,000) and hand them their copy of the audit (no one really reads that thing; the administration got it in July). The budget for programming this year is 35K. Then we'll pick a timetable for receiving applications. I found last year the time from the deadline to the meeting was too short (6 days). I have to copy and distribute them and board members had very little time to review them. This year we may have more because the form will be on the USG website.

Any idea you have for when to meet in December (January) would be appreciated.

It's it. But if you want to leave a proxy with a board member just email me and I'll report it at the meeting. Cheers. GEV

-----Original Message-----

**From:** Kaufman, Kris [mailto:KAUFMAKA@BuffaloState.edu]  
**Sent:** Friday, September 24, 2010 2:32 PM  
**To:** vickerge  
**Subject:** FSA Board Meeting

Gary

Hope all is well with you. I won't be able to make the meeting on 10/6. I'll be out of town 10/6-8. Any urgent business that I need to give a proxy to?

Take Care  
Kris

9/30/2010

The 482nd meeting of the Faculty-Student Association was called to order on Tuesday, April 13, 2010 at 4:05 PM in Campbell Student Union 105G by Rafika Merini, President.

Members:

C. Collier  
R. Merini  
D. Blundell  
K. Kaufman

J. Jueckstock (abs.)  
J. Mensah  
K. Hassan  
A. Hotchkiss

Others:

G. Vickers

I. Minutes

Mr. Kaufman moved, Ms. Collier seconded, to approve the minutes of December 10, 2009.

Carried - Unanimous

II. Old Business

The board reconsidered the Folk Festival Cataloging grant request since it was established that no funds were for compensation to Buffalo State employees. Dr. Hotchkiss moved, Ms. Hassan seconded to approve the request for \$1,200.

Carried - Unanimous

III. Fiscal Year 2011 Budget

Mr. Vickers distributed a report of the Founders Fund balance. He indicated that although the balance was approximately \$94,000 below the non-expendable principal, in prior years the board used dividends from the operating budget year to fund programs. He explained that he raised the budget line for programming because he had arranged to get the application form on the USG web site and anticipated additional requests from students.

Also, the budget line for professional services was raised due to the potential requirement to comply with a Department of Labor regulation to have the corporation's 403(b) pension plan audited. He stated that he was pursuing an exemption from the requirement since all former employee contributions were 100% vested and the corporation made no new contributions in 2009.

Mr. Blundell moved, Dr. Hotchkiss seconded to approve the budget as submitted.

Carried - Unanimous

IV. New Business

Mr. Blundell distributed a report of the activity from the Whispering Pines Educational Development Fund. The highlight was establishing weather stations in the lodges to send weather reports at the camp to its web page. The Fund also purchased, for the nominal sum of one dollar, a conference table from FSA that was fully depreciated and in storage (photo in report).

Mr. Vickers reported that he had reinvested \$12,400 (originally reserved, but unused, for student art in the Burchfield Penney Gallery) into Treasury Inflation Protected Securities. The investment will become part of the Founders Fund as directed by the board.

Mr. Kaufman moved, Ms. Collier seconded, to adjourn.

Carried - Unanimous

The meeting adjourned at 4:50 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "G. E. Vickers", written in dark ink.

Gary Vickers  
Secretary

**FSA Fiscal Year 2011  
Budget**

**Income Funds**

Dividends	\$32,000
Expendible Principal	
Cash on hand	<u>30,000</u>
<b>Total Funds Available</b>	<u><b>\$62,000</b></u>

**Expenses**

Wages	\$9,600
Payroll Taxes	900
Professional Services	7,000
Postage	100
Telephone	850
Supplies	50
Insurance	750
Board of Directors	250
Miscellaneous Fees	<u>100</u>
<b>Total Expenses</b>	<u><b>\$19,600</b></u>
<b>Net Funds Available</b>	<b>\$42,400</b>

**Programs**

Whispering Pines Ed Development	5,000
General Programming	<u>35,000</u>
<b>Total Programming</b>	<u><b>\$40,000</b></u>
<b>Surplus</b>	<u><u><b>\$2,400</b></u></u>



The 481<sup>st</sup> meeting of the Faculty-Student Association was called to order on Thursday, December 10, 2009 at 4:19 PM in Campbell Student Union 105G by Rafika Merini, President.

Members:

C. Collier  
R. Merini  
D. Blundell (abs.)  
K. Kaufman

J. Jueckstock (abs.)  
J. Mensah  
K. Hassan  
A. Hotchkiss

Others

G. Vickers

The Secretary reported that he had received a call from Mr. Blundell that he was stuck in a snowstorm traffic jam and would probably not make the meeting.

I. Minutes

Dr. Merini moved to amend the minutes to change the first sentence of section II to read 'venues for distributing application grants' instead of 'avenues'. Dr. Hotchkiss moved, Ms. Collier seconded, to approve the minutes of October 8, 2009 as amended.

Carried - Unanimous

II. Founders Fund Applications

The board reviewed the Founders Fund application grants received and made the following awards:

Sheryl Swoopes Lecture	\$3,000
Celebrating Our Ancestors	1,000
Celebrating College Women	2,000
Arctic Frontier	1,000
EOP Celebration	1,974
Women in Science & Math	1,000
Culture Show	970
Beyond the Bachelors	1,050
Fredonia Guitar Quartet	1,085
Academic Directions in Psychology	732
Mental Health for College Students	2,100
Preventing Violence on Campus	2,600
QPR Training	750

Mr. Kaufman moved, Dr. Hotchkiss seconded, to adjourn.

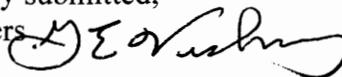
Carried - Unanimous

The meeting adjourned at 5:27 PM.

Respectfully submitted,

Gary Vickers

Secretary



The 480<sup>th</sup> meeting of the Faculty-Student Association was called to order on Thursday, October 8, 2009 at 4:12 PM in Campbell Student Union 105G by Rafika Merini, President.

Members:

C. Collier  
R. Merini  
D. Blundell  
K. Kaufman

J. Jueckstock (abs.)  
J. Mensah (abs.)  
K. Hassan  
A. Hotchkiss

Others

G. Vickers

I. Minutes

Mr. Blundell moved, Dr. Hotchkiss seconded, to approve the minutes May 19, 2009.

Carried - Unanimous

II. Founders Fund Application Dates

The board reviewed the avenues for distributing application grants. The Secretary informed the board that the same methods as last year would be used; campus e-mail to faculty, staff, and students, Record notice, distribution of applications to Deans for their department head meetings, and placement at the Information Desk in the Campbell Student Union. The board agreed to set December 4, 2009 as the deadline for submitting applications and December 10, 2009 as the date for a meeting to review the applications and make awards.

III. New Business

Ms. Hassan reported that her meetings with campus administrators revealed that funds were no longer needed for the renovation of the Fireside Lounge. However, she asked if the board was still willing to commit some of the \$215,000 funds originally awarded to another project identified by USG. She offered that FSA funds could be coupled with USG surplus funds for such a project. Dr. Hotchkiss inquired how feedback for desired student projects is obtained. Mr. Blundell suggested that projects could be identified via the use of focus groups. Dr. Merini indicated that, while the board would consider some funding once a project was identified, it probably couldn't afford the same level of funding.

Mr. Blundell inquired about the status of the Francophone Conference.

Mr. Vickers reported that Dr. Gounard had asked if the funds could be reserved for the summer of 2010. Mr. Vickers informed the board that he extended the grant timeline for one additional year only, and wrote Dr. Gounard that, if the conference wasn't held by the summer of 2010, he would have to come back to the board for any funding approval.

Dr. Merini offered an update of the conference status based on her participation on the core committee. She said they got a late start in getting the Web Site up advertising the conference. The core committee also agreed to lower the participation goal from 120 to 75 and the registration fee from \$400 to \$100.

Board members expressed concern that FSA would now be funding virtually the entire expense of the conference, contrary to the original intent of the grant to share costs with other sponsors. The board requested a copy of the new budget for the conference.

Board members that attended the field trip to Whispering Pines camp during the first week in August reported that it was an informative and enjoyable sojourn.

Mr. Kaufman moved, Ms. Hassan seconded, to adjourn.

Carried - Unanimous

The meeting adjourned at 5:10 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. E. Vickers", written in a cursive style.

Gary Vickers  
Secretary

The 479<sup>th</sup> meeting of the Faculty-Student Association was called to order on Tuesday, May 19, 2009 at 3:12 PM in Campus House by Rafika Merini, President.

Members:

C. Collier  
R. Merini  
D. Blundell  
K. Kaufman

F. Perez (abs.)  
J. Mensah (abs.)  
D. Gabriel (abs.)  
A. Hotchkiss

Others

G. Vickers  
R. Burt

I. Minutes

Dr. Hotchkiss moved, Mr. Blundell seconded, to approve the minutes December 12, 2008.

Carried - Unanimous

II. Fiscal Year 2010 Budget

Mr. Vickers presented the proposed budget for the next academic year. He explained that the Founders Fund was down about 19% from the previous year and below the \$1,016,000 non-expendable level set by prior board policy. He proposed program funding remain at a level no higher than anticipated dividends for FY 2010.

Mr. Blundell questioned why Mr. Vickers reduced his wages line by \$800. Mr. Vickers responded that he was trying to cut expenses wherever possible and that he had not budgeted for Mr. Burt's services for one year. In addition he had explored other auditors but the fact that the campus did not provide office space resulted in no savings because of the cost of storage for the corporation's files. Finally, he informed the board they could save \$300/year by discontinuing the 5211 number that has been associated with FSA for decades but is only used to accept voice mail messages. The board agreed to maintain the 5211 exchange. Mr. Blundell moved, Dr. Hotchkiss seconded, to amend the budget to restore the \$800 in wages for Mr. Vickers.

Carried - Unanimous

Mr. Blundell moved, Mr. Kaufman seconded, to approve the budget as amended.

Carried - Unanimous

III. New Business

Dr. Merini distributed a proposal in the form of a motion to amend the campus only restriction in the guidelines to allow awarding \$500 to students already committed and approved for international travel. Discussion followed. Dr. Hotchkiss ask for a history of why the guidelines restricted grants to on campus events only. Mr. Vickers and Mr. Blundell concurred in their recollection that the board had been frequently asked for funding for individuals to travel to conferences. Previous boards believed these expenses were for personal aggrandizement only. The board felt the proposed revision would limit its benefit to just one individual.

Motion Failed 1 - 4 - 0

IV. Old Business

Mr. Vickers reported on his meeting with Carolyn Fusco who chairs the Art on Campus Committee. He informed her that interest on a \$10,000 principal (currently ~\$2,500) was available to help place student art in areas on campus other than the Burchfield-Penney Gallery. He indicated that they met in early January but has never heard back from the committee. Dr. Merini moved, Ms. Collier seconded, to transfer the invested funds for student art at the maturity date to the Founders Fund.

Mr. Blundell requested that the minutes reflect that the board had made every effort to distribute these funds as originally intended during the past nine years.

Carried - Unanimous

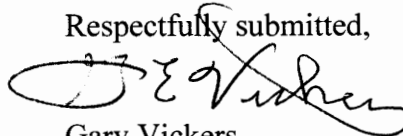
Mr. Blundell gave a report on the use of the FSA Whispering Pines Educational Development funds from last year's budget. He also distributed examples of the Trailworks project. The Board agreed to plan a field trip to Whispering Pines camp during the first week in August because several members of the board had never been there.

Ms. Collier moved, Mr. Blundell seconded, to adjourn.

Carried - Unanimous

The meeting adjourned at 4:30 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'G. Vickers', written over a horizontal line.

Gary Vickers  
Secretary

MEETING # 200

**FSA Fiscal Year 2010  
Budget**

**Income Funds**

Dividends	\$25,000
Expendible Principal	
Cash on hand	<u>11,000</u>
<b>Total Funds Available</b>	<u><b>\$36,000</b></u>

**Expenses**

Wages	\$9,100
Payroll Taxes	900
Professional Services	6,000
Postage	100
Telephone	850
Supplies	50
Insurance	750
Board of Directors	250
Miscellaneous Fees	<u>100</u>
<b>Total Expenses</b>	<u><b>\$18,100</b></u>
<b>Net Funds Available</b>	<b>\$17,900</b>

**Programs**

Whispering Pines Educational Development	5,000
General Programming	<u>20,000</u>
<b>Total Programming</b>	<u><b>\$25,000</b></u>
<b>Reduction in Non-Expendible Principal</b>	<u><b>\$7,100</b></u>



The 478<sup>th</sup> meeting of the Faculty-Student Association was called to order on Friday, December 12, 2008 at 9:12 AM in Bishop 125 by Rafika Merini, President.

Members:

C. Collier  
R. Merini  
D. Blundell  
K. Kaufman

F. Perez (abs.)  
J. Mensah (proxy)  
D. Gabriel (abs.)  
A. Hotchkiss

Others

G. Vickers

I. Minutes

Mr. Blundell moved, Dr. Hotchkiss seconded, to approve the minutes of October 6, 2008.

Carried - Unanimous

II. Founders Fund Applications

Dr. Merini requested that all the applications be given a brief review in numbered order without determining an award amount at first. After review, Mr. Blundell moved, Dr. Hotchkiss seconded, to eliminate funding for both the Caribbean Student Organization and the Mahogany Pageant since they had been funded for several years in the past.

Carried - Unanimous

The Board then allocated full or partial funding to the applications as attached.

Mr. Blundell moved, Mr. Kaufman seconded, to make funding for the Have a Heart program conditional on not having been funded by the Grant Allocation Committee, and that, if not funded by FSA, the \$850 could be added to the Black Heritage Month Application.

Carried - Unanimous

III. Old Business

Mr. Vickers reported on his conversation with Ted Pietrzak concerning the Burchfield-Penney Student Art Fund. Mr. Pietrzak indicated that he was bound by a jury of selectors as to what art could be exhibited in the museum. He indicated that it may be difficult to identify student art that meets the jury's criteria which may include established recognition. He suggested that works of art of the faculty may qualify, and they may be amenable to releasing their work at the limited amount of remuneration the fund offers.

Dr. Hotchkiss moved, Ms. Collier seconded, to include faculty as well as students as potential recipients of an award. After discussion, the sentiment was to retain the original intent of supporting student art, and the motion was withdrawn.

Ms. Collier moved, Mr. Blundell seconded, to have Mr. Vickers approach the Art on Campus Committee about using the fund to help place student art in areas on campus other than the Burchfield-Penney Gallery.

Carried - Unanimous

The Board agreed to review possible modifications to the Founders Fund Guidelines at the next meeting along with the budget for 2010.

Dr. Merini adjourned the meeting at 10:12 AM

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. E. Vickers", written in a cursive style.

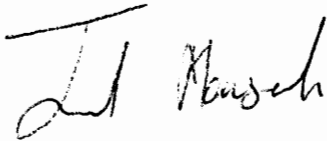
Gary Vickers  
Secretary

**Founders Fund Applications  
Fiscal Year 2009**

<b>Appl. #</b>	<b>Name of Program</b>	<b>Amount Requested</b>	<b>Amount Awarded</b>
1	Julian Bond	\$5,000	\$4,000
2	Jack Mack	\$1,590	\$1,590
3	Have a Heart	\$850	\$850
4	Preventing Campus Violence	\$4,300	\$4,300
5	Orange Crush	\$1,500	\$1,500
6	Darwin Day	\$1,300	\$1,300
7	Mahogany Pageant	\$3,140	\$0
8	Diaspora Drumming	\$500	\$500
9	Meteorology	\$1,200	\$1,200
10	EOP	\$1,860	\$1,860
11	Black Heritage	\$2,000	\$750
12	Caribbean Awareness	\$7,000	\$0
13	Student Affairs Assessment	\$2,150	\$2,150
	Total	<u>\$32,390</u>	<u>\$20,000</u>

DEC 8, 2008

I HEREBY GIVE MY PROXY TO  
DOMINIQUE GABRIEL FOR THE DECEMBER 12, 2008  
MEETING OF THE FSA BOARD OF DIRECTORS  
AND ANY ADJOURNMENTS UNTIL JAN 20, 2009

JOEL MENSAH  


The 477<sup>th</sup> meeting of the Faculty-Student Association was called to order on Monday, October 6, 2008 at 4:46 PM in Bishop 125 by Rafika Merini, Vice President.

Members:

C. Collier	F. Perez (abs.)
R. Merini	J. Mensah (abs.)
D. Blundell	D. Gabriel
K. Kaufman (abs.)	A. Hotchkiss

Others

G. Vickers

I. Minutes

Mr. Blundell moved, Ms. Gabriel seconded, to approve the minutes of April 22, 2008.

Carried – Unanimous

II. Secretary's Report

Mr. Vickers distributed documents on the duties and obligations of board members for 501(c)3 not-for-profit corporations in New York State. He emphasized that all members have a responsibility to their electing constituents, but also have a duty of loyalty, care, and obedience to the corporation.

III. Election of Officers

As Secretary, Mr. Vickers opened the floor to nominations for president. Mr. Blundell nominated Dr. Merini. Dr. Merini was elected by unanimous acclamation.

Dr. Merini nominated Dr. Hotchkiss for vice-president. Dr. Hotchkiss was elected by unanimous acclamation.

IV. New Business

A timeline and budget maximum for program funds was discussed. The budget approved by the board for this year's funding was \$40,000. However, in light of recent losses in the market, the non-expendable fund had fallen below the \$1,016,000 level. Mr. Vickers indicated that it was currently approximately \$787,000.

Mr. Blundell moved, Ms. Gabriel seconded, to lower the allocation for this year to \$20,000.

Ms. Gabriel advised Mr. Vickers to inform the campus community that the board was looking for applications in the \$500 to \$2,000 range.

Carried - Unanimous

Mr. Blundell moved, Ms. Gabriel seconded, to set an application deadline of December 1<sup>st</sup>.

Carried - Unanimous

Dr. Merini moved, Dr. Hotchkiss seconded, to approve the revised guidelines previously distributed. Discussion followed. Mr. Blundell distributed documentation from the Campus Web

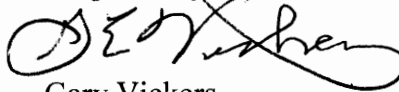
Site Home Page that indicated funds for travel and conferences were available from other sources. Some board members questioned whether the new guidelines conflicted with the requirement that programs be held on campus. Dr. Merini suggested that the on-campus restriction could be dropped. Several members felt more time was needed to review possible modifications. Dr. Merini withdrew her motion so it could be brought up at a future meeting.

Mr. Blundell inquired whether the Burchfield-Penney endowment for student art was being used. Mr. Vickers indicated that there had been one payment of a couple hundred dollars several years ago. The accumulated interest on the \$10,000 non-expendable principal was about \$2,300. Ms. Collier suggested that Mr. Vickers contact individuals in the Art Center, ascertain their plans for these funds, and report back to the board at the next meeting.

The board set a tentative date of December 12<sup>th</sup> to meet and review Founders Fund program applications.

Dr. Merini adjourned the meeting at 5:48 PM

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. Vickers", written over a horizontal line.

Gary Vickers  
Secretary

The 476<sup>th</sup> meeting of the Faculty-Student Association was called to order on Tuesday, April 22, 2008 at 4:36 PM in Campus House by Rafika Merini, Vice President.

Members:

D. Lampe  
R. Merini  
D. Blundell  
K. Kaufman

B. Palka (abs.)  
A. Brady (abs.)  
L. Donnelly (proxy)

Others

G. Vickers  
J. Gounard  
G. Marotta

I. Minutes

Dr. Lampe moved, Mr. Blundell seconded, to approve the minutes of January 30, 2008.

Carried – Unanimous

II. Francophone World Conference

Dr. Gounard and Dr. Marotta presented a budget of \$97,500 for bringing the Francophone conference to Buffalo State. They highlighted significant elements of the conference outline. Dr. Lampe questioned whether there would be additional funding sources. Dr. Merini asked if there was a possibility for budget adjustments. The presenters affirmed both of these options would be pursued but the budget had already been reduced by \$17,000 and that solicitations for co-sponsorship so far had not materialized. The board advised that its funding might be used to jumpstart the program and help secure additional dollars from alternate sources. Dr. Merini noted that bringing the conference to Buffalo State would improve our image and demonstrate that not only UB could attract international recognition. Drs. Gounard and Marotta thanked the board and excused themselves so the board could deliberate.

Dr. Lampe noted that the Founders Fund guidelines disallowed for publication expenses. Mr. Vickers advised that non-statutory personnel costs (health insurance, pension contributions) need not be funded by FSA.

Dr. Lampe moved, Mr. Kaufman seconded, to fund the conference for \$35,000 provided alternate sources of funds are secured. Dr. Merini suggested the conference might be funded at 2/3rds of the original budget. Mr. Blundell moved to amend the funding amount to \$60,000. Dr. Lampe did not accept the amendment. He amended his motion to \$43,000. Mr. Kaufman accepted the amendment. Dr. Lampe noted that after eliminating publication and fringe benefit costs, the funding level was close to 2/3rds.

Carried - Unanimous

III. Fiscal Year 2009 Budget

The Executive Director presented the budget for next year. He explained that based on cash-on-hand and the expendable portion of the Founders Fund he thought the amount of funds available for programs could be expanded next year. Mr. Blundell distributed a summary of the



Whispering Pines development projects and outlined some items for funding next year. Mr. Blundell moved, Dr. Lampe seconded, to fund the WPED for \$11,600. Mr. Vickers reported that the WPED fund also had a balance carry forward (~\$4,700) and suggested that the board authorize a separate, either/or signatory account, with Mr. Blundell as an additional signatory, to facilitate more frequent expenditures. If possible he would try to achieve additional income similar to the BP student art account. Mr. Blundell and Dr. Lampe agreed to include this provision in their motion.

Carried – Unanimous

Dr. Lampe moved, Mr. Kaufman seconded, to set the campus programming budget at \$40,000. Dr. Merini suggested that the board look at modifications to the guidelines by the Fall semester since the funding level was expanding.

Carried – Unanimous

#### IV. New Business

The Secretary reported that three new student members were elected to the board. However, if any member declines their seat or later resigns, there is a 13-way tie for a seat. The By-Laws provide that the FSA board resolve any dispute for seating and he asked for guidance in the event of a vacancy. Mr. Blundell moved, Dr. Lampe seconded to have the Secretary resolve any tie via a lottery as he deems appropriate.

Carried – Unanimous

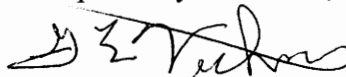
Finally, as Secretary, Mr. Vickers reported that, due to his retirement, Dr. Lampe would end his tenure on the board when his term expires in May. He recapitulated Dr. Lampe's participation including 11 elected terms spanning 28 years, 8 years as President, and 104 board meetings. He thanked Dr. Lampe for his loyal support and good friendship.

Dr. Lampe moved, Mr. Blundell seconded, to adjourn.

Carried – Unanimous

The meeting adjourned at 6:10 PM

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Gary Vickers', written over a horizontal line.

Gary Vickers  
Secretary

**FSA Fiscal Year 2009  
Budget**

**Income Funds**

Dividends	\$32,500
Expendible Principal	28,500
Cash on hand	<u>35,400</u>
<b>Total Funds Available</b>	<u>\$96,400</u>

**Expenses**

Wages	\$9,100
Payroll Taxes	900
Professional Services	6,500
Postage	100
Telephone	850
Supplies	50
Insurance	750
Board of Directors	250
Miscellaneous Fees	<u>100</u>
<b>Total Expenses</b>	<u>\$18,600</u>
<b>Net Funds Available</b>	\$77,800

**Programs**

Francophone World Conference	\$43,000
Whispering Pines Educational Development	11,600
General Programming	<u>40,000</u>
<b>Total Programming</b>	<u>\$94,600</u>
<b>Reduction in Non-Expendible Principal</b>	<u><u>\$16,800</u></u>

I give my proxy to Rafika Merini  
for FSA board meeting on 4/22/08.

Laura Donnelly

The 475<sup>th</sup> meeting of the Faculty-Student Association was called to order on Wednesday, January 30, 2008 at 4:17 PM in Ketchum 318 by Rafika Merini, Vice President.

Members:

D. Lampe (abs.)	B. Palka (abs.)	G. Vickers
R. Merini	A. Brady	
L. Donnelly	D. Blundell	
K. Kaufman		

I. Minutes

Ms. Brady moved, Dr. Merini seconded, to approve the minutes of November 5, 2007.

Carried – Unanimous

II. Founders Fund Applications

Mr. Vickers passed around Dr. Lampe's notes on the applications to the board members. Mr. Blundell noted that several of the applications this year were repeat applications. He suggested that these individuals be informed in writing that the Fund guidelines prohibit funding on a continuous basis and that they may not be approved next year. The Board then reviewed the applications and awarded nine grants by unanimous consent as follows:

Weather Lecture	\$950
Leadership Lecture	3000
German Cinema	2415
Mahogany Pageant	1500
Bflo Women in Arts	400
Job Fair	1500
African Amer. in Bflo	1000
Beyond Bachelors	1000
EOP Honors	<u>2895</u>
Total	\$14,660

III. New Business

The Board discussed various ways to get more applications. Mr. Vickers indicated that he still believed being linked to the BSC Web site would help. He indicated that so far the Office of Student Affairs had not acted on FSA's request for approval. He suggested that another individual associated with FSA who might be in better favor with the administration could have a more positive influence. Ms. Brady offered to see if FSA could be linked to the USG Web Page. The Board requested that in the next funding cycle a letter with some applications be delivered to each department on campus and each student organization affiliated with USG.

Mr. Vickers agreed to do so. Mr. Blundell moved, Dr. Merini seconded, to authorize up to \$1,000 in wages for any assistant Mr. Vickers uses to meet with College officials in pursuit of further visibility for the Founders Fund.

Carried – Unanimous

Dr. Merini adjourned the meeting at 5:25 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. Vickers", written in a cursive style.

Gary Vickers  
Secretary

The 474<sup>th</sup> meeting of the Faculty-Student Association was called to order on Monday, November 5, 2007 at 4:10 PM in Ketchum 318 by Rafika Merini, Vice President.

Members:

D. Lampe	B. Palka (abs.)
R. Merini	A. Brady (abs.)
R. George (abs.)	L. Donnelly
D. Blundell	K. Kaufman

Others:

G. Vickers  
R. Burt  
R. Wyssling, Esq.

I. Minutes

Mr. Lampe moved, Mr. Blundell seconded, to approve the minutes April 18, 2007.

Carried – Unanimous

II. SUNY Position on By-Laws Revision

Mr. moved, Mr. seconded to go into executive session to consult with Mr. Richard Wyssling, Esq. concerning the legal matter of the By-Laws revision of April, 2006.

Carried – Unanimous

III. Old Business

Upon exiting from executive session, Mr. Vickers reported that the College had rejected the contract proposed by the corporation to fund the renovation of the Fireside Lounge and requested the \$215,000 be transferred unconditionally. He stated that he consulted with the corporation treasurer and was instructed that the College's position was unacceptable. Also the corporation is awaiting the College President's ruling on whether there can be an exemption to the SUNY Guidelines which prohibit capital improvements to space not occupied by FSA.

IV. New Business

The Board reviewed the proposal of Dr. Jean Gounard to fund and international conference on campus. The Board agreed to have Dr. Gounard submit a proposal with a specific budget amount through the Founders Fund application process.

The Board then took up the matter of the current funding cycle. Mr. Vickers reported that the budgeted amount of \$25,000 was already deposited in the bank from the Founders Fund and that the non-expendable portion of the Fund had grown to \$1,016,000. He indicated that as of this date approximately \$90,000 in additional funds was designated as expendable. The Board agreed to keep this year's funding level at \$20,000 pending the delayed response from the President on the budget, and indicated that if the investment continues favorable, next year's funding level could be increased. The Board set December 19, 2007 as the deadline for receiving applications and agreed to meet during the last week of January to make awards.

Dr. Lampe moved, Mr. Kaufman seconded, to adjourn.

Carried – Unanimous

The meeting adjourned at 5:30 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'G. Vickers', written in a cursive style.

Gary Vickers  
Secretary



The 473<sup>rd</sup> meeting of the Faculty-Student Association was called to order on Wednesday, April 18, 2007 at 4:35 PM in Weigel 219 by Ron George, President.

Members:

D. Lampe	B. Palka
R. Merini	D. Blundell
R. George	M. Levin-Stankevich
L. Donnelly	K. Kaufman (abs.)

I. Minutes

Mr. Levin-Stankevich moved, Mr. Palka seconded, to approve the minutes of January 3, 2007.

Carried – Unanimous

II. Founders Fund Guidelines and FY 2008 Budget

Mr. Vickers reviewed the Founders Fund balance and fiscal year 2008 budget. The Fund balance is currently \$868,000 after restrictions for the fireside lounge renovation project. Dr. Lampe moved, Mr. Stankevich seconded to renew the current policy of funding programming from each fiscal year's dividends and capital gains and to approve the budget for fiscal year 2008. Programming would be \$25,000. The board would review the Founders Fund balance annually to insure that the re-establishment of a \$1,000,000 non-expendable principal be achieved.

Carried – Unanimous

III. New Business

Mr. Vickers informed the board that when Dr. Faletti submitted her funding request for this year's program she had made an arithmetic error leaving her short \$1,000. She has already made some cuts to her program. Dr. Lampe moved, Mr. Palka seconded to award Dr. Faletti an additional \$700 to balance her budget.

Carried – Unanimous

Mr. Stankevich presented an update on committee work and design of the fireside lounge project. He reported that campus officials stated that all the funds needed to be secured in a state account but that he would continue to serve as a liaison for the board to supervise expenditures. Mr. George informed the board that he met with campus officials and requested a written proposal confirming the project and indicating an anticipated start date. After one month he hadn't received a reply. Mr. Blundell questioned why all the funds had to be transferred at once. Mr. Vickers suggested that the board could execute a contract that would assure the College that the funds would be available.

Mr. Stankevich proposed a three step fund transfer process as follows:

- Step 1) Upon receipt of an estimate of environmental costs such as asbestos abatement.
- Step 2) Upon securing a retainer estimate for architectural design of the area.
- Step 3) Upon identification of the cost of furnishings and equipment for the area.

Mr. Blundell moved, Dr. Lampe seconded that a contract be drafted to transfer \$215,000 as outlined by Mr. Stankevich, subject to the approval of the FSA Treasurer who will be a participating member of the design committee. The contract should further stipulate that the commitment of funds is contingent on the fireside lounge renovation project starting no later than May 1, 2008.

Mr. Stankevich moved, Mr. Palka seconded to amend the motion to replace Mr. Blundell on the design committee with himself until his term on the board expires. He explained that Vice President Payne had instructed the committee chair not to invite a FSA representative. He suggested that since he was already on the committee he could look out for the corporation's interests as well.

Amendment Failed 2 – 3 – 2

The board voted on the main motion.

Carried – Unanimous

Mr. Blundell made a presentation of the work of the Whispering Pines Educational Development Fund. He distributed topography drawings of hiking trails and examples of the trail markings. Mr. Blundell moved, Mr. Stankevich seconded that \$5,000 from next year's programming budget again be earmarked for the WPED Fund.

Carried – Unanimous

Dr. Lampe moved, Ms. Donnelly seconded, to adjourn.

Carried – Unanimous

The meeting adjourned at 5:45 PM.

Respectfully submitted,



Gary Vickers  
Secretary

The 472<sup>nd</sup> meeting of the Faculty-Student Association was called to order on Wednesday, January 3, 2007 at 3:00 PM in Weigel 219 by Ron George, President.

Members:

D. Lampe	K. Kaufman
R. Merini	D. Blundell
R. George	M. Levin-Stankevich
L. Donnelly	(1 student representative) abs.

I. Minutes

Dr. Lampe moved, Mr. Levin-Stankevich seconded, to approve the minutes of October 18, 2006.

Carried – Unanimous

II. Founders Fund Guidelines

Mr. Levin-Stankevich moved to increase funding to \$50,000 for this year's awards. The board expressed a wish to review the requests first to see if additional funding was necessary. Mr. Levin-Stankevich withdrew his motion.

III. FY 2007 Applications

The board reviewed the applications and awarded \$26,888 to 16 programs as attached. Mr. Vickers advised the board that the additional funding above the \$20,000 budget line could be obtained by re-allocating money awarded to the academic deans in FY 2000 that remained unused.

Mr. Blundell moved, Dr. Lampe seconded to reallocate Dean's funds as needed to support the additional grant awards.

Carried – Unanimous

IV. Election of Officer

Mr. Vickers reported that he had received notification from the Vice President for Student Affairs that Ms. Hammond had not filed for a leave of absence. Accordingly, Mr. Levin-Stankevich moved, Dr. Merini seconded to nominate Don Blundell as Treasurer. Mr. Blundell was elected by unanimous acclamation.

V. New Business

Mr. Levin-Stankevich moved, Ms. Donnelly seconded to revise the Founders Fund guidelines to allocate \$250,000 for the renovation of the Fireside Lounge.

sponsoring dining renovations in other areas and other state agencies and legislation had provided funds for renovations on other floors of the Student Union.

The board asked questions pertaining to room capacity and technology facilities. Mr. George requested that if FSA funded the project, the room should be renamed by the student population via a survey. Mr. Vickers asked that the board Treasurer be a member of the design committee. He requested that rather than transfer a total sum to a designated account, that funds be disbursed on an as needed basis subject to approval of the Treasurer. The board questioned whether the cost could be reduced. Mr. Levin Stankevich said it could if FSA transferred the funds so that state contract pricing was available. Mr. Blundell informed the board that state contract pricing had been extended to FSA in the past.

Mr. Levin-Stankevich amended his motion to request \$215,000, with the additional stipulations that the FSA Treasurer is a member of the design committee and that the funds be retained by FSA until released as needed upon the approval of the Treasurer. Ms. Donnelly accepted the amendment.

The board expressed concern that funding this project would bring the fund balance below the \$1,000,000 non-expendable principal level. Some members requested additional time and a more detailed design plan before consideration.

Mr. Levin-Stankevich moved, Mr. Kaufman seconded the Previous Question.

Carried 4 – 2

The board voted on the main motion.

Carried 4 – 2 – 1

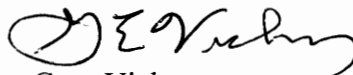
The board agreed to meet during the third week of April to approve a budget for FY 2008 and establish new Founders Fund guidelines should the balance of the Founders Fund be below \$1,000,000.

Mr. Kaufman moved, Dr. Lampe seconded, to adjourn.

Carried – Unanimous

The meeting adjourned at 5:20 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. E. Vickers", written in a cursive style.

Gary Vickers  
Secretary

**Founders Fund Applications  
Fiscal Year 2007**

<b>Appl. #</b>	<b>Name of Program</b>	<b>Amount Requested</b>	<b>Amount Awarded</b>
1	German Cinema	\$1,708	\$1,708
2	Job Fair	\$1,950	\$1,500
3	Post-Apartheid So. Africa	\$2,060	\$850
4	Climate Change	\$825	\$825
5	Senior Week	\$2,850	\$2,850
6	Panafest Week	\$4,500	\$2,500
7	College Bowl	\$500	\$500
8	Poets&Writers	\$1,300	\$1,300
9	Multi-Platform World	\$4,000	\$2,500
10	EOP Honors	\$2,655	\$2,355
11	Grad School&Careers	\$2,000	\$1,000
12	Mahogany Pageant	\$2,990	\$2,000
13	Community Conversations	\$1,500	\$0
14	Campus Safety Forum	\$3,000	\$1,000
15	Take Back the Night	\$4,380	\$3,500
16	Buffalo Women History	\$500	\$500
17	Auction Block to Hip Hop	\$5,300	\$0
18	CSO Spring Fest	<u>\$5,000</u>	<u>\$2,000</u>
	<b>Total</b>	<b>\$47,018</b>	<b>\$26,888</b>

The 471<sup>st</sup> meeting of the Faculty-Student Association was called to order on Wednesday, October 18, 2006 at 5:03 PM in Weigel 203 by Dr. David Lampe, President.

Members:

D. Lampe  
R. Merini  
R. George  
L. Hammond

K. Kaufman  
T. Espinosa (abs.)  
M. Levin-Stankevich

Others

B. Palka  
L. Donnelly

I. Minutes

Ms. Hammond moved, Mr. George seconded, to approve the minutes of April 27, 2006.

Carried – Unanimous

II. Election of Officers

Mr. Kaufman moved, Ms. Hammond seconded, to Suspend the Rules so that Mr. Levin-Stankevich could address the board concerning member eligibility.

Carried – Unanimous

Mr. Levin-Stankevich challenged the eligibility of two student representatives to the board, Ms. Hammond and Mr. Espinosa, based on the fact that they were not registered for sufficient courses in the current semester. The Board asked for proper documentation to substantiate Mr. Levin-Stankevich's claim.

Mr. Levin-Stankevich moved, Mr. Kaufman seconded to recess for 5 minutes in order to procure documentation in Mr. Levin-Stankevich's office.

Carried 3 – 2

The Board recessed at 5:09 PM and reconvened at 5:14 PM

Mr. Levin-Stankevich distributed letters from college employees concerning the status of the students in question. Mr. Levin-Stankevich moved, Mr. Kaufman seconded, to remove Ms. Hammond and Mr. Espinosa.

Mr. George questioned how this information was obtained in violation of the privacy laws protecting students. Ms. Hammond claimed the documentation did not properly identify her by name and was therefore inconclusive. She also stated that regardless, she was on a medical leave of absence, and was completing previously registered courses for her professors that would allow her to graduate without registering for additional courses.

Mr. Levin-Stankevich moved, Mr. Kaufman seconded, the Previous Question.

Carried – Unanimous

The Board then voted on the main motion with Ms. Hammond ineligible to vote.

Motion failed 2 – 3 (two-thirds required)

The Board returned to the Orders of the Day. Mr. Levin-Stankevich excused himself from the elections.

Dr. Merini nominated Mr. George for President.

Mr. George was elected by unanimous consent.

Ms. Hammond nominated Dr. Merini for Vice-President.

Dr. Merini was elected by unanimous consent.

Mr. George nominated Mr. Kaufman for Treasurer.

Mr. Kaufman declined the nomination.

Dr. Merini nominated Ms. Hammond for Treasurer.

Ms. Hammond was elected by unanimous consent.

Dr. Lampe passed the gavel to Mr. George.

Mr. Levin-Stankevich returned to the meeting.

Mr. Levin-Stankevich moved, Mr. Kaufman seconded, to Suspend the Rules.

Motion failed 2 – 3 (two-thirds required)

### III. Founders Fund

Dr. Lampe moved, Mr. Levin-Stankevich seconded, to set the deadline for receiving applications at 3:00 PM December 8, 2006. The board requested that notification be sent via e-mail to all faculty, staff, and students, and that a notice be placed in the Record.

Carried – Unanimous

### IV. By-Laws

Mr. Vickers reported that he forwarded the By-Laws revision to the President for her approval in May. When she did not respond after 60 days he sent another notice in September indicating that if the board did not receive an objection by it's next scheduled meeting in mid-October, it would assume tacit approval of the changes.

Mr. Levin-Stankevich argued on behalf of giving the President more time and volunteered to review the issue with her. The board concurred that the proper communication was through the Secretary. Mr. Levin-Stankevich objected to adding an emeritus/alumnus position because it would dilute student representation. Mr. Vickers stated that the students would still be within the SUNY guidelines of at least one-third but no more than one-half student representation.

Ms. Hammond moved, Mr. Levin-Stankevich seconded, that the board support increased student representation if it considers additional seats in the future.

Carried – Unanimous

Mr. George called for nominations to fill the seat created by the By-Laws revision.  
Mr. Levin-Stankevich moved, Mr. Kaufman seconded, to lay the By-laws revision nominations on the table.

Motion failed 2 – 3

Mr. Levin-Stankevich nominated Mr. Ken Quinney. Ms. Hammond nominated Mr. Don Blundell. Mr. Levin-Stankevich raised an Objection to the Consideration of the Question until the nominees could appear before the board to discuss their candidacy.

Motion failed 1 – 3 – 1 (two-thirds required)

The board voted on the candidates individually. Two-thirds required for election.  
Mr. Quinney received 2 votes.  
Mr. Blundell received 4 votes.  
Mr. Blundell was elected to a term expiring May 31, 2011.

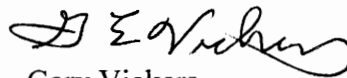
The board instructed the Secretary to contact the Registrar and obtain a definition of the status of a student on medical leaves of absence.

Dr. Lampe moved, Ms. Hammond seconded, to adjourn.

Carried – 3-2

The meeting adjourned at 6:15 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. Vickers", written in a cursive style.

Gary Vickers  
Secretary



The 470<sup>th</sup> meeting of the Faculty-Student Association was called to order on Thursday, April 27, 2006 at 12:15 PM in Ketchum 318 by Dr. David Lampe, President.

Members:

D. Lampe	K. Kaufman
R. Merini	T. Espinosa (abs.)
R. George	G. Vickers
L. Hammond	

I. Minutes

Mr. George moved, Ms. Hammond seconded, to approve the minutes of April 11, 2006.

Carried – Unanimous

II. New Business

Ms. Hammond moved, Mr. George seconded, to amend the By-laws to increase the size of the board of directors to eight members with the eighth member being elected by the board for a seven year term. Dr. Merini offered a friendly amendment to set the term at five years. Ms. Hammond accepted the friendly amendment.

Carried – Unanimous

Ms. Hammond moved, Dr. Merini seconded, to adjourn.

Carried – Unanimous

The meeting adjourned at 12:22 PM.

Respectfully submitted,



Gary Vickers  
Secretary

**Proposed Modifications  
Faculty-Student Association  
By-Laws**

Article IV Section 1. First paragraph revised as follows:

The Board of Directors shall have *eight (8)*[seven (7)] members, and shall be comprised of three (3) students, two (2) faculty, one (1) professional member, [and] one (1) representative of administration, *and one (1) alumnus/faculty-staff emeritus*, selected as follows:

- D) *The alumnus/faculty-staff emeritus member shall be nominated by the Board of Directors and elected by a two-thirds (2/3) vote of the Board.*
- E) Repeat former Subsection D in its entirety.

Section 2. Term of Office. The term of office shall be for two years except *for the alumnus/faculty-staff emeritus member which shall be for five (5) years and*, for the first year one of the student members, one of the faculty and the professional member, shall be elected or appointed for a one year term. Term of office shall commence on June 1<sup>st</sup> of each year.

The 469<sup>th</sup> meeting of the Faculty-Student Association was called to order on Tuesday, April 11, 2006 at 12:15 PM in Ketchum 318 by Dr. David Lampe, President.

Members:

D. Lampe  
R. Merini  
R. George  
L. Hammond

K. Kaufman (abs.)  
T. Espinosa (abs.)

Others:

G. Vickers  
D. Blundell

I. Minutes

Mr. George moved, Ms. Hammond seconded, to approve the minutes of January 17, 2006.

Carried – Unanimous

II. New Business

Mr. Vickers distributed the proposed budget for Fiscal Year 2007. He indicated that gains from the Founders Fund should be a little higher next year so he was proposing an increase in program funding. He also requested his salary be re-instated to 2003-2005 levels since he was experiencing more visits to campus to distribute program grant checks and traveling to the auditor's office to review files for personnel requests, etc. as a result of not having an on campus office.

Dr. Lampe suggested that the board consider the diligent work of Mr. Vickers and suggested an additional increase in Mr. Vickers' salary be considered. Mr. George requested that Mr. Vickers continue to work at getting the Founders Fund application available on a web site and Ms. Hammond expressed a desire to have more prominent recognition of FSA when sponsored programs are conducted.

Ms. Hammond moved, Dr. Merini seconded to amend the budget to increase the salary line to \$8,500.

Carried – Unanimous

The board then voted on the budget as amended.

Carried – Unanimous

Mr. Blundell distributed his proposal for allocation for a Whispering Pines Educational Development Fund from the Founder's Fund (attached).

Ms. Hammond moved, Mr. George seconded, to approve Mr. Blundell's proposal. Discussion followed. The board was concerned about the permanent annual commitment to the WPEDF.

Mr. George expressed a concern to not have an allocation to this fund reduce the Founders Fund grants below the current level of \$20,000. Dr. Merini questioned whether an implied contract with USG would be created that would be difficult to discontinue. Mr. Blundell assured the board that if USG cut other support for the Camp because of this funding he would suggest FSA suspend support until USG funding for the operational needs of the Camp were restored.

Mr. George moved, Dr. Merini seconded, to amend the motion to award \$5,000 for FY 2007 with the condition that a status report and an additional funding request be submitted during next year's budget cycle so that the board could consider making the allocation permanent and determine the funding level.

It was suggested that board members be invited to the Camp to survey results of the WPEDF. Mr. George moved, Ms. Hammond seconded, the previous question.

Carried – Unanimous

The board voted on the amendment.

Carried – Unanimous

The board voted on the motion as amended.

Carried – Unanimous

Ms. Hammond moved, Mr. George seconded, to set a meeting date of 12:15 PM on April 27, 2006 to consider amendments to the By-Laws, in particular, Article IV, Section 1.

Carried – Unanimous

Ms. Hammond moved, Mr. George seconded, to adjourn.

Carried – Unanimous

The meeting adjourned at 1:14 PM.

Respectfully submitted,

Gary Vickers  
Secretary

**FSA Fiscal Year 2007  
Budget**

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<b>Income</b>	<u><u>\$43,000</u></u>
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Wages	\$8,500
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Payroll Taxes	<u>650</u>
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Total Payroll Expenses	<u><u>\$9,150</u></u>
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**Other Expenses**

Professional Services	6000
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Postage	50
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Telephone	800
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Supplies	0
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Insurance	1000
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Board of Directors	200
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Rent	500
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Miscellaneous Fees	<u>300</u>
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Total Other Expenses	<u><u>\$8,850</u></u>
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<b>Total Expenses</b>	\$18,000
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<b>Programming</b>	<u><u>\$25,000</u></u>
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<b>Surplus/Deficit</b>	<u><u>\$0</u></u>
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To: FSA Board of Directors

From: Donald W. Blundell

RE: Whispering Pines Educational Development Fund – Proposal

Date: April 11, 2006

For well over fifty years, Whispering Pines College Camp has been a jewel for our campus. Many improvements have been made since the first building was erected in the early 1950's. Since that time thousands of different groups have utilized camp (many times over) and it is property of and maintained by the students of Buffalo State College.

I have had the pleasure of working with the students and camp for over thirty years. I have worked with students and FSA to make many of the brick and mortar improvements that are there today. There is a safe and solid foundation at camp.

The students have done an excellent job maintaining camp. The students need to continue their work through the normal USG budget process. Traditionally the educational component has been put on the waiting list, the operational needs have come first (as they should).

I would like us to move on to developing an education program for Whispering Pines. The first phase would be to develop a more complete trail system. Plan and develop different nature/interpretive, hiking trails. Trail markings, weather shelters, detailed maps, points of interest and guides to the flora and fauna of the area are just a few of things that we could do. The second phase would be to develop teaching aids for the students of Buffalo State and the large number of different school districts that use camp as "their" outdoor classroom.

Therefore I would like to propose:

The establishment of the *Whispering Pines Educational Development Fund*. That 25% of the annual gains from the non expendable principal be allocated to the fund. The funds will be deposited in an account and maintained similar to the FSA serviced agency accounts in the past. The voucher system would be used and I would sign the request.

The 468<sup>th</sup> meeting of the Faculty-Student Association was called to order on Tuesday, January 17, 2006 at 12:10 PM in Ketchum 318 by Dr. David Lampe, President.

Members:

D. Lampe	T. Espinosa
R. Merini	L. Hammond
R. George	G. Vickers
K. Kaufman	

I. Minutes

Mr. George moved, Mr. Espinosa seconded, to approve the minutes of October 18, 2005.

Carried – Unanimous

II. Old Business

Mr. Vickers submitted the name of the proposed speaker for the LEAD conference which had received prior funding from the board subject to board approval of the speaker(s). The board approved Mr. Paul Vitale as proposed.

III. New Business

The board approved by consensus the list of program awards as attached.

Mr. George requested that Mr. Vickers get a full accounting of charitable donations before issuing payment for expenditures for the Mardi Gras grant. Other grant restrictions were as follows:

- EOP – budget items 4 & 7 only
- LEAD Ctr. – budget items 5 & 7 only
- Evergreen – speaker fees subject to board approval

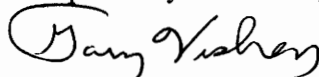
The board set a tentative date and time of 12:15 PM on April 11, 2006 to meet and review the budget for fiscal year 2007.

Ms. Hammond moved, Mr. George seconded, to adjourn.

Carried – Unanimous

The meeting adjourned at 1:30 PM.

Respectfully submitted,



Gary Vickers  
Secretary

**Founders Fund Applications  
Fiscal Year 2006**

<b>Appl. #</b>	<b>Name of Program</b>	<b>Amount Requested</b>	<b>Amount Awarded</b>
1	Burrell Scholars	\$800	\$800
2	Poet and Writers (Kelley)	\$5,000	\$5,000
3	EOP Honors	\$2,310	\$510
4	NIA Mentors	\$3,000	\$0
5	Winter Welcome (Dybbro)	\$3,300	\$0
6	LEAD Center	\$2,500	\$1,500
7	Mardi Gras	\$4,700	\$3,200
8	Take Flight	\$3,400	\$0
9	People with Disabilities	\$550	\$550
10	Evergreen	\$2,800	\$2,800
11	PANAFEST Week	*	\$0
12	Poet and Writers (Colley)	\$1,100	\$1,100
13	Spring Fest	\$17,945	\$3,580
14	Caribbean Week	\$15,000	\$0
15	Winter Welcome (LeFever)	\$850	\$850
16	Black Active Minds	<u>\$8,500</u>	<u>\$0</u>
	<b>Total</b>	<b>\$71,755</b>	<b>\$19,890</b>

\* undetermined



The 467<sup>th</sup> meeting of the Faculty-Student Association was called to order on Tuesday, October 18, 2005 at 8:15 AM in Weigel 219 by Dr. David Lampe, President.

Members:

D. Lampe  
K. Kaufman  
R. George  
T. Espinosa

L. Pastwik  
L. Hammond  
R. Merini

Others:

M. Stankevich  
G. Vickers  
R. Burt

I. Minutes

Mr. George moved, Ms. Hammond seconded, to approve the minutes of October 7, 2005.

Mr. Espinosa questioned the appropriateness of having the College administration accede to facilitating visibility for FSA on campus in the list of conditions for changing the Founders Fund policy. He also felt the condition was too vague. Dr. Lampe expressed that the condition had been agreed upon and felt that the wording 'at least' wasn't strong enough. He believed the wording was supposed to be 'if and only if'. No modifications were proposed.

Carried – Unanimous

II. New Business

Mr. George recognized Mr. Stankevich who distributed documentation to satisfy of some of the conditions the board requested at the previous meeting in order to support his proposal. Mr. Vickers pointed out that the Alumni Association memo used the wording 'may' conduct a capital campaign, and Dr. Kardonsky's memo stated that the Campbell Union renovation project was second to the technology building upgrade and was certain not to be funded from the SUNY capital construction fund this year. Mr. Stankevich reassured the board that the project would be supported and cited examples of other projects in the Campbell Union that USG had funded.

Mr. George moved, Ms. Hammond seconded to modify the Founders Fund guidelines to reduce the non-expendable principal by \$250,000 in order to fund Mr. Stankevich's proposal.

Mr. George moved, Ms. Hammond seconded to Object to the Consideration of the Question.  
(Note: Requires 2/3 against consideration to sustain an objection.)

Motion Not Sustained – 4-3-0

Mr. Vickers gave a history of the genesis of the Founders Fund and the financial performance over the past five years, which showed growth of only 1%. He gave examples of other student projects FSA had funded. He stated that he believed the proposal was a good one but he could not recommend the funding level of \$250,000. He asked the board to consider amendments.

Ms. Hammond moved to Postpone Indefinitely. No second.

Dr. Lampe asked if the motion were approved, would it imply that future funding for campus programs be allocated solely to faculty and staff? The student board members did not concur with that assumption.

Mr. Burt suggested an alternative whereby the funds could be a loan to USG with a portion of future student activity fees set aside to repay the loan. Mr. Stankevich expressed that he believed that such a loan guarantee would be illegal for USG. Dr. Merini spoke in favor of the loan concept because it provided for a continuity of student support after a transition of USG leaders.

Ms. Hammond moved to amend the funding level down to \$30,000. No second.

Mr. Kaufman moved, Mr. Espinosa seconded to amend the funding level down to \$175,000.

Dr. Merini moved, Ms. Hammond seconded to amend the motion that it be a loan rather than a reduction in the non-expendable principal.

Carried – 4-3-0

The board then voted on Mr. Kaufman's amendment.

Carried – 4-1-1

The board then voted on the main motion as twice amended.

Carried – 3-1-2

### III. Election of Officers

The Secretary submitted the following candidates for officers:

President – Dr. Lampe

Vice-President – Mr. George

Treasurer – Ms. Hammond

Mr. Espinosa moved, Dr. Merini seconded to nominate the candidates as submitted. There being no other nominations, the Secretary cast a ballot on behalf of the Board in favor of the motion.

Ms. Hammond moved, Mr. George seconded, to adjourn.

Carried – Unanimous

The meeting adjourned at 9:25 AM.

Respectfully submitted,



Gary Vickers  
Secretary

The 466<sup>th</sup> meeting of the Faculty-Student Association was called to order on Friday, October 7, 2005 at 12:34 PM in Weigel 219 by Dr. David Lampe, President.

Members:

D. Lampe  
K. Kaufman  
R. George  
T. Espinosa

L. Pastwik  
L. Hammond

Others:

M. Stankevich  
G. Vickers

I. Minutes

Mr. George moved, Ms. Hammond seconded, to approve the minutes of April 7, 2005.

Carried – Unanimous

II. Board Vacancy

Mr. Vickers presented documentation that the USG Senate had approved the nomination of Lauren Pastwik to fill a vacancy on the FSA board in the event Kelly Wilkinson declined her seat. Mr. Vickers also indicated that the newest faculty member, Dr. Rafika Merini, was on sabbatical and he had not yet determined whether she would be available for meetings this semester. Mr. Kaufman moved, Mr. George seconded to seat Ms. Pastwik.

Carried – Unanimous

III. Program Awards

The Board set a deadline date of December 19, 2005 for submitting applications for grants for the calendar year 2006. Mr. Vickers advised that Ms. Gail Wells had authorized the distribution and collection of grant applications at the Campbell Student Union Information desk. Notification would be made by campus e-mail and a ¼ page advertisement in the Record. Applications, if not too voluminous, would be copied and distributed to the board members. The Board would then meet on January 10, 2006 at noon in Ketchum 318 to award funding to deserving applications.

IV. New Business

The Board recognized Mr. Stankevich, who presented a proposal that FSA fund a Campbell Student Union Renovation Study. He provided documentation of the scope of the study and the cost estimate of \$250,000. Mr. Stankevich advised that the study would be prepared for USG, which could then plan for funding and securing additional funding from various sources to enact all or selected portions of the plan. He felt that if he could demonstrate that funding for the study was obtained he could persuade the College Vice-Presidents Council to place the Campbell Student Union renovation as the top priority with SUNY for capital projects.

The Board asked questions and discussed the proposal. Some concerns about other constituencies' commitment were expressed. It was suggested that conditional approval could be given based on establishing these other commitments. The Board agreed to hold another meeting to discuss the proposal further at 8:00 AM on Tuesday October 18, 2005. At that time the Board would like to see at least the following commitments *in writing*:


- A statement from the Office of Institutional Advancement and Development that it will activate a campaign for funding of the renovation project.
- A statement from the Vice-Presidents Council that it will support the viability of FSA as an integral, representative, association of faculty and students on campus and facilitate FSA in presenting a visible image on campus.
- A statement from the Vice-Presidents Council that, at its November 17, 2005 meeting, the College will place the Campbell Student Union renovation at the top of the priority list of capital construction projects submitted to SUNY.

Mr. Espinosa moved, Ms. Pastwik seconded, to adjourn.

Carried – Unanimous

The meeting adjourned at 2:02 PM.

Respectfully submitted,

  
Gary Vickers  
Secretary



# THE UNITED STUDENTS' GOVERNMENT

## BUFFALO STATE COLLEGE

### Student Union Initiative Proposal

Requested By: Students of Buffalo State College.

Represented By: Matthew Levin-Stankevich

President United Students Government

Chair 04/05 Student Welfare Committee College Senate

### Proposal:

A motion to lower the non-expendable principal of FSA by the funds needed to complete a State Professional Building Plan estimated at \$250,000.

### Repercussions on FSA.

This would lower the principal from (last recorded) \$961,000 to \$711,000. On average your gain of FSA allows about 20,000 to be allocated for programming. If this proposal would affect those funds, if approved, from (at a 2% gain) \$19,220 to \$14,220. This is still a significant programming allocation line.

### Reason:

I have asked FSA for their support on this issue for many reasons. We as the Student body whom represents  $\frac{1}{2}$  of FSA unanimously voted on this being the number one initiative students want. Faculties have supported this initiative and I have approached the Faculty Union to give support to this initiative as well overall. This project is a 30-40 million dollar project and I believe if the students and faculty of our institution make it clear that this is important and provide the starting funds for this the administration and state will take the Union Project full steam.

### Facts:

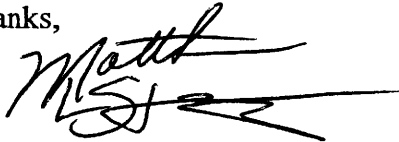
1. Over 15,000 students and faculty utilize the Union daily on Tuesdays and Thursdays.  
For: Eating, Socializing, Studying, Programming, etc.
2. Most all of the speakers and events FSA have supported in the past as ideas started in the Student Union.
3. A lot of these FSA sponsored events are/were held in the Union.

What other monies overall am I asking for:

1. In the future after this plan goes through I am in the talks to have the school take this up as there top priority as well.
2. If the school takes this on as their fund raising initiative Dr. Grande will be pushing in the legislator.
3. The Alumni Association has spoken they will participate in contributions to funds.
4. USG is looking into a bonding situation.
5. The school is looking into a bonding situation.
6. I am having talks with Private Corporations to show interest.

All my additional sources of funds for the overall project have a long process to go through for approval. Mainly dealing with the state. With many positive talks with the Administration I feel confident that they will take place just at what time I do not know. This plan is the first step and FSA can provide the opportunity to have this first step being worked on in a timely manner and completed during that process of the other sources of income. Also a stand and unity of faculty and students and this income into this project through FSA would make this proposal hard to pass on.

Thanks,

A handwritten signature in black ink, appearing to read 'Matt Stankevich', with a stylized flourish at the end.

Matthew Levin-Stankevich & The Students of Buffalo State College  
President  
United Students Government



# Buffalo State

1300 Elmwood Avenue, Buffalo, NY 14222-1095

[www.buffalostate.edu](http://www.buffalostate.edu)

September 29, 2005

Matt Levin-Stankevich  
Student Union Room 402  
CAMPUS MAIL

Dear Matt:

I estimate that a "Program Study" for the renovation and adaptive reuse of the Student Union would cost approximately \$250,000. This study would include at least the following elements:

- The consultant shall develop a Code Review of the existing building and building systems to form the basis of a major renovation project. This analysis will identify existing deficiencies for correction.
- The building analysis will include upgrades to the building envelope, including roofing, windows, entrances and masonry restoration.
- The building analysis will include a review and recommendations for upgrades to the building interior and all building infrastructure systems.
- The consultant shall offer recommendations for a building design, which incorporates the use of new technologies into the building design and infrastructure.
- Identify the programming requirements of the campus. Review existing space types, configurations and functions, space utilization and projected program development.
- Preliminary cost estimates
- The consultant shall prepare (1) diagrams, drawings, details, plans and (2) a written program, setting forth the current and projected programming requirements.

Call me if you have any questions at x4521.

Sincerely,

Stan Medinac  
Associate Vice President for  
Facilities Planning

SM:sc

*S t a t e   U n i v e r s i t y   o f   N e w   Y o r k*



# THE UNITED STUDENTS' GOVERNMENT

## BUFFALO STATE COLLEGE

USG 29<sup>th</sup> Legislature goals (05/06)

### **External** (student body as a whole)

1. Work on the *Top Five Student Concerns* through appropriate committees and channels. (following in no particular order)
  - a. Parking
  - b. Food Service
  - c. Class Availability
  - d. Facilities
  - e. Advisement
2. Student Union Initiative (Number one committed initiative of student body externally)
  - a. After looking at top five student concerns linking two realistic concerns together (Food service & Facilities) in the Student Union Initiative packet.
  - b. Benefit all students in the most utilized building on campus.
3. Develop and research new Services and programs for students of BSC.
  - a. After looking at the success of the following programs look to see if we might research other possibilities on campus to serve our students.
    - i. NFTA
    - ii. The Record
    - iii. WBNY
    - iv. Fall/Spring Fest

### **Internal** (USG corp. and clubs and organizations)

1. Communication (number one internal initiative)
  - a. Improve communication between our clubs, organizations and USG Corp.
    - i. Liaisons
    - ii. Assistant to the AVP's
    - iii. More visual E-Board and Senate
2. Programming
  - a. Provide a better system for clubs and organizations to program without conflicting dates and group members.
3. Create Street Team
  - a. To promote USG Corp events, initiatives, and membership
  - b. To Promote Organizations events and membership
4. Strengthen and Add to all existing USG initiatives.
  - a. Game Room



## Introduction:

Well, As the President of the 29<sup>th</sup> legislature of USG we have decided to be bigger and bolder than any previous legislature. Think big was the theme for my Executive office brainstorming section and out of this section we came up with the internal and external goals and planes for this year. Yes we have many planes but our number one plan and goal for this legislation is to get the Student Union project moving. Over the past decade at Buffalo State College the student union has always been in the top 8 of projects to do on this campus. Eight years ago it was number one and as things all over the campus improve we see little or no improvement to the only Student designated building. This outline listed below is a rough draft of what the 29<sup>th</sup> legislature would like to start. Here below is the jest and idea and outline.

## New infrastructure of current building.

Back in the 80's a plan for the gutting and addition to the current student union was made. This planned for the gutting and restructuring of rooms, offices, food service facilities, and stairs with in the current student union. Also on that plan would be an addition over the union and the connection to Cassidy hall. The plan seemed good but was never initiated. Going off this and that projected cost of that plan I cam up with the new plan. Building was kind of the same but newer and better.

## What this would mean for the students and the school

1. A new face to the Quad and heart of the Campus
2. High Tech Union (Computer Friendly)
3. More up to date dinning equipment and facilities
  - a. To create better food quality
  - b. And to lower cost with better equipment
4. Creating a more commuter friendly Union with more commuter space
5. More Student Space for:
  - a. Student Organizations
  - b. Greek Life
  - c. Meetings
  - d. Activities
  - e. Programs
6. Increase Student involvement with the connection of the Organization offices building.
7. Radio Tower for Radio Station
8. Moving all USG org. back into Union
9. Putting the Student Career development center in the STUDENT union for more use.

The 465<sup>th</sup> meeting of the Faculty-Student Association was called to order on Thursday, April 7, 2005 at 3:13 PM in Ketchum Hall 327 by Dr. David Lampe, President.

Members:

D. Lampe  
G. Eastman (abs.)  
K. Kaufman  
R. George  
M. Boatwright

I. Minutes

Mr. George moved, Mr. Kaufman seconded, to approve the minutes of April 29, 2004.

Carried – Unanimous

II. Fiscal Year 2006 Budget

Mr. Vickers presented the budget for fiscal year 2006 as attached. Mr. George moved, Mr. Boatwright seconded, to approve the budget as submitted. Mr. Vickers noted that he was recommending reducing his salary by one-third to reflect the time necessary to keep the corporation's records and disperse program funds. Mr. George questioned the phone charges in light of the fact that FSA was evicted from its office. Mr. Vickers explained that the charges were \$40 per month for a cell phone and \$24 per month for the campus number that was familiar to everyone and still functioned via voice-mail.

Carried – Unanimous

III. Founders Fund Policy

Mr. Vickers explained that current board policy to maintain the Founders Fund non-expendable principal at one million dollars, with the exception of authorizing withdrawal of annual capital gains and dividends, was scheduled to expire. He suggested that the policy be extended for two additional years to facilitate corporate operations and provide for campus programming. He indicated that the current balance of the fund was \$961,000 and that withdrawals averaged about \$35,000 per year for the two years the policy was in effect. He advised that with a modest 2% per year gain, the fund would rise above one million dollars even with the withdrawals. Mr. George moved, Mr. Boatwright seconded to extend the policy for two additional years.

Carried – Unanimous

#### IV. Grant Awards

The board considered the following six program requests:

Student Life Leadership Conference	- \$4000
Student Union Bash	- 3650
Ann Colley's Poets and Writers	- 1550
USG's Springfest	- 5000
Residence Life's Gathering	- 1000
Celebration of Life additional grant	- 500

The board stipulated that the Leadership Conference funds would be subject to board approval of the keynote speaker and presenters when identified.

The board stipulated that the Student Union Bash funding be provided under advisement that future funding come from the student activity tax. The board further stipulated that all notices of the Student Union Bash indicate that the program is being sponsored solely with funds from the Faculty-Student Association.

Carried – Unanimous

#### V. New Business

The board concurred that future announcements about the availability of funds be sent via the student newspaper and all-college e-mail notices. The board acknowledged that such notices were contingent on establishing an office on campus, or obtaining permission to cooperate with another office on campus, to distribute and collect applications in a timely manner.

Mr. George moved, Mr. Kaufman seconded, to adjourn.

Carried – Unanimous

The meeting adjourned at 3:48 PM.

Respectfully submitted,



Gary Vickers  
Secretary

<b>FSA Fiscal Year 2006 Budget</b>		<b>FSA Fiscal Year 2005</b>
<b>Income</b>	<u><u>\$38,000</u></u>	<u><u>\$37,500</u></u>
Wages	\$5,200	\$7,800
Payroll Taxes	<u>400</u>	<u>600</u>
Total Payroll Expenses	<u><u>\$5,600</u></u>	<u><u>\$8,400</u></u>
<b>Other Expenses</b>		
Professional Services	5850	5750
Postage	50	50
Telephone	750	750
Supplies	0	50
Insurance	550	550
Board of Directors	200	200
Rent	500	1450
Miscellaneous Fees	<u>300</u>	<u>300</u>
Total Other Expenses	<u><u>\$8,200</u></u>	<u><u>\$9,100</u></u>
<b>Total Expenses</b>	\$13,800	\$17,500
<b>Programming</b>	<u><u>\$20,000</u></u>	<u><u>\$20,000</u></u>
<b>Surplus/Deficit</b>	<u><u>\$4,200</u></u>	<u><u>\$0</u></u>

The 464<sup>th</sup> meeting of the Faculty-Student Association was called to order on Thursday, April 29, 2004 at 12:17 PM in Ketchum Hall 318 by Dr. David Lampe, President.

Members:

D. Lampe	D. Ponton
G. Eastman (abs.)	S. Lavin
J. Panaro (abs.)	K. Jefferson
R. George	G. Vickers (non-voting)

I. Minutes

Mr. George moved, Dr. Ponton seconded to approve the minutes of October 21, 2003.

Carried – Unanimous

II. Fiscal Year 2005 Budget

Mr. Vickers presented the budget for fiscal year 2005 as attached. Mr. George moved, Dr. Ponton seconded to approve the budget as submitted.

Carried – Unanimous

III. Grant Awards

Mr. Jefferson requested that the board consider support for the Maya Angelou lecture being co-sponsored by USG. Mr. Vickers informed the board that a \$6000 grant to bring Russell Means to campus had not been used since apparently Mr. Means never came to Buffalo State. Mr. Jefferson moved, Mr. George seconded to transfer \$3000 from the Russell Means award to support the Maya Angelou lecture.

Carried – Unanimous

The board agreed to authorize the Counseling Center to expend the funds (\$875) originally awarded to Carol Morris to conduct the program she had planned. Ms. Morris left campus before arranging for her program.

IV. New Business

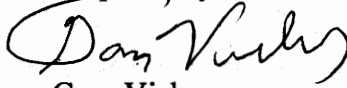
Mr. Vickers asked the board to authorize the purchase of a pc now that Cassety has been wired online. He suggested it would make it easier to distribute grant applications next semester by having them attached to campus wide e-mail notifications. He estimated the cost to be about \$500 and suggested using the Computing Center as a resource. The board concurred and authorized the purchase.

Mr. Lavin moved, Dr. Ponton seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 12:35 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gary Vickers", written in black ink.

Gary Vickers  
Secretary

**FSA Fiscal Year 2005  
Budget**

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<b>Income</b>	<b><u>\$37,500</u></b>
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Wages	\$7,800
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Payroll Taxes	<u>600</u>
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Total Payroll Expenses	<u>\$8,400</u>
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**Other Expenses**

Outsourced Services	\$750
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Postage	50
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Telephone	750
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Supplies	50
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Insurance	550
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Board of Directors	200
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Rent	1450
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Professional Services	5000
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Miscellaneous Fees	<u>300</u>
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Total Other Expenses	<u>\$9,100</u>
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<b>Total Expenses</b>	<b>\$17,500</b>
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<b>Programming</b>	<b><u>\$20,000</u></b>
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<b>Surplus/Deficit</b>	<b><u>\$0</u></b>
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The 463rd meeting of the Faculty-Student Association was called to order on Tuesday, October 21, 2003 at 9:07 AM in Ketchum Hall 327 by Dr. David Lampe, President.

Members:

D. Lampe	R. George
G. Eastman	S. Lavin
J. Panaro (abs.)	K. Jefferson
D. Ponton (abs.)	G. Vickers (non-voting)

I. Minutes

Dr. Eastman moved, Mr. George seconded to approve the minutes of February 24, 2003.

Carried – Unanimous

II. Fiscal Year 2003 Annual report

Mr. Vickers reviewed the annual report, previously distributed, for the board members.

III. Founders Fund

Mr. Vickers reviewed the history of the Founders Fund investment policy whereby the fund is to maintain a one million dollar non-expendable principal with all capital gains and dividends to be reinvested after provision for annual business expenses and program funding is made. He informed the board that a review of the policy would be necessary in order to provide for fiscal year 2004 expenses due to the fact that the fund had fallen below one million dollars to approximately nine hundred thousand dollars. He offered the board options to address this issue.

Mr. George moved, Mr. Lavin seconded to maintain the concept of a one million dollar non-expendable principal but suspend the reinvestment of capital gains and dividends for fiscal years 2004 and 2005 only.

Mr. Vickers suggested that the purpose of this motion would be to facilitate a continuity of providing educational and cultural support to the campus for the near future. However, by instituting a sunset clause, the board would protect itself from the perpetual erosion of the fund balance. Should the fund not return to the one million dollar level by fiscal year 2006 (July 1, 2005) the gains would revert back to being added to the fund balance.

Carried – Unanimous

IV. Grant Awards

The board reviewed the applications for program funds. Mr. George moved, Dr. Eastman seconded to approve \$19,975 in funding for 11 programs as attached.

Carried – Unanimous



V. Election of Officers

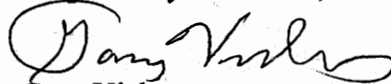
Dr. Eastman presented a slate of officers for fiscal year 2004 as follows:

President – Dr. Lampe  
Vice – President Dr. Eastman  
Treasurer – Mr. George

Carried – Unanimous

Dr. Lampe declared the meeting adjourned at 9:48 AM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gary Vickers".

Gary Vickers  
Secretary

Title of Event	Requestor		Depart.	Date of Event	Fund Request	Award
Go for Gold	Sam Lunetta	CS 100	Public Safety	Spring 2004	\$1,000	\$900
Government Week	Lisa August	GC 306	Career Development	Spring 2004	\$1,950	\$500
Barry Callaghan	Carole Kruth	KE 316	English Dept.	Fall 2003	\$3,000	\$3,000
Russell Means	Ryan King	CA 211	NASO	April, 2004	\$6,000	\$6,000
Middleton-Moz	Lonnie Montour	SU 400	Nat. Amer. Stud Ser	April, 2004	\$3,040	\$3,000
Self Placement	Ralph Wahlstrom	KE 326	English Dept.	Spring 2004	\$1,000	\$0
Bus Transportation BPO	Gail Wells	SU 400	Minority Students	November, 2003	\$350	\$0
German Experimental Cinema +	Heidi Dietz Faletti	BI 126	Mod & Class. Dept	Spring 2004	\$2,629	\$2,000
9/11 Memorial	Robert Delprino	HC 312	Psychology Dept.	Spring 2004	\$855	\$850
School Spirit Summit	Tom Koller	HG 103	Athletics	Fall 2003	\$2,500	\$850
Culture of Kindness	Caryl Morris	WG 200	Weigel	February, 2004	\$875	\$875
Stress	Kevin Becker	Off Camp	Off Campus	Spring 2004	\$2,700	\$0
Pat Mora	Craig Werner	KH 317	English Dept.	Spring 2004	\$1,500	\$1,500
Kelly Devries	Andrew Nicholls	HC 206	History Dept.	Fall 2003	\$500	\$500
Arts & Humanities Month	Emile Netzhammer	RH 222	Arts & Humanities	September, 2003	\$5,980	\$0
Total Requests					\$33,879	
Total Awards						\$19,975

The 462<sup>nd</sup> meeting of the Faculty-Student Association was called to order on Monday, February 24, 2003 at 3:05 PM in Campus House by Dr. David Lampe, President.

Members:

D. Lampe	D. Ponton
G. Eastman	A. Silverstein
J. Panaro	
D. Blundell	G. Vickers (non-voting)

I. Minutes

Mr. Silverstein moved, Dr. Ponton seconded to approve the minutes of October 23, 2002.

Carried – Unanimous

II. Fiscal Year 2004 Budget

Mr. Vickers reviewed the minimum cost budget for fiscal year 2004. Mr. Blundell stated that when he requested a 'bare bones' budget it was his intention to get an idea of the lowest level for operating expenses, but that if it proved necessary to be higher by a small percentage that would be satisfactory. Dr. Eastman moved, Ms. Panaro seconded to approve the budget as submitted.

Carried 4 – 0 – 1

III. Founders Fund

Mr. Vickers reviewed the history of the Founders Fund investment through December 31, 2002. He presented several alternatives for the board to consider for funding program requests since the fund had fallen below the one million dollar non-expendable limit. Discussion followed.

Dr. Eastman suggested that if the board awarded any grants they be restricted to a \$500 limit. No formal motion was presented on this option. Mr. Silverstein moved, Ms. Panaro seconded to revise the board policy and set the non-expendable principal to the original number of purchased shares. This would make approximately \$105,000 in reinvested gains available for funding grants.

Motion Failed 2 – 3 – 0

Dr. Eastman moved, Mr. Blundell seconded to adhere to current policy and solicit no applications for grants at this time.

Motion Failed 1 – 4 – 0

Mr. Blundell moved, Dr. Ponton seconded to maintain the current policy but budget \$20,000 for programming for next year and accept applications for grants from the campus community

through October 1, 2003 with the intent to award grants by October 15<sup>th</sup>. The board will decide in September if the budgeted funds must be provided by a modification to the current Founders Fund policy.

Mr. Silverstein offered an amendment to the motion that the budgeted amount be \$30,000. The amendment received no second. The board voted on the original motion.

Carried – Unanimous


The board agreed to schedule a meeting during the third week of September.

Mr. Silverstein moved, Ms. Panaro seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 4:10 PM.

Respectfully submitted,

  
Gary Vickers  
Secretary

The 461<sup>st</sup> meeting of the Faculty-Student Association was called to order on Wednesday October 23, 2002 at 4:40 PM in Ketchum 318 by Dr. David Lampe, President.

Members:

D. Lampe	D. Ponton (absent)
G. Eastman	A. Silverstein (absent)
J. Panaro	J. Mendola (absent)
D. Blundell	G. Vickers (non-voting)

I. Minutes

Mr. Blundell moved, Dr. Eastman seconded to approve the minutes of April 16 , 2002.

Carried - Unanimous

II. New Business

Dr. Lampe asked Mr. Vickers to update the board on the status of the corporation. Mr. Vickers introduced Ms. Panaro who is a new student board member and Mr. Burt who was appointed by the board at the last meeting to be Mr. Vickers assistant to insure a continuity in attending to the daily business of the corporation. Mr. Vickers reported that Mr. Burt had been fully trained and was made aware of the location of all important documents, had become familiar with the procedures for disbursements and receipts, and had maintained the general ledger for the first quarter of 2003 in the corporation's computerized files.

Dr. Eastman moved, Mr. Blundell seconded to authorize Mr. Reginald Burt to function as Assistant Executive Director and be designated, in addition to the Executive Director, as a sole signatory on the corporation's bank accounts and investments. Further, the President or Treasurer, acting alone, are the only corporation officers or employees authorized to borrow funds on behalf of the corporation.

Carried – Unanimous

III. Fiscal Year 2002 Audit

Mr. Vickers distributed the audit and explained the status of the Founder's Fund. He indicated that the principal of the fund was reduced last year to \$806,000 and therefore there were no funds available for programming at this time. He also indicated that if the current policy of maintaining a \$1,000,000 non-expendable principal along with automatic reinvestment of all dividends and capital gains, there would not be enough operation funds for fiscal year 2004. The reinvestment policy has resulted in an additional 9200 shares, which should prove beneficial in future years, but does not allow for access to current income because the extended bear market has brought the balance of the fund below \$1,000,000. He added that although the fund was down 24% from its original investment, the market as a whole is down 41%. He advised that the degree of drop in market value coupled with the length of the bear market should bode well for a solid recovery.

Discussion followed. Board members concurred that there was a need for program funds during this time of budget cuts by the College, and that the Association needed to maintain visibility and continuity on campus. However, they also agreed that maintaining the integrity of the Founder's Fund balance was important and that a brief curtailment of program fund support would be understood by the campus community.

Dr. Eastman moved, Mr. Blundell seconded that the board delay the awarding of program funds until a February meeting pending a report from Mr. Vickers on the annual income of capital gains and dividends for fiscal year 2003. Further, Mr. Vickers should present the board with projected bare-bones operating costs for fiscal year 2004. The board agreed that waiting until February would only delay by a couple weeks the award process followed for last year's grants.

Carried – Unanimous

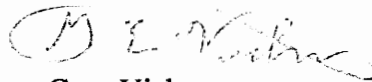
#### IV. Elections

Dr. Eastman moved, Ms. Panaro seconded, that the officers of the board be re-elected for another year; Dr. Lampe, President, Dr. Eastman, Vice President, Mr. Blundell, Treasurer.

Carried - Unanimous

At 5:35 PM the board concurred to adjourn until a February meeting to be held in the new Campus House conference room if available.

Respectfully submitted,



Gary Vickers  
Secretary

The 460<sup>th</sup> meeting of the Faculty-Student Association was called to order on Tuesday April 16, 2002 at 12:22 PM in Ketchum 318 by Dr. David Lampe, President.

Members:

D. Lampe	K. Kaufman
C. Burke (absent)	K. Comerford (absent)
G. Eastman	J. Mendola (absent)
D. Blundell	G. Vickers (non-voting)

I. Minutes

Dr. Eastman moved, Mr. Blundell seconded to approve the minutes of March 5 , 2002.

Carried - Unanimous

II. Fiscal Year 2003 Budget

Mr. Vickers presented the operating budget to the board for fiscal year 2003. He reported that this budget would be the last of the retained earnings from June 2000. He indicated that subsequent years funding will have to come from proceeds of the Founder's Fund.

Mr. Blundell moved, Dr. Eastman seconded to approved the budget as submitted.

Carried - Unanimous

III. New Business

Mr. Vickers presented a list of five individuals who could serve the board as his replacement in the capacity of part-time executive director. He indicated that he had not fully explored the option with all those named but had discussed it with some and was certain one or more of them would accept. He also explained that he could train the selected individual in one day and then meet with that person once or twice a year to keep them apprised of the status of the Corporation's business. He estimated the cost to train someone at a few hundred dollars. He also emphasized that the board would have to accommodate the selected individual's schedule so as to not jeopardize that person's full time employment obligations.

Dr. Eastman moved, Mr. Kaufman seconded to have Mr. Vickers offer the position to Mr. Reginald Burt, a former management employee in the FSA accounting office.

Carried – Unanimous

The Board concurred that only one individual need be approved for training at this time and that it was understood that Mr. Vickers would be staying on through at least the next fiscal year. Dr. Eastman encouraged Mr. Vickers to invite Mr. Burt to the next meeting to be introduced to the board.

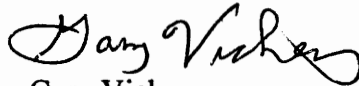
Mr. Vickers reported that Dr. Dennis Ponton had been appointed by the College President to assume the Administration's seat on the board for the next two year term. He thanked Mr. Kaufman for his support during the Corporation's transition. The Board agreed that a letter of commendation for his service should be sent to his Vice President.

Mr. Blundell moved, Mr. Kaufman seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 12:46 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gary Vickers".

Gary Vickers  
Secretary



	<b>FSA Fiscal Year 2003 Budget</b>	<b>FSA Fiscal Year 2002 Budget</b>
<b>Income</b>		
Investment	\$40,000	\$72,500
Miscellaneous	<u>\$250</u>	<u>\$600</u>
<b>Total Income</b>	<b>\$40,250</b>	<b>\$73,100</b>
<b>Expenses</b>		
<b>Wages</b>		
Executive Director, PT	\$9,800	\$16,175
Payroll Taxes	<u>\$875</u>	<u>\$1,700</u>
<b>Total Payroll Expenses</b>	<b>\$10,675</b>	<b>\$17,875</b>
<b>Other Expenses</b>		
Outsourced Services	\$300	\$0
Postage	\$50	\$100
Telephone	\$750	\$900
Supplies	\$100	\$100
Insurance	\$300	\$500
Board of Directors	\$100	\$500
Rent	\$1,600	\$1,600
Professional Services - Audit, Legal, & Payroll	\$4,575	\$5,600
Miscellaneous Fees	<u>\$300</u>	<u>\$300</u>
<b>Total Other Expenses</b>	<b>\$8,075</b>	<b>\$9,600</b>
<b>Total Expenses</b>	<b>\$18,750</b>	<b>\$27,475</b>
<b>Programming</b>	<u><b>\$20,000</b></u>	<u><b>\$35,000</b></u>
<b>Total Cash Expenditures</b>	<b>\$38,750</b>	<b>\$62,475</b>
<b>Surplus/(Deficit)</b>	<u><b>\$1,500</b></u>	<u><b>\$10,625</b></u>

April 17, 2002

Gary Vickers  
Executive Director - Faculty Student Association  
Buffalo State College  
1300 Elmwood Avenue  
Buffalo, New York 14222

Dear Gary:

Thanks for having lunch with me a couple of weeks ago, as always I enjoyed your company. Per our conversation on that day, I'm writing to forward my resume and to communicate my continued interest in both teaching a business class at Buffalo State College and/or providing consulting work for FSA. I would be more than welcome to discuss my qualifications in person and provide references.

Let me know if you would like to discuss the details, as that would be a good reason to have lunch again.

Sincerely,



Reginald Z. Burt

**REGINALD Z. BURT**  
**17 Roswell Road**  
**Buffalo, New York 14215**  
**(716) 836-0708**  
**ZONCAM@AOL.COM**

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## **SUMMARY OF QUALIFICATIONS**

15 years experience in accounting including seven years in higher education as an accounting clerk and senior staff accountant on a State University College campus. Commercial accounting experience consists of almost five years as a credit analyst and loan officer for a major commercial bank. Career development experience includes supervising a staff of student employees, coordinating month-end financial closing, training analysts and officers and assisting in the purchase, installation of new software and hardware applications in the higher education environment.

## **EDUCATION**

*Masters of Business Administration, Professional*  
**University of Buffalo, Buffalo, NY**

**May 2001**

*Bachelor of Science, Business Administration*  
**University of Buffalo, Buffalo, NY**

**May 1987**

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## **EXPERIENCE**

*Assistant Vice President, Special Credit Department*  
**HSBC Bank USA, Buffalo, NY**

**4/99 – Present**

- Establish appropriate strategies to promote rehabilitation of credit facilities.
- Manage \$50 million dollar customer portfolio consisting of small to medium-sized credit facilities.
- Develop strategies within credit policy and guidelines to restructure facilities and reduce the risk of any collateral deficiencies.
- Plan and supervise the liquidation of collateral through internal and external agencies by effectively using expenditures.

*Credit Analyst, Commercial Loan Underwriting*  
**HSBC Bank USA, Buffalo, NY**

**6/97 – 4/99**

- Prepare financial and industry analysis based on financial statements provided by commercial customers.
- Train new analysts and officer trainees on accounting spreadsheet software.
- Distribute daily work flow to junior analysts as regional supervisor.
- Implement and prepare departmental procedures for new corporate financial spread software.

***Cost Accountant, Cost Accounting Department***

**Blue Cross & Blue Shield of Western New York Inc., Buffalo NY**

**1/94 - 5/97**

- Responsible for cost allocations and providing data for reimbursement and expense comparisons.
- Maintenance of corporate capitalized fixed assets for monthly journal entries.
- Preparation of Lease versus Purchase analysis reports for management decision making.
- Perform reviews and determine cost allocation methods for individual corporate cost centers.

***Senior Staff Accountant, Administrative Department***

**Faculty-Student Association of SUCB, Inc., Buffalo, NY**

**12/86 - 12/93**

- Coordinate flow of information for month-end closing and preparation of financial statements.
- Hiring, training and supervising of student courier personnel.
- Administrator of accounts payable and payroll computer applications.
- Prepared internal corporate cash audits and various schedules and reconciliations for external auditors.
- Prepared monthly bank reconciliations for account payable, payroll and various college fund accounts.

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**SPECIAL PROJECTS**

***HSBC Bank USA***

- Assisted in the testing and implementation of Worldwide Credit Approval Relationship Software

***Blue Cross & Blue Shield of WNY***

- Coordinated identification and tagging of corporate capitalized fixed assets

***Faculty-Student Association of SUCB***

- Assisted in purchasing, installation and training of new corporate hardware and software application

***Professional Masters of Business Administration***

- Developed start-up business plan for final MBA project

***Financial Seminar at New Mount Ararat Temple of Prayer***

- Developed and presented PowerPoint financial seminar to 2000 member congregation

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**COMMUNITY SERVICE/MEMBERSHIPS**

***Board Member of Western New York United Against Drugs and Alcohol***

**2000 – Present**

***Sunday School Superintendent of 2000 member congregation***

**1998 – Present**

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**COMPUTERS**

Microsoft Word, Excel, PowerPoint, Lotus WordPro, Lotus 123, WordPerfect, Accounting Software Applications, Credit Approval Software, Internet capabilities.

**REFERENCES AVAILABLE UPON REQUEST**

The 459<sup>th</sup> meeting of the Faculty-Student Association was called to order on Tuesday March 5, 2002 at 12:20 PM in Ketchum 318 by Dr. David Lampe, President.

Members:

D. Lampe	K. Kaufman
C. Burke (absent)	K. Comerford (absent)
G. Eastman	J. Mendola (absent)
D. Blundell	G. Vickers (non-voting)

I. Minutes

Mr. Blundell moved, Dr. Eastman seconded to approve the minutes of November 13, 2001.

Carried - Unanimous

II. President's Report

Dr. Lampe reported that board members had previously met to submit a recommended list for funding from the applications. Mr. Blundell added that other board members had reviewed the applications in his office. He distributed a composite of the board members preferences.

III. New Business

The board discussed the pros/cons of partial funding of large programs versus full funding for smaller requests. Dr. Eastman moved, Mr. Kaufman seconded to fund the programs recommended by the board subcommittee plus the addition of the balance of the budget for the Orientation program scheduled for the Fall 2002 semester (list attached).

Carried – Unanimous

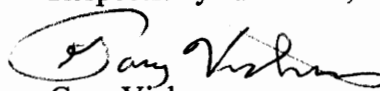
The board requested that award recipients be instructed to submit a summary report of their program within two weeks after its completion. A pro-forma report outline should be provided for guidance. The Secretary reported that he would ask faculty recipients of program funds to voluntarily sign the faculty election membership list. The board concurred.

The board agreed that the next meeting be scheduled for April 16<sup>th</sup> to review a budget for fiscal year 2003. Mr. Kaufman moved, Dr. Eastman seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 12:35 PM.

Respectfully submitted,

  
Gary Vickers  
Secretary

Title of Event	Requestor	Depart.	Date of Event	Fund Request	Award	
A Slice of Rice, Frijoles & Greens	Eileen Merberg	PH 118B	Orientation	September 5, 2002	\$5,000	\$2,650
Aboriginal Poetry	Caroleyn Segana	CA 211	Nat. Amer. Stud Ser	April 1, 2002	\$300	\$300
Arts & Humanities Month	Emile Netzhammer	RH 222	Arts & Humanities	October, 2002	\$5,000	\$0
Artist/Teachers as Social Activist	Kate Hartman	BI 109	Art Ed.	April 25, 2002	\$560	\$560
AIM for Diversity Awards Ceremony	Loretta Ward	SW 330	AIM Coordinator	April 24, 2002	\$250	\$250
Be Active Buffalo State - Fitness Test +	Shawna Dosser	HG 205	Health & Wellness	April 16 & 18 2002	\$2,080	\$750
BSC Community Service Day	Fred Howe	BA 312B	Ed Foundations	April 27, 2002	\$175	\$175
Caribash Spring 2002	Laurian Kidd	CA 131	Caribbean Stud Org	April 20, 2002	\$3,000	\$0
Creative Studies/Publication	Peter Burger	Off Camp	House of R	N/A	\$4,000	\$0
Conference on Conflict, Coop & Peace	Jean Gounard	CU 400	Inter. Stud. Affairs	October 24, 2002	\$3,550	\$1,000
Environmental Justice Action Conf.	Mary Carney	CA 206	NYPRIG	April 13 & 26, 2002	\$6,966	\$0
German Experimental Cinema +	Hedi Dietz Faletti	BI 126	Mod & Class. Dept	April 11 & 18 2002	\$1,431	\$1,200
Keynote: Michael Eric Dyson	Timothy Brown	BI 217	Communications	April 12, 2002	\$4,000	\$2,000
Losing Ground; Pref/Disc. On Racism +	Terry McDonald	BI 223	CADET	February, 2003	\$4,960	\$0
Men Against Violence	Alice Sullivan	Weigel	Weigel Health Ctr	March 13, 2002	\$1,350	\$1,350
Move for Life	Linda O'Donnell	HG 219	Health & Wellness	April - June 2002	\$1,750	\$500
Native American Social	Caroleyn Segana	CA 211	Nat. Amer. Stud Ser	April, 2002	\$1,250	\$700
NCBI - Train the Trainer	Ron George	Weigel	Counseling Center	March 15-17, 2002	\$3,492	\$0
NYS Boat Safety Course	John Frezdhoff	HC 215	Great Lakes Center	May 18, 2002	\$205	\$205
NYS Notary Public License Training	Otilee Woodruff	BL 210B	Prof Staff Caucus	April 30, 2002	\$910	\$910
Poets and Writers	Carole Kruth	KE 316	English Dept.	Spr & Fall	\$2,700	\$2,500
Professional Etiquette Dining +	S. Zuckerman-Aviles	GC 306	Career Development	April 11, 2002	\$2,300	\$1,300
Relaxing Your Mind, Body & Soul	Kelly Bunnell	CU 400	Student Life	April, 2002	\$800	\$800
Responding to Critical Incidents	Steve Cris	HC219	CISM/Conseling Ctr	May 17, 2002	\$1,500	\$1,000
School Spirit Summit	Tom Koller	HG 103	Athletics	Fall 2002	\$1,250	\$750
Speaker: Dr. Henry Lee	Scott Phillips	HB 329	Criminal Justice	October 9, 2002	\$3,000	\$0
Sociology in the Age of Intelligent +	Allen Shelton	HB 301	Sociology +	April 21 & 23 2002	\$4,690	\$0
Spring Break Continued @ Union Bash	David Milberg	CU 400	Student Life	April 5, 2002	\$2,300	\$1,000
Western NY Medievalists	Carole Kruth	KE 316	English Dept.	April 8, 2002	\$100	\$100
Total Request:				\$68,869		
Total Program					\$20,000	

The 458<sup>th</sup> meeting of the Faculty-Student Association was called to order on Tuesday November 13, 2001 at 12:24 PM in Ketchum 318 by Dr. David Lampe, President.

Members:

D. Lampe	K. Kaufman
C. Burke (absent)	K. Comerford (absent)
G. Eastman	J. Mendola (absent)
D. Blundell	G. Vickers (non-voting)

I. Minutes

Mr. Blundell moved, Mr. Kaufman seconded to approve the minutes of October 30, 2001.

Carried - Unanimous

II. Founder's Fund Guidelines

The board agreed to note on the application forms that proposed expenditures for food for any program should be a minor portion of the budget. The board also agreed to inform applicants that any honorariums for SUNY professors will be limited to SUNY guidelines. Also, all program awards will be for local campus events only.

Applications will be made available at the Campbell Student Union information desk on January 22, 2002 and must be returned there by 3:00 PM on February 15, 2002. Dr. Lampe and Mr. Vickers will work on preparing a guideline sheet to accompany the application form which will be reconstructed by Mr. Blundell. Notices will be placed in the *Record*, the campus *Bulletin*, and via e-mail to faculty & staff.

III. Old Business

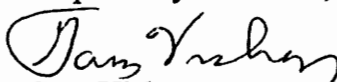
Mr. Blundell reported on the status of the transfer of Whispering Pines Camp. He indicated that he had been in telephone contact with USG's attorney's office and was awaiting a return call. Mr. Vickers offered that the attorney for FSA in this matter is Mr. Michael Montgomery and his phone number is 882-2243 in the event Mr. Blundell needed to contact him.

Mr. Kaufman moved, Dr. Eastman seconded to adjourn.

Carried - Unanimous

The meeting adjourned at 12:43 PM.

Respectfully submitted,

  
Gary Vickers  
Secretary

The 457<sup>th</sup> meeting of the Faculty-Student Association was called to order on Tuesday October 30, 2001 at 12:18 PM in Ketchum 318 by Dr. David Lampe, President.

Members:

D. Lampe	K. Kaufman (absent)
C. Burke	K. Comerford (absent)
G. Eastman	J. Mendola (absent)
D. Blundell	G. Vickers (non-voting)

The Secretary introduced the new members of the board. He explained that the first meeting of the board in the fiscal year also serves as the annual meeting as required by the By-laws.

I. Minutes

Dr. Lampe moved, Mr. Blundell seconded to approve the minutes of April 2, 2001.

Carried - Unanimous

II. Elections

Mr. Blundell nominated Dr. Lampe for President. Dr. Eastman seconded.

Carried—Unanimous

Dr. Lampe nominated Dr. Eastman for Vice President. Mr. Blundell seconded.

Carried—Unanimous

Dr. Lampe nominated Mr. Blundell for Treasurer. Dr. Eastman seconded.

Carried—Unanimous

III. Executive Director's Report

Mr. Vickers briefly reviewed the audit and apprised the board of the status of the Founder's Fund, the Sodexo Marriott account reconciliation, and the budget. He informed the board that he could explain the terms of the proposed settlement with Sodexo-Marriott, which were favorable to FSA, but that everyone was restricted from discussing the terms in public. He stated that almost all payables had been resolved except one or two bookstore vendors still disputing balances. He did not anticipate any future unknown expenses.

He informed the board that the College President had approved the By-Laws revisions and forwarded her approval to the Vice Chancellor for Finance and Business. The Vice Chancellor has not responded with his approval but the Corporation's attorney advised that not having



received an objection after 6 months, coupled with the President's approval, could be deemed tacit approval of the revisions.

Mr. Vickers, however, has not heard back on this year's budget, also submitted 6 months ago to the President. The budget does not require Vice Chancellor approval. The President had approved last year's budget and SUNY guidelines require a response in 60 days. Since the budget does not contain any proposed expenditures outside the Corporation's Certification of Purpose, which would be the sole reason for the President's disapproval, he informed the board that they could assume the budget is valid.

Mr. Blundell asked Mr. Vickers about a contingency plan for maintaining the day to day operations and statutory requirements of the Corporation in the event he discontinued service. Mr. Blundell indicated that while operations were satisfactory at present he would be more comfortable if a list of individuals or a suggested custodial agent were identified should a transition become necessary. Mr. Vickers indicated he would provide the board with an operational fallback position with next year's budget to be submitted in April. He did assure the board that all important documents of the Corporation are secured in the office of the auditing firm.

#### IV. New Business

The board agreed to meet in 2 weeks to begin to establish guidelines for awarding grants from the Founder's Fund. The board will review former FSA grant application forms as a starting point and use any guidelines developed for this year's programming awards.

Mr. Burke moved, Mr. Blundell seconded that the board authorize a \$30,000 grant for geothermal heating units for the Whispering Pines camp lodges. Mr. Blundell explained that USG had pledged an additional \$65,000 for this project.

Mr. Vickers reported that there were no additional funds from retained earnings because the Founder's Fund had not yet generated any income. He did inform the board that previously awarded but unused funds could be considered.

Dr. Lampe expressed a concern that using \$30,000 from this year's programming budget for this proposal would leave too few dollars to make grant applications worthwhile.

Mr. Burke and Mr. Blundell agreed to reduce their motion to \$25,000.

Carried - Unanimous

Mr. Blundell moved, Mr. Burke seconded to fund the previous motion by reallocating \$10,000 from the Pan-Am Exhibition Centennial Celebration matching grant and \$15,000 from this year's programming budget.

He explained that that would leave \$20,000 for grant applications.

Carried - Unanimous

Mr. Vickers informed the board that although a previous board motion in 1998 was passed to transfer the title to Whispering Pines to USGSG, Inc., the transfer had never taken place. He said

the College was in a difficult position because it probably did not want either FSA nor USG to have the title at present and accordingly has stated that it has no objection to the transfer but also stated that this was not to be construed as approval of the transfer. Mr. Vickers informed the board that they should decide if they wanted to continue to pursue the transfer or re-visit the issue. Mr. Blundell indicated that he very much wanted to see the transfer take place and would report back to the board at the next meeting on the status of the transfer.

Mr. Blundell moved; Dr. Eastman seconded to adjourn.

Carried—Unanimous

The meeting adjourned at 1:15 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gary Vickers".

Gary Vickers  
Secretary

The 456<sup>th</sup> meeting of the Faculty-Student Association was called to order on Monday April 2, 2001 at 2:01 PM in Twin Rise 104 by Michael Paluch, President.

Members:

M. Paluch	K. Kaufman
J. Brader (proxy)	B. Durand (absent)
C. Burke	R. Augustine
S. Lobello	D. Lampe
L. Hammond	P. Sowiski (absent)
L. Park (proxy)	E.O. Smith
D. Blundell (absent)	G. Vickers (non-voting)

Mr. Paluch introduced Mr. Carl Burke and Mr. Stephen Lobello as new board members appointed by USG to fill two student vacancies on the board. Mr. Paluch then announced that he would not be participating in the meeting, passed the gavel to Vice President Lampe, excused himself, and left the room.

I. Minutes

Ms. Hammond moved, Dr. Smith seconded to approve the minutes of October 3, 2000.

Carried - Unanimous

II. Agenda

Dr. Smith moved, Ms. Hammond seconded to suspend the rules.

Carried - Unanimous

III. Budget

Mr. Vickers explained the budget for fiscal year 2002. He indicated that his transition role ended as of March 31<sup>st</sup> and all non-statutory benefits have terminated. The budget provides that he assume the part-time status from the fiscal year 2001 budget and his wages reduced by 50%. He indicated that even if the Corporation did not realize any gains in the Founders' Fund next year, the Corporation could afford \$35,000 in program funds from the retain earnings that were not directly invested with the Fund. Mr. Vickers also reported that he had sold the Ford ranger to Alfred State College which would substantially reduce insurance costs for next year.

Dr. Smith moved, Ms. Hammond seconded to approve the budget as submitted.

Carried - Unanimous

#### IV. By-Laws

Dr. Smith explained two modifications to the By-laws to simplify the election of faculty to the board. He indicated that the new method of election would not be dependent upon any external voting list to secure candidates. Vice President Lampe ruled that the proposed modifications would be voted on ad-seriatum.

Dr. Smith moved, Mr. Augustine seconded the first modification that a 5-year registration list be established from those faculty who report to the Secretary of the Corporation their wish to be included in the nomination process.

Carried – Unanimous

Dr. Smith moved, Ms. Hammond seconded the second modification that the faculty members of the board be responsible to bring nominations before the board. Self-nominations would be a viable at any stage of the nomination process.

Carried – Unanimous

Dr. Smith moved, Mr. Burke seconded another modification to the By-Laws that had been previously submitted that would reduce the size of the board from 13 to 9 members by eliminating 2 student and 2 administrative members.

Mr. Augustine moved, Mr. Kaufman seconded to amend the motion to further reduce the board to 7 members by eliminating an additional student and one faculty member.

Mr. Augustine indicated that the business of the Corporation had been reduced to managing the Corporation's funds and a seven member board was sufficient. Dr. Smith supported the amendment as it maintained a similar balance of representation among the constituencies. He also noted that it would help in successfully convening the board.

Carried – 6 – 2 – 0

The board then voted on the main motion to reduce the size of the board which now stood at 3 students, 2 faculty, 1 administrator, and 1 professional (total 7)

Carried – 6 – 2 – 0

The Secretary suggested that the Standing Committees no longer served a purpose now that the College had chosen to provide auxiliary services outside the purview of the Corporation.

Dr. Smith moved, Mr. Augustine seconded to delete the Standing Committees from the By-laws.

Carried – Unanimous

V. Old Business

The board then took up the matter of Mr. Paluch's eligibility to remain on the board due to the fact that he was only registered for 6 credits as an undergraduate. The board concurred that in the future all members of all constituencies must comply with the requirements for eligibility as stated in the By-Laws.

Dr. Smith moved, Ms. Hammond seconded to table the matter since Mr. Paluch had excused himself from participation and no further meetings were scheduled before Mr. Paluch's term expires on May 31, 2001.

Carried - Unanimous

Mr. Augustine moved, Mr. Burke seconded to adjourn.

Carried - Unanimous

The meeting adjourned at 2:35 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gary Vickers".

Gary Vickers  
Secretary

**Proposed Modifications  
Faculty-Student Association  
By-Laws**

Article II Section 3 B) Add the following new paragraph:

*Faculty Electors who qualify above shall register with the Corporation if they are to be eligible for electing Faculty Directors. Such registration shall be set forth in a manner agreed to by the Faculty Directors and administered by the Secretary of the Board. Such registration shall be effective for a period not to exceed five years or on termination of service at the College or upon resignation of active voting membership sent to the Board Secretary.*

Article IV Section 1 First paragraph revised as follows:

The Board of Directors shall have *seven (7)* [thirteen (13)] members, and shall be comprised of *three* [six] students, *two* [three] faculty and one professional member, and *one* [three] representative of administration, .....

Article IV Section 1 B) 1. Add the following new paragraph:

*The Faculty Directors shall have responsibility for submitting nominations to the eligible voting faculty in addition to or in the absence of self-nominations described above and in accordance with the requirements for eligibility set forth in Article II Section 3.*

Article VI Section 1 Standing Committees. [Delete]

The 3<sup>rd</sup> meeting of the Finance Committee was called to order on Thursday April 27, 2000 at 4:00 PM in the Conference Room at Campus House.

<u>Members:</u>	<u>Others</u>
M. Paluch	G. Vickers
D. Pogue (abs.)	
L. Hammond	
D. Lampe	
R. Augustine (abs.)	

#### I. Minutes

The committee agreed to place 100% of the *Founder's Fund* investment in the Managed Allocation portion of the TIAA-CREF Mutual Funds. All dividends and capital gains are to be reinvested.

The committee also established a policy designed to have the non-expendable principal grow in periods of high yields. The policy adopted is that at least 50% of all income in excess of \$100,000 in any fiscal year would be added to the non-expendable principal. The new balance would become the permanent minimum non-expendable principal. If the value of the fund falls below the non-expendable principal, no programming funds will be distributed until the fund returns to its highest achieved non-expendable principal level.

The committee clarified policy concerning the distribution of program funds. All distributions are to come from the previous fiscal year's income. Thus expenditures for fiscal year 2002 will come from any income (after general office expenses) from fiscal year 2001. There are no programming distribution for fiscal year 2001 because of the one-time allocation approved by the full Board at its last meeting.

The Executive Director submitted a budget for fiscal year 2001. He explained that it provides for salary for a part-time executive director for 9 months and a part-time position for 6 months. This would allow for a 3 month overlap to train the new employee whose duties would be office administration. Should the board fail to identify a new part time employee by January 1, 2001, the total budget dollars would be the same with the Executive Director working at his current hourly rate. The committee approved the budget as submitted.

Mr. Paluch presented Mr. Blundell's idea for two gazebos and a bridge to be constructed at Whispering Pines Camp, with \$25,000 from FSA added to a \$2,000 named student memorial fund he has available. The finance committee agreed that the Board's intention was for a single structure not to exceed \$25,000. The committee agreed to have Mr. Blundell submit a proposal for a single structure to the finance committee for approval.

The committee agreed to have the one-time grants to the 4 deans be administered through FSA's office rather than transfer the money to the Buffalo State Foundation. They cited the desire to avoid a 5% administrative fee assessment, the ease of record keeping and dispersing checks, the

need to receive reports, and the Board's approval to allow funds to transverse more than one fiscal year as reasons.

The committee agreed to fund a server to maintain web pages for student organizations as part of the expenditures from the Computer Information Technology grant.

The committee excused Mr. Vickers from the remainder of the meeting. After its conclusion he was instructed to include the following in the minutes:

The Finance Committee will recommend a severance package for the executive director to the Board of Directors at the board's next scheduled meeting. The package will include:

- a) A conversion of accrued sick time (165 day maximum) for payment of health insurance premiums for Mr. Vickers and his family. Such conversion pay out shall be deemed to have commenced with the February, 2000 monthly payment, less a 40% credit from the corporation's \$300 per month maximum payment policy for current employees (\$120/month). The credit ends upon Mr. Vickers' separation with the full cost of premiums then being charged against the conversion.
- b) A one time \$5,000 payment upon separation.

The committee adjourned and agreed to meet again approximately the first week of June.



**FSA Fiscal Year  
2001 Budget**

**One-Time Campus Donations  
From Equity**

**Income**

Investment	\$93,125 *
Miscellaneous	<u>\$600</u>
<b>Total Income</b>	<b>\$93,725</b>

**Expenses**

**Wages**

Executive Director, PT	\$24,250
New Hire, PT	<u>\$8,250 **</u>
<b>Total Wages</b>	<b>\$30,500</b>

**Benefits** \$8,300 \*\*\*

**Other Expenses**

Outsourced Services	\$200
Postage	\$175
Vehicle Maintenance	\$700
Telephone	\$900
Supplies	\$150
Insurance	\$2,000
Board of Directors	\$1,800
Rent	\$2,100
Professional Services - Audit, Legal, & Payroll	\$5,600
Miscellaneous Fees	<u>\$750</u>
<b>Total Other</b>	<b>\$14,375</b>

**Total Expenses** \$53,175

**Surplus/(Deficit)** \$40,550

Computer Information Technology	\$50,000
Deans' Award (\$10,000 x 4)	\$40,000
Pan-Am Centennial Celebration	\$10,000
Student Art Purchase	\$10,000
Whispering Pines Commemorative Structure	<u>\$25,000</u>
<b>Total Donations</b>	<b>\$135,000</b>

\* $(350,000 \times .0625) + (750,000 \times .0950)$

\*\* $(20\text{hrs} \times \$12/\text{hr})$ , 6 months

\*\*\*\$4,000 reduction in sick time conversion in FY 2001

The 455<sup>th</sup> meeting of the Faculty-Student Association was called to order on Tuesday October 3, 2000 at 9:25 AM in Twin Rise 104 by Michael Paluch, President.

Members:

M. Paluch	K. Kaufman
J. Brader (absent)	B. Durand (proxy)
P. Szablicky (absent)	R. Augustine
J. Christopher	D. Lampe
L. Hammond	P. Sowiski (absent)
L. Park	E.O. Smith (absent)
D. Blundell	G. Vickers (non-voting)

I. Minutes

Mr. Blundell moved, Mr. Augustine seconded to approve the minutes of April 11, 2000.

Carried - Unanimous

II. President's Report

Mr. Paluch announced that this meeting would also serve as the annual meeting of the corporation as defined in Article III of the By-laws. He gave a brief history of the corporation, citing its fifty years of operation providing auxiliary services to the Buffalo State campus. He indicated that the association was now functioning as a benevolent corporation with its primary purpose being to fund programming on the campus. He informed the board that the corporation maintains an office in Cassety 322 and has the same phone number (878-5211). He noted that, although the corporation was being threatened with eviction over a disputed phone bill arising from the contract settlement with the College, a meeting had been set up to resolve the matter amicably.

Mr. Paluch informed the board that they should have received an invitation to the dedication of the gazebo built at Whispering Pines, to be held on October 14<sup>th</sup>. He urged board members to RSVP USG concerning their attendance.

Finally, Mr. Paluch informed the board that the finance committee had elected to put the Founder's Fund money into the Managed Allocation Fund of TIAA-CREF.

Mr. Paluch then turned the gavel over to the Secretary to conduct the election of officers.

The Secretary opened the floor to nominations for president.

Ms. Hammond nominated Mr. Paluch.

Carried – Unanimous

The Secretary next opened the floor to nominations for vice-president.

Mr. Paluch nominated Dr. Lampe.

Carried - Unanimous

The Secretary next opened the floor to nominations for treasurer.

Mr. Paluch nominated Ms. Hammond.

Carried – Unanimous

The gavel was returned to Mr. Paluch. He informed the board that the by-laws of the association would have to be changed to reflect new committee structures and possibly the faculty election process. He then appointed members, with the concurrence of the board, to two ad-hoc committees as follows:

Finance

Executive Officers (M. Paluch, D. Lampe, L. Hammond), D. Blundell, R. Augustine, E.O. Smith, J. Christopher. This committee will be chaired by the corporation's treasurer.

By-laws

Executive Officers (M. Paluch, D. Lampe, L. Hammond), B. Durand, D. Blundell, J. Brader, E.O. Smith, P. Sowiski. This committee will be chaired by a faculty member chosen from the faculty representatives.

III. Finance Committee Report (April 27, 2000)

Ms. Hammond submitted the committee's recommendation for the Founder's Fund. All dividends and capital gains in the Managed Allocation Fund would be reinvested.

The committee also established a policy designed to have the non-expendable principal grow in periods of high yields. The policy adopted is that at least 50% of all income in excess of \$100,000 in any fiscal year would be added to the non-expendable principal. The new balance would become the permanent minimum non-expendable principal. If the value of the fund falls below the non-expendable principal, no programming funds will be distributed until the fund returns to its highest achieved non-expendable principal level.

The committee clarified policy concerning the distribution of program funds. All distributions are to come from the previous fiscal year's income. Thus expenditures for fiscal year 2002 will come from any income (after general office expenses) from fiscal year 2001. There are no programming distribution for fiscal year 2001 because of the one-time allocation approved by the full Board at its last meeting.

The board agreed that any programming funds available for fiscal year 2002 and subsequent fiscal years would be based on the available balance on the first day of the fiscal year.

Carried – Unanimous

The board excused Mr. Vickers to discuss his severance package. Ms. Hammond submitted the committee's recommendation for Mr. Vickers' severance as follows:

- a) A conversion of accrued sick time (165 day maximum) for payment of health insurance premiums for Mr. Vickers and his family. Such conversion pay out shall be deemed to have commenced with the February, 2000 monthly payment, less a credit from the corporation's \$300 per month maximum payment policy for employees (currently \$120/month) based on Mr. Vickers part-time hours. The credit ends upon Mr. Vickers' separation with the full cost of premiums then being charged against the conversion.
- b) A one time \$5,000 payment upon separation.

The board agreed that the one time payment could be given to Mr. Vickers any time prior to his separation. The board charged the finance committee with exploring the option of contracting Mr. Vickers' services, rather than maintaining his status as an employee, after the current budget is concluded.

Carried – Unanimous

Mr. Vickers was invited to re-join the meeting.

#### IV. Executive Director's Report

Mr. Vickers reviewed the fiscal year 2000 audit. He explained that he was concluding the reconciliation of receivables and payables. He reported that the largest variance in settling accounts is with Sodexho-Marriott, where there is a dispute of several tens of thousands of dollars. He attributes much of the difference to poor accounting records on the part of SMM. Other accounts include a telephone leasing firm, and various textbook companies from bookstore operations prior to 1999. He also reported he still gets payments from students who owe the corporation for insufficient funds checks.

Mr. Vickers estimated that at the end of the fiscal year, after all budgeted expenditures are accounted for, including the one-time programming expenditures authorized last year, and all receivables and payables reconciled, the corporation would have approximately \$100,000 in its operating account.

V. New Business

Mr. Blundell informed the board that a sign commemorating FSA's support of the Whisper Pines Camp was being developed by Mr. Paluch for the October 14<sup>th</sup> dedication of the boardwalk and gazebo.

Dr. Lampe moved, Ms. Park seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 10:15 AM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gary Vickers".

Gary Vickers  
Secretary

The 454<sup>th</sup> meeting of the Faculty-Student Association was called to order on Tuesday April 11, 2000 at 12:20 PM in the Conference Room at Campus House by Michael Paluch, President.

Members:

M. Paluch	T. Ecklund
T. Ingersoll (proxy)	B. Durand (proxy)
D. Pogue	R. Augustine
T. Hillman (proxy)	L. Park
L. Hammond	P. Sowiski (proxy)
D. Lampe	D. Blundell
E.O. Smith	G. Vickers (non-voting)



I. Minutes

Dr. Lampe moved, Ms. Hammond seconded to approve the minutes of January 20, 2000.

Carried - Unanimous

II. President's Report

Mr. Paluch informed the Board that the By-laws provide for partial board turnover (approximately 50% ) every year through elections and appointments by the representing constituencies. The mechanism for electing student members is easily facilitated via the student government elections and the President can easily replace scheduled term expirations via written communication with the corporate Secretary. However, the faculty elections are done by a double mailing, first soliciting nominations and then a mail in ballot. Because of the recent turnover in both the faculty and professional seats, and because of the need for continuity during this transition period, and because of the difficulty in conducting a faculty election without an on campus office yet assigned, Mr. Paluch suggested a one year deferral in replacing some of the faculty and professional members on the board.

Mr. Blundell informed the board that although he had just recently been elected to complete the professional vacancy, he was the only nominee for the full two year term in this Spring semester elections. Therefore discussion of the professional seat was a moot point.

Dr. Lampe moved, Ms. Hammond seconded to defer the faculty elections for one year.

Carried – Unanimous

Mr. Paluch also informed the Board that in the previous student election there was a tie vote for the third seat up for election last year. Therefore one member was eligible for a two year term and one would fill a vacancy for one year. However, both members had attended meetings regularly whereas a student with more votes in order of plurality had only attended one meeting.

Mr. Pogue moved, Dr. Smith seconded to reverse the order of seating from the previous election and allow the two regularly participating students to remain for a second year. If there are less

than 3 students elected in this year's elections the student placed 4<sup>th</sup> in last year's election will remain on the board to complete a term.

Carried – Unanimous

### III. Treasurer's Report

Ms. Hammond reported that the College had agreed to assign office space to FSA and that the rent/utility charge would be \$7/sq.ft per year.

Ms. Hammond informed the Board that the corporation was required to submit a budget for next year to the President for her approval. The terms of the agreement reached when the contract was terminated allow for the President to reject the corporation's budget only if it contains expenditures in violation of its Certification of Change of Purposes.

Dr. Lampe moved, Ms. Hammond seconded to charge the finance committee with approving a budget for fiscal year 2001 with the stipulation that it could not be for a loss.

Carried – Unanimous

Ms. Hammond moved, Mr. Pogue seconded that the corporation establish a restricted equity, non-expendable principal *Founder's Fund* of one million dollars for the purpose of supporting the academic and cultural life of the Buffalo State campus.

Ms. Hammond explained that there should be an ad-hoc committee to establish both an investment strategy to generate income and guidelines for expenditures. The annual income from the fund would be used for normal business expenses with the balance available for the *Founder's Fund* purpose. The fund would not exclude student programming.

Carried – Unanimous

The Executive Director recommended that instead of paying a financial planning manager to recommend equities, the Board should consider the newly available TIAA-CREF mutual funds. Their management fees are approximately 3/10ths of 1% versus up to 6% with load funds. They allow for diversification by allocating an investment into varying degrees of risk/return. There is no long term commitment and funds may be withdrawn at any time.

Mr. Blundell moved, Dr. Lampe seconded that the corporation invest the *Founder's Fund* in TIAA-CREF mutual funds with the allocations to be decided by the finance committee.

Carried – Unanimous

Ms. Hammond moved, Mr. Pogue seconded that the corporation authorize a one time expenditure of \$50,000 for a Computer Information Technology Improvement Fund for student organizations that, in consultation with the Provost's office, will use this fund to further their academic pursuits.



Mr. Pogue explained that maintenance for any equipment purchased would come from other sources.

Carried – Unanimous

Dr. Smith moved, Dr. Lampe seconded that the Board authorize a one time non-expendable principal award of \$10,000 to the Burchfield Penney Art Center with the income from the principal to be used to purchase student artwork for the collection.

Carried – Unanimous

Dr. Smith moved, Dr. Lampe seconded that the corporation authorize a one time award of \$40,000 to be divided equally among the deans of the three academic disciplines and the dean of students (\$10,000 per dean) to assist departments facilitating individual graduate and undergraduate student projects.

It was suggested that each dean's area file a report to the Board on the expenditures from the award. A report must also be forwarded to the Financial Aid office to include in any affected student's aid package. It is not the intent of this award to mandate that all funds be expended in one academic year.

Carried – Unanimous

Dr. Smith moved, Dr. Lampe seconded that the Board authorize a matching grant of \$10,000 with the Bulger Lecture Series for the Centennial Celebration of the Pan-Am Exhibition.

Carried – Unanimous

The Board concurred that all of the above awards receive attribution for FSA. Mr. Paluch requested that the Board establish the ad hoc committee to establish guidelines for the *Founder's Fund*.

Mr. Pogue moved, Mr. Ecklund seconded that since the finance committee was already charged with investment strategy it should also establish expenditure guidelines.

Carried - Unanimous

#### IV. Executive Director's Report

The Executive Director informed the Board that Mr. Marvin Lunenfeld had request payment for 7 books valued at \$5.97 each that he had placed on consignment in the bookstore and were lost in the transition to Barnes & Noble.

Ms. Hammond moved, Dr. Smith seconded to reimburse Mr. Lununfeld \$41.79.

Carried - Unanimous



The Executive Director reported on the bids for the five vehicles:

Cube Vans - \$4,000  
Dodge Caravans - \$4,500 (blue), \$4,600 (green)  
Ford Ranger - \$2,500

Mr. Augustine moved, Ms. Hammond seconded to accept the bids for the two cube vans , reject the bids for the two Dodge Caravans and set a minimum sale price of \$6,000 for each, and reject the bid for the Ford Ranger and keep it for the time being.

Carried – Unanimous

V. New Business

Mr. Blundell moved, Ms. Hammond seconded that the corporation allocate funds for a permanent commemorative structure at Whispering Pines Camp.

The Board agreed to authorize the finance committee to fund a permanent structure at the College Camp upon receiving a recommendation from Mr. Blundell on the type of structure. Funding is not to exceed \$25,000.

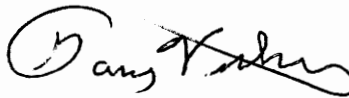
Carried - Unanimous

Dr. Smith moved, Dr. Lampe seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 1:50 PM.

Respectfully submitted,



Gary Vickers  
Secretary

The 453<sup>rd</sup> meeting of the Faculty-Student Association was called to order on Thursday January 20, 2000 at 1:10 PM in the Conference Room at Campus House by Michael Paluch, President.

Members:

M. Paluch	T. Ecklund
T. Ingersoll (absent)	B. Durand (proxy)
D. Pogue	R. Augustine
T. Hillman (absent)	L. Park (proxy)
L. Hammond	P. Sowiski
D. Lampe	D. Blundell

Others:

G. Vickers  
A. Armenia



I. Minutes

Dr. Lampe moved, Ms. Hammond seconded to approve the minutes of December 17, 1999.

Carried 10-0-1

II. President Report

Mr. Paluch stated that Mr. Ecklund and Ms. Durand could be present for this meeting but for future meetings the Board will need written confirmation from President Howard that they had been re-appointed. Mr. Paluch also stated that he had been notified in writing by the Professional Staff Caucus that Mr. Blundell would be filling the Professional seat vacancy on the board.

Mr. Paluch reported that Mr. Vickers sent Dr. Fish a registered piece of e-mail requesting her written confirmation of her resignation announced at the previous meeting. It stated that her failure to respond by January 14<sup>th</sup> would be taken by the board as confirmation of her resignation. Since she hadn't responded, he stated the next faculty member from the previous election is Dr. E. O. Smith and that he would be at the next meeting.

Mr. Paluch reported that he, the executive director, and Mr. Wyssling met with the State Attorney General's attorney, SUNY's attorney and College officials and they resolved all issues which were subsequently approved by the finance committee.

Ms. Hammond submitted the finance committee recommendation to the Board as follows:

That the Faculty-Student Association agrees to transfer all of its assets to Buffalo State College except as follows:

- a. All bank accounts, except the equipment reserve fund account in the amount of \$25,218.00, which will be transferred to BSC.
- b. Contents of Campus House as follows:
  - i. Office equipment
  - ii. Seven (7) personal computers
  - iii. Fax machine

- iv. Copiers
- v. Sofa – Vickers' Office
- vi. Conference table and chairs
- vii. Small safe
- viii. Five (5) motor vehicles

Ms. Hammond also reported:

c. That FSA will transfer to the College the balance of student's meal plan accounts held by FSA, minus an adjustment of \$73,400.00, which the parties acknowledge is abandoned student funds and appropriately retained by FSA. She reported that the College shall hold the student accounts as an Escrow Agent for the benefit of the students.

d. The camp known as "Whispering Pines" shall be transferred to United Students Government Services Group, Inc. by FSA.

e. That the parties acknowledge that all utility payments due to the College by FSA up to and including January 31, 2000 are waived.

f. That Buffalo State College agrees to indemnify and hold FSA harmless on a potential claim of \$86,675.00 by Buffalo Hotel Supply Co. Inc. However, FSA shall place 60% of that amount in escrow to be paid to the College in the event that the College terminates its agreement with Sodexo-Marriott *for cause*. A decision by the College to re-bid the food service contract in 18 months shall not constitute *cause*.

g. That Buffalo State College and SUNY acknowledge that neither the President of BSC nor the SUNY Vice Chancellor for Finance and Business will withhold approval of the corporation's future general budgets except if a particular expenditure is in violation of its Certification of Change of Purpose.

h. The Trustees of the Faculty-Student Foundation of Buffalo shall transfer all of its assets to the corporation within 10 days of the signing of the agreement.

i. That the Attorney General's action shall be discontinued with prejudice.

Discussion on the finance committee recommendation followed.

Carried – Unanimous

In other business, Ms. Hammond stated that the corporation should have a secondary signatory on the corporation's bank accounts in the event the executive director was no longer available. She stated they could use the corporation's attorney without a fee if FSA provided him with adequate documentation. Alternately, it could be dual signatories of some members of the board.

Mr. Pogue moved, Ms. Hammond seconded that the FSA should use two of the three officers as dual signatories only if Mr. Vickers was not available.

Carried – Unanimous

Ms. Hammond reported that there should be a balance sheet audit performed by the corporation's certified public accountant. It could be available about the first week in May. This would help the board be fully informed on the financial status of the corporation.

Dr. Lampe moved, Ms. Hammond seconded to authorize a balance sheet audit as of March 31, 2000.

Carried – Unanimous

Ms. Hammond reported that after tomorrow Mr. Vickers will be working at 40% of his pay (15 hours a week).

Ms. Hammond distributed a severance package, exclusive of the Executive Director, for terminated employees that is recommended by the finance committee. All employees would get two weeks pay plus up to one or two weeks earned sick time depending on service. A severance package for Mr. Vickers will be decided at a future date.

Carried – Unanimous

### III. Executive Director Report

Mr. Vickers reported that he will pick up the mail at least two times a week. He also stated that the telephone number 5211 will be retained by FSA and forwarded to 832-3601 in the accountant's office. There will be an answering machine on if he is not there.

Mr. Vickers stated that the conference table and chairs is the property of FSA. He also stated that in the back office there is a fireproof safe that important historical documents are stored in, e.g. minutes of all meetings, certification of incorporation, and he believed the College would want them to remain on campus. He urged the board to pursue permanent office space on campus, since the College has indicated for the past seven years that it wanted Campus House for other purposes.

Mr. Blundell suggested that the old minutes be put on disk in the library. The board concurred.



Mr. Vickers asked the board about the copy machine in Campus House. He said that he had offers on it but wasn't sure he could get the book value of the machine which is \$1450. The board instructed him to sell it at no lower than \$1,000.

The board asked about when the five vehicles would be sold? Mr. Vickers reported that he would be able to work with the College to advertise a bid process by about March 1, 2000. He stated that reconciling receivables, payables, and transfer payments to employees, the College, Sodexho-Marriott, and various vendors would be his priority.

#### IV. New Business

Mr. Paluch stated there would be another board meeting around March 1<sup>st</sup> in Campus House.

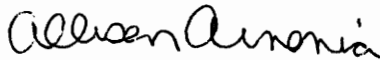
Mr. Paluch suggested that the board have a party for past members and employees of the FSA. He asked for volunteers for a committee to explore this. Ms. Hammond, Mr. Pogue and Mr. Paluch volunteered to be on the committee.

Mr. Lampe moved, Mr. Augustine seconded to adjourn.

Carried – Unanimous

The meeting adjourned at 2:00 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Allison Armenia".

Allison Armenia

AD HOC

The 1<sup>st</sup> meeting of the Finance Committee was called to order on Tuesday, January 4, 2000 at 2:00 PM in the Conference Room at Campus House.

Members:

M. Paluch

D. Pogue

R. Augustine

L. Hammond

D. Lampe

Others:

G. Vickers

I. Minutes

Prior to the Christmas break, Al was dismissed by Public Safety from Campus House while he was studying after hours. After this Mr. Vickers called Gary Phillips and told him about the situation. Mr. Vickers offered to register with Public Safety every time an employee entered Campus House during non-operating hours.

On January 3, 2000 Public Safety came back to check out Campus House because he noticed one of the vans missing.

It was agreed that Mr. Vickers can move the corporate files to the accountant's office to avoid further harassment.

Mr. Augustine suggested that meetings can still be held on campus in Grover Cleveland 418, Dr. Lampe suggested the English Department, and Mr. Paluch offered Twin Rise.

Mr. Vickers suggested that we have Public Safety accompany the move to the accountants to demonstrate nothing is being disposed of.

Mr. Vickers proposed that he work Monday and Thursday, as needed, as an "at will" employee after January 21<sup>st</sup>. He will be paid 15 hours at his normal pay rate. This is subject to change if necessary. The committee concurred.

Mr. Payne wants to reopen the Pharmacy under the FSA license. Mr. Vickers advised that FSA's insurance would not be effective and the corporation could not transfer its liability. The committee agreed to allow for the transfer of the license but the college could not operate under FSA's license.

Mr. Augustine will find out about Mr. Ecklund and Ms. Durand being invited to the next Board of Directors meeting.

The next Board of Directors meeting will be held Thursday, January 20, 2000 at 1 P.M.

A severance Package for employees was distributed. The committee agreed to recommend it to the Board of Directors. They decided to address Mr. Vickers' severance at a future date.

Mr. Vickers reported that he request Pepsi offer \$45,000 for the vending machine (Pepsi does not want cube trucks). Mr. Vickers recommended that FSA could accept as low as \$35,000. The committee authorized that range.

Mr. Augustine asked what if the college thought they owned the machines. Mr. Vickers reported that he had documentation to prove FSA owned the machines.

If the TRO is not lifted, FSA should move its fixed assets into storage. We cannot leave in place, this could be considered abandonment.

There are seven personal computers. Five desktops with a book value of \$160, 1 laptop, book value \$350, and 1 laptop, book value \$685.

Mr. Augustine suggested the employees could purchase them at book value if the TRO is lifted and if it is not lifted to store them. Mr. Vickers will have to "clean" the computers of all work related files. They will only be sold to the employees if we get a signature from them stating they are purchasing hardware only-no software.

Mr. Vickers reported that he gave Mr. Baker from Sodexho Marriott a list of the assets with a book value of \$48,000, which included the Omni Computer System. He asked Sodexho Marriott to offer a price for tables and chairs, china, flatware, fryers, and ovens all of which belong to FSA.

TRO vs. Abandonment. The social hall is not paid for which is \$77,000 and Sodexho Marriott is supposed to pay first \$130,000. The FSA advanced \$30,000, the college committed \$50,000 which means we are entitled to the \$30,000 back. The college billed FSA \$49,000 for utility bills. The college owes FSA \$89,000 for meal plans for the fall 1999.

The meeting adjourned at 3:25 P.M. until Tuesday, January 11<sup>th</sup> at noon at Don Pablos Restaurant.

The 452<sup>nd</sup> meeting of the Faculty-Student Association was called to order on Thursday, December 17, 1999 at 12:09 PM in the Conference Room at Campus House by Michael Paluch, President.

Members:

M. Paluch	T. Ecklund
T. Ingersoll	B. Durand (proxy)
D. Pogue (absent)	R. Augustine
T. Hillman (absent)	L. Park (proxy)
L. Hammond	P. Sowiski
L. Fish	D. Lampe

Others:

G. Vickers  
A. Armenia  
R. Wyssling

I. Minutes

Dr. Lampe moved, Ms. Hammond seconded to approve the minutes of December 10, 1999.

Carried – Unanimous

II. President Report

Mr. Paluch reported that the Supreme Court Judge has not made a decision in the Attorney General's lawsuit. He also reported that the ad hoc finance committee will be making decisions on such issues as a fair price for assets which can be sold, recommending a severance package for employees, etc. The committee is not authorized to disperse any cash from the sales of assets.

Mr. Wyssling reported on the status of the Attorney General's lawsuit concerning the trust.

Dr. Lampe brought Article IV Sections 8 and 9 C to the attention of the board. Those sections address the removal of members who take action against the Corporation.

Dr. Lampe moved, Ms. Hammond seconded to evoke Article IV Section 9 C against board members Richard Augustine, Tim Ecklund and Bonnie Durand for conduct prejudicial to the best interest of the Association.

Mr. Paluch suggested a friendly amendment to limit the motion to Mr. Ecklund and Ms. Durand because they signed an affidavit supporting the Attorney General's case against the corporation, but Mr. Augustine did not.

Dr. Lampe moved, Ms. Hammond accepted the friendly amendment.

A question was raised as to what constitutes a 2/3<sup>rd</sup> vote. Mr. Vickers reported that the By-laws said a 2/3<sup>rd</sup>'s vote of the Board of Directors, but Robert Rule's of Order stated disciplinary action was the same as a motion to rescind which required 2/3<sup>rd</sup>'s of those eligible to vote at a meeting. Either way the two members in question would be excluded from voting. He stated either 6 or 8 votes would be required depending on the interpretation of Article IV Section 9 C.



Dr. Lampe asked the chair for a ruling on the number needed to pass the motion.

Mr. Paluch ruled that it was based on board members present.

Mr. Augustine moved, Ms. Fish seconded to lay the motion on the table.

Ms. Fish asked for a roll call.

Dr. Lampe – no

Mr. Ecklund – yes

Ms. Durand – yes (proxy)

Mr. Ingersoll – no

Ms. Park – no (proxy)

Mr. Augustine – yes

Ms. Hammond – no

Mr. Sowiski – no

Ms. Fish - yes

Motion Failed 4-5-0

The board voted on the motion as amended.

Dr. Lampe – yes

Mr. Paluch - yes

Mr. Ingersoll – yes

Ms. Park – yes (proxy)

Mr. Augustine – no

Ms. Fish - no

Ms. Hammond – yes

Mr. Sowiski – yes

Carried 6-2-0

Ms. Fish informed the board that she was resigning from the Board of Directors.

Mr. Augustine moved, Dr. Lampe seconded to adjourn.

Carried – Unanimous

The Meeting adjourned at 12:49 PM.

Respectfully submitted,



Allison Armenia

The 451<sup>st</sup> meeting of the Faculty-Student Association was called to order on Thursday, December 10, 1999 at 12:10 PM in the Conference Room at Campus House by Michael Paluch, President.

Members:

M. Paluch  
T. Ingersoll  
D. Pogue  
T. Hillman (absent)  
L. Hammond  
L. Fish (absent)  
D. Lampe

T. Ecklund  
B. Durand  
R. Augustine  
L. Park  
P. Sowiski

Others:

G. Vickers  
A. Armenia  
R. Wyssling

I. Minutes

Dr. Lampe moved, Ms. Hammond seconded to approve the minutes of September 23, 1999.

Ms. Durand commented that the minutes did not reflect that the board was not made aware of the status of the check to transfer funds to the trust.

Mr. Wyssling comment that his report only addressed that the grant was irrevocable, not the disposition of the check.

Mr. Pogue moved, Dr. Lampe seconded to end discussion on the portion of the minutes that reported Mr. Wyssling's comments.

Carried 6-3-0

Mr. Augustine questioned whether the minutes should reflect the status of the check at the time of the September 23, 1999 meeting.

Mr. Pogue moved, Dr. Lampe seconded to call the question.

Motion Failed 5-4-0

Ms. Durand moved, Mr. Ecklund seconded to amend the minutes of September 23, 1999 to read, "At the time of the September 23<sup>rd</sup> meeting the Board of Directors did not know whether or not the check for \$400,000 had been deposited into the trust."

Carried – Unanimous

II. President Report

Mr. Paluch reported that on Wednesday, December 8, 1999 at 3:00 p.m., we received our 45 day cancellation notice from the college. Mr. Paluch then turned the floor over to Mr. Wyssling regarding the lawsuit filed by the Attorney General.

Mr. Wyssling distributed and discussed an outline of the Attorney General's case. He reported that the case was still being deliberated on by the Supreme Court Judge. Mr. Ecklund

complained that he had not been notified about the lawsuit. Mr. Wyssling reported when he found out about the lawsuit he contacted Mr. Vickers and Mr. Paluch.

Mr. Paluch announced that he was creating an ad hoc Finance Committee to make recommendations to the Board of Director about financial matters. Members include Mr. Paluch, Dr. Lampe, Ms. Hammond, Mr. Pogue, and Mr. Augustine.

Mr. Paluch asked for a motion to authorize Mr. Vickers to rent office space only if the college would not let him rent space in Campus House.

Dr. Lampe moved, Mr. Sowiski seconded that motion.

Carried – Unanimous

Mr. Paluch stated that the corporation was subject to the authority of the judge before selling fixed assets. Mr. Wyssling reported he will call the judge to see if he will lift the temporary restraining order on FSA.

Mr. Paluch stated that he wanted the FSA employees to remain on staff for the full 45 days.

Dr. Lampe moved, Mr. Pogue seconded that FSA employees remain on staff and be paid for 45 days.

Carried-Unanimous

### III. Executive Director Report

Mr. Vickers reported that the Controller Ms. Susan Hoadley took a position at Cornell University. He also stated that Ms. Hoadley will be on vacation between Christmas and New Years and will assist with accounting reconciliation that week.

However, he reported that it would take longer than 45 days to take care of all business.

Mr. Ecklund moved, Ms. Durand seconded to take the motion to urgently request that the money be returned and the Trust Foundation dissolve off the table.

Mr. Ecklund asked for a roll call vote.

Dr. Lampe – no

Mr. Ingersoll – no

Mr. Pogue – no (proxy)

Ms. Hammond – no

Mr. Ecklund – yes

Ms. Park – no

Mr. Augustine – yes

Mr. Sowiski – no

Ms. Durand - yes

Motion Failed 3-6-0

#### IV. New Business

Mr. Paluch stated that he wanted to have a celebration for the past and present FSA employees and board members.

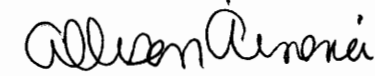
Dr. Lampe reported that it was a sad day for the faculty and he considered it a great shame and that there is a heavy responsibility on the administration for the results of this action.

Dr. Lampe moved, Ms. Hammond seconded to adjourn.

Carried – Unanimous

The Meeting adjourned at 1:15 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Allison Armenia". The signature is fluid and cursive, with the first name "Allison" and the last name "Armenia" clearly distinguishable.

Allison Armenia